

1. Meeting Materials

Documents:

[01-04-2021.PDF.PDF](#)

[BOARD_OF_TRUSTEES_MEETING_MINUTES-01.04.2021.PDF.PDF](#)

[BOARD_OF_TRUSTEES_MEETING_AGENDA-01.04.2021.PDF.PDF](#)

**AGENDA for a Regular Meeting
of the Board of Trustees of the Town of Fairplay, Colorado
Monday, January 4, 2021 at 6:00 p.m. at the Fairplay Town Hall Meeting Room
901 Main Street, Fairplay Colorado AND virtually via GoToWebinar**

Virtual Access Information to Join via Internet:

<https://attendee.gotowebinar.com/register/4993549017726154764>

Connect via Phone: Dial (631) 992-3221

Enter Access Code 301-334-098

PLEASE SEE DETAILED INSTRUCTIONS AT THE END OF THE AGENDA

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. CONSENT AGENDA** *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*
 - A. APPROVAL OF MINUTES** –December 7, 2020
 - B. APPROVAL OF EXPENDITURES**—Approval of bills of various Town funds in the amount of \$53,439.33.
 - C.** Should the Board Approve Adoption of Resolution No. 1, 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ESTABLISHING A DESIGNATED PUBLIC PLACE FOR THE POSTING OF MEETING NOTICES AS REQUIRED BY THE COLORADO OPEN MEETINGS LAW.”?**
 - D.** Should the Board Approve Adoption of Resolution No. 2, 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A SPECIAL USE PERMIT FOR EXPANSION OF THE MIDDLE FORK RV PARK ON PARCEL D, 255 US HWY 285.”?**
- VI. CITIZEN COMMENTS**
- VII. UNFINISHED BUSINESS**
 - A.** Other Discussion Items.
- VIII. NEW BUSINESS**
 - A.** Should the Board Approve Adoption of Resolution No. 3, series of 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING AN AMENDED FEE SCHEDULE”?**
 - B.** Presentation/Discussion Regarding Utility Rate Study – SGM Engineering
 - C.** Other New Business
- IX. BOARD OF TRUSTEE AND STAFF REPORTS**
- X. ADJOURNMENT**

Upcoming Meetings/Important Dates

Regular Board Meeting	January 4, 2021
Regular Board Meeting Cancelled due to Martin Luther King Day Holiday	January 18, 2021
Regular Board Meeting	February 1, 2021
Regular Board Meeting Cancelled due to President’s Day Holiday	February 15, 2021

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Wednesday, Dec. 30, 2020.

How to Participate in Virtual Meetings Using GoToWebinar

To help control the spread of the COVID-19 virus the Town of Fairplay will be conducting Town Board meetings both virtually and in person encouraging public participation as usual. These efforts will keep the community, elected officials, staff and residents safe while continuing to conduct important Town business

The Town will be using a virtual meeting format, in conjunction with the usual in person format, for the Town Board of Trustee meetings until further notice and will be utilizing GoToWebinar for the virtual component. To comply with State and County COVID-19 guidelines there will be a limited number of individuals allowed in the meeting room at one time. There will be additional overflow seating provided and **attendees will be asked to wear masks if attending in person**. The public may also participate virtually and the instructions below are provided to describe the various ways this can happen.

*****If you have any symptoms of COVID-19 or are feeling unwell, please attend our meetings virtually. If you are exhibiting symptoms you will be asked to leave the meeting room.*****

The link which will allow you to register for the meeting will be posted on the Town of Fairplay website, www.fairplayco.us under the "Mayor and Board of Trustees" tab and on the most recent agenda. On the most recent agenda there will be a link. Once you follow the link you will need to register for the meeting by providing your full name and email address. **Once you register, you will receive an email with a link and phone number you can use to join the meeting by web or by phone.**

Please note that if you plan to call into the meeting by phone **you must email your public comments to info@fairplayco.us by 4:30pm the day of the meeting.**

TO COMMENT IN ADVANCE IF YOU ARE PLANNING TO ATTEND BY TELEPHONE OR PHONE APP:

- Email info@fairplayco.us to submit your question/comment.
 - **Please be aware that if you join by telephone or phone app you will not be able to ask questions, participate in public hearings or make comments via voice. All public comments must be emailed prior to 4:30pm.**
 - Your comments will be included in the record and read at the appropriate time during the meeting.

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Wednesday, Dec. 30, 2020.

TO JOIN THE MEETING BY TELEPHONE OR PHONE APP:

- You will need to register for the meeting via the link provided on the agenda and located on the Fairplayco.us website under “Mayor and Board of Trustees” and on the most recent agenda. You will see a link on the agenda to the registration page. Please enter your full name. After you fill out this form you will be sent an email that will provide instructions on how to join the meeting. **You are encouraged to do this ahead of time.**
- Join the live meeting through the instructions GoToWebinar sent to your email address after you followed the step above and registered.
- **If you are joining by telephone you will be required to enter an access code which is located below the “join in” phone numbers. Please note that you must complete the registration prior to receiving the call-in number and access code.**
- You will be joined to the meeting and automatically muted.

JOINING THE MEETING BY WEB AND COMMENTING:

- Join the live meeting through the instructions above.
- You will be joined to the meeting and automatically muted.
- You will be able to comment and/or ask questions by “chat” if attending by internet.
- You will be unmuted in certain cases, such as public hearings or at the Boards request, and able to speak directly to the Board and audience. **Please note you will still need to notify the moderator of your desire to speak via the “raised hand” feature or by commenting to organizers via the chat.**

HELPFUL TIPS FOR A GOOD VIRTUAL MEETING EXPERIENCE:

- If joining through the web, log on 5 minutes before the start of the meeting, since some online products require downloads and installations
 - Please be aware when downloading GoToWebinar to ensure you are on the official website. Scammers have been setting up downloads which, at first glance, appear to be run by GoToWebinar, but in actuality are not and can give a virus to your computer.
- Turn off nearby cellphones if you are using a computer to connect.
- Using a headset or headphones is recommended if listening online.
- **Only** have the virtual meeting application on your computer. If you are running other programs like email or have additional websites open in your browser, it may interfere with your ability to hear or see the information. For best results close all other windows and applications.
- Please limit distractions when possible—i.e. background noise, conversations with others, etc. when you are unmuted.
- Video streaming is a relatively new technology so please be mindful of the following things when connecting via the internet.
 - If you have an older computer, you may be better served by calling in by telephone.
 - If your internet is not reliable consider calling in by telephone

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Wednesday, Dec. 30, 2020.

**MINUTES OF A REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
December 7, 2020**

CALL TO ORDER

A regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:03 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Mayor Just proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Josh Voorhis and Cindy Bear. Also in attendance were Public Works Director/Asst. Town Administrator Mason Green, Town Administrator/ Clerk Tina Darrah, Police Chief Bo Schlunsen, Town Planner Scot Hunn (virtually) and Town Treasurer Kim Wittbrodt. Trustee Eve Stapp was absent.

AGENDA ADOPTION

Motion #1 by Trustee Voorhis, seconded by Trustee Dodge, that the agenda be adopted as presented. Motion carried unanimously. (Trustee Stapp absent.)

CONSENT AGENDA *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*

A. APPROVAL OF MINUTES – November 16, 2020.

B. APPROVAL OF EXPENDITURES—Approval of bills of various Town funds in the amount of \$372,891.03

Motion #2 by Trustee Voorhis, seconded by Trustee Bear, that the agenda be adopted as presented. A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent.)

CITIZEN COMMENTS

No citizen comments offered.

PUBLIC HEARINGS

Continued - Public Hearing for 2020 Amended and 2021 Proposed Budgets for all funds of the Town of Fairplay

The public hearing was re-opened at 6:04 p.m. by Mayor Just.

Mayor Just asked if anyone in the audience had questions or concerns regarding the Amended 2020 Budget and Proposed 2021 Budget.

There was no public comment.

1. Should the Board Approve Adoption of Resolution No. 35, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING AN AMENDED 2020 BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO."?

Motion #3 by Trustee Bear, seconded by Trustee Dodge, to approve adoption of Resolution No. 32, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING AN AMENDED 2020 BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO." A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent.)

2. Should the Board Approve Adoption of Resolution No. 36, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE AMENDED 2020 BUDGET."?

Motion #4 by Trustee Voorhis, seconded by Trustee Bear, to approve adoption of Resolution No. 36, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE AMENDED 2020 BUDGET." A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent.)

3. Should the Board Approve Adoption of Resolution No. 37, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2021 AND ENDING ON THE LAST DAY OF DECEMBER 2021."?

Motion #5 by Trustee Dodge, seconded by Trustee Voorhis, to approve adoption of Resolution No. 37, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2021 AND ENDING ON THE LAST DAY OF DECEMBER 2021." A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent.)

4. Should the Board Approve Adoption of Resolution No. 38, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE 2021 BUDGET YEAR."?

Motion #6 by Trustee Voorhis, seconded by Trustee Bear, to approve adoption of Resolution No. 38, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE 2021 BUDGET YEAR." A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent.)

5. Should the Board Approve Adoption of Resolution No. 39, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO FOR THE 2021 BUDGET YEAR."?

Motion #7 by Trustee Dodge, seconded by Trustee Voorhis, to approve adoption of Resolution No. 39, series of 2021, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW,

FOR THE TOWN OF FAIRPLAY, COLORADO FOR THE 2021 BUDGET YEAR.” A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent.)

The Public Hearing closed at 6:15 p.m. by Mayor Just.

Public Hearing in Regard to an Application for a Special Use Permit for an RV Park as Applied for by Brandon Dardanis/Middlefork RV Park for the Property Located at Parcel D, 255 US Highway 285, Fairplay, Colorado.

Mayor Just opened the Public Hearing at 6:19pm and offered a brief opening statement stating jurisdiction and outlining procedures for the public hearing. He then asked for staff comment, which was offered by Town Planner Scot Hunn who explained that the application was for a special use permit to allow expansion of the Middlefork RV Park on to Parcel D, 255 US Hwy 285. Mr. Hunn went through his staff report offering a recommendation of approval with two conditions – 1) the SUP shall run with the land and 2) that a sign permit be obtained prior to installation of any new signage.

Mayor Just asked for applicant comment which was offered by Brandon Dardanis. Mr. Dardanis spoke briefly about his application explaining that their goal is to expand the Middlefork RV Park onto Parcel D to increase their seasonal tourism business and allow for longer term stays for workforce housing during the winter months. He explained that Phase One of the plan would be to create spaces for self-contained units where the RV Storage currently exists. He stated that the RV Storage would move to the area shown as Phases 2 and 3 and at such time as development of those phases of the park, the RV Storage would be phased out or relocated.

Mayor Just asked for public comment in favor of or opposition to the Special Use Permit. None was offered.

A lengthy discussion ensued in regard to the development plan, the need for restroom facilities for units that are not self-contained, the proposed phasing, landscaping, the proposed use of tents and yurts, and the plan for future storage of RV's.

Mayor Just closed the public hearing at 6:48 p.m. and asked for Board deliberation and a motion.

After a brief discussion, the following motion was offered:

Motion #8 by Mayor Just, seconded by Trustee Voorhis, that the Special Use Permit for Parcel D, 255 US Hwy. 285, be approved with the following conditions:

1. The Special Use Permit SHALL run with the land; and
2. The Special Use Permit allows only self-contained recreational vehicle units to occupy spaces until such time as restroom/laundry facilities are constructed. Upon completion of the restroom/laundry facilities, tents and yurts may be allowed to occupy spaces May 15th-October 15th annually. This condition applies specifically to Parcel D and is not applicable to the existing spaces in the “lower” section of the Middlefork RV Park; and
3. The applicant shall submit sign permit applications for any proposed signage to be installed on Parcel D prior to installation; and

directing staff to bring such approval back to the Board in resolution form for the next meeting. A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent.)

UNFINISHED BUSINESS

Other Discussion Items

None offered.

NEW BUSINESS

Should the Board Approve Adoption of Resolution No. 40, series of 2020, Entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO CERTIFYING DELINQUENT UTILITY ACCOUNTS."?

Motion #9 by Trustee Bear, seconded by Trustee Dodge, to approve adoption of Resolution No. 40, series of 2020, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO CERTIFYING DELINQUENT UTILITY ACCOUNTS." A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent.)

Other New Business

None offered.

BOARD OF TRUSTEE AND STAFF REPORTS

Public Works Director/Asst. Town Administrator Green offered a brief staff report about various public works related projects and in particular about the completion of the electric vehicle station and the sign installation. He also reported briefly on the testing being done on the Town's infiltration gallery at the water plant.

Police Chief Bo Schlunsen offered a brief staff comment about his year-to-date statistics and informing the Board that he had hired a new employee – Carle Schlaff, who would be starting in December.

Town Administrator Darrah offered a brief staff report regarding the virtual marketplace, the CARES Act funding, and also, announced that her family would be purchasing Even in the End Liquor Store in Fairplay at the end of December.

Trustee Bear noted that the school would be starting to have COVID-19 testing for the general public.

Trustee Voorhis thanked staff for putting the stop signs up at 8th and Clark.

Trustee Dodge reported on a CDOT meeting he attended regarding the intersection of Hwy. 9 and 285 stating that he felt most of the Town's concerns were answered in the redesign presented and that a few extra items were brought up by Town Staff that would be addressed in the next design phase. He further noted that the Christmas Tree Lighting and the other small events surrounding it had gone well.

Mayor Just offered comment about how nice the holiday decorations and the monument sign look. He noted that the Christmas Tree lighting was a great event with approximately 60-80 people in attendance and that there were 15 dogs that entered the Santa/Doggie look-a-like contest. He noted that people were very considerate and followed the rules about face coverings and social distancing. He also briefed the Board on Front Street being cleared of ice and noted that he would like to see it kept that way for visitors and residents.

ADJOURNMENT

Mayor Just, noting that there being no further regular business before the Board, declared that the regular meeting be adjourned at 7:40 p.m.

Frank Just, Mayor

ATTEST:

Tina Darrah, Town Clerk



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Kim Wittbrodt, Treasurer
RE: Paid Bills
DATE: 12/29/2020

Agenda Item: Bills

Attached is the list of invoices paid from December 3, 2020 through December 29, 2020.

Total Expenditures: \$53,439.33

Upon motion to approve the consent agenda, the expenditures will be approved.

Please contact me with any questions.

Report Criteria:

Detail report type printed

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
12/14/2020	16739	Business Solutions Group,	envelopes	1	12/07/2020	74.14	105030
Total 292:						74.14	
12/14/2020	16740	Cash	Petty Cash	1	12/14/2020	11.20	105035
12/14/2020	16740		Petty Cash	2	12/14/2020	15.00	105070
12/14/2020	16740		Petty Cash	3	12/14/2020	3.05	105030
12/14/2020	16740		Petty Cash	4	12/14/2020	4.60	105027
12/14/2020	16740		Petty Cash	5	12/14/2020	2.00	105445
Total 340:						35.85	
12/09/2020	16722	Fairplay Flume	legal /ads	1	11/30/2020	44.38	106125
Total 868:						44.38	
12/09/2020	16723	Ferrellgas	propane-501 main	1	11/10/2020	438.13	105195
Total 916:						438.13	
12/09/2020	16731	Mountain View Waste	2 yd 2 monthly	1	11/30/2020	75.00	517675
Total 1414:						75.00	
12/09/2020	16733	Petrock & Fendel, PC	legal fees	1	12/02/2020	2,118.00	517360
Total 1648:						2,118.00	
12/15/2020	16754	Postal Pros Southwest, Inc	water billing	1	12/09/2020	290.71	517218
Total 1699:						290.71	
12/14/2020	16748	South Park City Museum	lighting contest	1	12/14/2020	300.00	105110
Total 1942:						300.00	
12/15/2020	16756	Town of Fairplay	850 hathaway	1	11/30/2020	96.00	105186
12/15/2020	16756		501 main	1	11/30/2020	303.20	105195
Total 2134:						399.20	
12/09/2020	16736	USABlueBook	masks	1	12/01/2020	143.52	105085
12/09/2020	16736		supplies	1	12/02/2020	226.83	517410
Total 2176:						370.35	
12/03/2020	16715	Utility Notification Center	RTL Transmissions	1	11/30/2020	8.94	517455
12/03/2020	16715		RTL Transmissions	1	11/30/2020	8.94	517650
Total 2194:						17.88	
12/28/2020	16767	Verizon Wireless	Phones and air cards	1	12/01/2020	329.73	105455
12/28/2020	16767		jet pack	1	12/15/2020	40.01	105130
12/28/2020	16767		Phones and air cards	2	12/15/2020	329.73	105455

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 2212:						699.47	
12/28/2020	16768	Xcel Energy	850 hathaway	1	12/17/2020	220.04	105186
12/03/2020	16717		1190 castello	1	11/24/2020	115.54	105650
12/03/2020	16717		200 2nd street	2	11/24/2020	77.93	517470
12/03/2020	16717		157 6th	3	11/24/2020	68.71	105640
12/03/2020	16717		156 5th street	4	11/24/2020	10.70	105640
12/03/2020	16717		589 beach road	5	11/24/2020	10.70	105841
12/03/2020	16717		419 front	6	11/24/2020	11.13	105640
12/28/2020	16768		street lights	1	12/01/2020	218.73	105640
12/28/2020	16768		901 main	1	12/17/2020	200.41	105023
12/28/2020	16768		747 bogue	1	12/17/2020	14.86	105841
12/28/2020	16768		1800 beaver creek road	1	12/17/2020	678.42	517495
12/28/2020	16768		chlorinator	1	12/17/2020	105.88	517470
12/28/2020	16768		117 silverheels road	1	12/17/2020	10.70	105841
12/28/2020	16768		fairplay sign #1	1	12/17/2020	11.49	105640
12/28/2020	16768		501 main	1	12/17/2020	431.80	105195
12/28/2020	16768		901 1/2 mon sign	1	12/17/2020	15.90	105640
Total 2296:						2,202.94	
12/28/2020	16766	South Park Ace & Lumber	Supplies	1	12/25/2020	226.81	105630
12/28/2020	16766		Supplies	2	12/25/2020	187.06	105174
12/28/2020	16766		Supplies	3	12/25/2020	49.56	105134
12/28/2020	16766		Supplies	4	12/25/2020	47.98	105630
12/28/2020	16766		Supplies	5	12/25/2020	9.59	105030
12/28/2020	16766		Supplies	6	12/25/2020	35.98	105830
12/28/2020	16766		Supplies	7	12/25/2020	2.39	105630
12/28/2020	16766		Supplies	8	12/25/2020	40.36	517480
Total 2405:						599.73	
12/09/2020	16727	KONICA MINOLTA BUSIN	C364E Copier	1	11/28/2020	302.59	105032
Total 2448:						302.59	
12/14/2020	16742	Darrah, Tina	Cell Phone	1	12/14/2020	50.00	105065
Total 2462:						50.00	
12/28/2020	16758	AmeriGas	Propane	1	11/30/2020	40.09	517495
12/28/2020	16758		Propane	1	12/05/2020	1,815.68	105186
12/28/2020	16758		Propane	1	12/05/2020	25.00	105186
Total 2468:						1,830.77	
12/03/2020	16714	Salt Licking Goat Clothing	shirts for pw	1	12/02/2020	184.76	105630
Total 2500:						184.76	
12/09/2020	16719	CARD SERVICES	webinar	1	12/01/2020	129.00	105085
12/09/2020	16719		Supplies	2	12/01/2020	276.75	517480
12/09/2020	16719		Supplies	3	12/01/2020	34.89	105110
12/09/2020	16719		Food for meeting	4	12/01/2020	50.14	105070
12/09/2020	16719		web hosting	5	12/01/2020	72.95	105130
12/09/2020	16719		Postage	6	12/01/2020	477.15	517218

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
12/09/2020	16719		recording fee	7	12/01/2020	42.44	105070
12/09/2020	16719		Supplies	8	12/01/2020	109.14	105030
12/09/2020	16719		Supplies	9	12/01/2020	83.52	105070
12/09/2020	16719		recording fee	10	12/01/2020	13.50	105070
12/09/2020	16719		Food for meeting	11	12/01/2020	55.28	105110
12/09/2020	16719		test supplies	12	12/01/2020	127.08	105475
12/09/2020	16719		Supplies	13	12/01/2020	15.00	105420
12/09/2020	16719		Supplies	14	12/01/2020	144.83	105830
12/09/2020	16719		Supplies	15	12/01/2020	83.99	105110
12/09/2020	16719		Supplies	16	12/01/2020	9.45	105630
Total 2503:						1,725.11	
12/28/2020	16762	Hahn Water Resources, LL	consulting	1	11/06/2020	2,480.00	517430
12/14/2020	16746		consulting	1	12/09/2020	720.00	517430
Total 2509:						3,200.00	
12/09/2020	16728	L.A.W.S.	decals for tahoe	1	11/03/2020	483.00	325810
Total 2630:						483.00	
12/14/2020	16750	Wittbrodt, Kim	cell phone reimb	1	12/14/2020	50.00	105065
Total 2655:						50.00	
12/14/2020	16743	Deborah Troillet	xmas light contest	1	12/14/2020	200.00	105110
Total 2718:						200.00	
12/09/2020	16720	Colorado Natural Gas, Inc.	natural gas	1	12/02/2020	205.07	105023
12/09/2020	16720		natural gas-shop	1	12/02/2020	685.22	105650
12/09/2020	16720		san office	1	12/02/2020	243.52	517234
12/09/2020	16720		sewer treatment plant	1	12/02/2020	1,864.01	517680
Total 2728:						2,997.82	
12/14/2020	16747	Kasper, Gerrits	cell phone reimb	1	12/14/2020	50.00	105645
Total 2747:						50.00	
09/22/2020	16503	Shamrock Security Service	security system 901 main	1	09/02/2020	120.00	105023
12/28/2020	16765		security system 901 main	2	09/02/2020	120.00	105023
Total 2752:						240.00	
12/28/2020	16763	Mobile Record Shredders	record shredding	1	12/16/2020	12.00	105030
Total 2793:						12.00	
12/14/2020	16738	Bullock, Julie	cell phone reimburse	1	12/14/2020	25.00	105645
12/14/2020	16738		cell phone reimburse	2	12/14/2020	25.00	517226
Total 2812:						50.00	
12/28/2020	16764	Psychological Dimensions,	psych evaluations	1	12/02/2020	350.00	105480

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 2816:						350.00	
12/09/2020	16730	Mountain Peak Controls, In	transducer	1	12/03/2020	5,000.00	517495
Total 2861:						5,000.00	
12/28/2020	16759	Colorado Analytical Lab	waste water testing	1	12/18/2020	253.00	517665
12/14/2020	16741		water testing	1	12/11/2020	23.00	517475
Total 2864:						276.00	
12/09/2020	16734	Rise Broadband	internet	1	12/01/2020	111.61	517226
Total 2900:						111.61	
12/09/2020	16721	Fairplay Auto Supply	supplies	1	11/30/2020	29.02	105420
Total 2948:						29.02	
Multiple	Multiple	Silverheels Towing	towing	1	04/20/2020	107.00	105420
Total 3082:						107.00	
12/14/2020	16745	Green, Mason	cell phone reimburse	1	12/14/2020	25.00	105645
12/14/2020	16745		cell phone reimburse	2	12/14/2020	25.00	105065
Total 3175:						50.00	
12/09/2020	16729	Montrose Water Factory, L	bottled water	1	11/30/2020	8.50	105120
Total 3211:						8.50	
12/09/2020	16724	Garfield & Hecht, P.C.	legal	1	10/31/2020	466.50	105057
Total 3270:						466.50	
12/28/2020	16760	Communication Solutions	digital radio programming	1	12/07/2020	453.87	105430
Total 3284:						453.87	
12/09/2020	16725	Infinity Certified Welding	handrail	1	12/01/2020	1,560.00	105025
Total 3297:						1,560.00	
12/14/2020	16744	Ernst, Sarah	cell phone reimburse	1	12/14/2020	50.00	105065
Total 3313:						50.00	
Multiple	Multiple	Michael Klepper	live remote	1	11/30/2019	25.00	105130
Total 3373:						25.00	
12/09/2020	16732	Park County Government	monthly internet	1	12/01/2020	52.50	105065
12/09/2020	16732		monthly internet	2	12/01/2020	52.50	105455

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 3381:						105.00	
12/09/2020	16735	Tandem Design Lab	business marketing	1	11/23/2020	16,025.00	105085
12/09/2020	16735		website update contract	1	12/03/2020	150.00	105130
12/09/2020	16735		website update contract	2	12/03/2020	150.00	105170
Total 3384:						16,325.00	
12/09/2020	16718	Black Lab Construction, LL	orc contract	1	12/03/2020	1,500.00	517417
Total 3400:						1,500.00	
Multiple	16209	Joan Rauch	refund 2020 fee	1	05/28/2020	.00	104770
			refund 2020 fee	2	05/28/2020		104770
Total 3412:						.00	
Multiple	Multiple	Dennis Anderson	refund 2020 booth fee	1	06/15/2020	160.00	102295
Total 3443:						160.00	
12/03/2020	16716	Warm Springs Consulting	contract	1	12/01/2020	5,000.00	517627
Total 3463:						5,000.00	
12/14/2020	16737	Bannister, Chris	cell phone reimburse	1	12/14/2020	25.00	517226
12/14/2020	16737		cell phone reimburse	2	12/14/2020	25.00	105645
Total 3464:						50.00	
Multiple	16671	Dollar General	refund street cut deposit an	1	11/18/2020	.00	102120
Multiple	16671		refund street cut deposit an	2	11/18/2020	.00	104141
Multiple	16671		refund street cut deposit an	3	11/18/2020	.00	104142
Multiple	16671		refund street cut deposit an	4	11/18/2020	.00	104194
			refund street cut deposit an	5	11/18/2020		102120
			refund street cut deposit an	6	11/18/2020		104141
			refund street cut deposit an	7	11/18/2020		104142
			refund street cut deposit an	8	11/18/2020		104194
Total 3503:						.00	
12/14/2020	16749	Wagner, Alex	cell phone reimburse	1	12/14/2020	50.00	105645
Total 3506:						50.00	
12/03/2020	16713	Cliff McAninch	plow bus barn	1	12/02/2020	100.00	105186
Total 3507:						100.00	
12/09/2020	16726	James Bridleman	refund sewer-auto pay not	1	12/09/2020	70.00	501017
Total 3508:						70.00	
12/15/2020	16757	Vaquero Fairplay Partners,	refund	1	11/18/2020	2,000.00	102120
12/15/2020	16757		refund	2	11/18/2020	25.00	104141
12/15/2020	16757		refund	3	11/18/2020	25.00	104142

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
12/15/2020	16757		refund	4	11/18/2020	500.00	104194
Total 3509:						2,550.00	
Grand Totals:						53,439.33	

Report Criteria:

Detail report type printed

TOWN OF FAIRPLAY, COLORADO

RESOLUTION 1
(Series 2021)

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ESTABLISHING A DESIGNATED PUBLIC PLACE FOR THE POSTING OF MEETING NOTICES AS REQUIRED BY THE COLORADO OPEN MEETINGS LAW.

WHEREAS, Section 24-6-402(2)c of the Colorado Revised Statutes, as amended, requires that the public place or places for posting public notices of the meetings of the local public body shall be designated annually at the local public body's first regular meeting of each calendar year.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO THAT:

Section 1: The designated public place for the posting of meeting notices as required by the Colorado Open Meetings Law, C.R.S. 24-6-402(2)c, shall be the Fairplay Office of the United States Postal Service located at 517 Hathaway Street, Fairplay, Colorado 80440, Town Hall located at 901 Main Street, Fairplay, Colorado 80440, Park County Library located at 400 Front Street, Fairplay, Colorado 80440 and on the Town of Fairplay's web site located at www.fairplayco.us. The Town Clerk shall be responsible for posting the required notices no later than twenty-four (24) hours prior to the holding of the meeting. All meeting notices shall include specific agenda information, where possible.

APPROVED AND ADOPTED THIS 4th DAY OF JANUARY, 2020.

Frank Just, Mayor

(SEAL)

ATTEST:

Tina Darrah, Town Clerk

RESOLUTION NO. 2
(Series of 2021)

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE
TOWN OF FAIRPLAY, COLORADO APPROVING A
SPECIAL USE PERMIT FOR EXPANSION OF THE
MIDDLEFORK RV PARK ON PARCEL D, 255 US HWY 285.

WHEREAS, the Applicant, Brandon Dardanis for the Middlefork RV Resort (hereinafter referred to as Applicant) submitted an Application to the Town of Fairplay, Colorado, for a Special Use Permit on real property known as Parcel D, 255 Highway 285, Fairplay, Colorado, to allow expansion of the Middlefork RV Park to include this parcel of land; and

WHEREAS, the Board of Trustees at its December 7, 2020, regularly scheduled meeting did review said application and approved the granting of a Special Use Permit for the Middlefork RV Park on real property known as Parcel D, 255 Highway 285; and

WHEREAS, the Board of Trustees for the Town of Fairplay, Colorado, finds that notice of the public hearing on Applicant's application was properly and timely published and mailed as per Fairplay Municipal Code UDC Article VI and reviewed, and considered, recommendations, comments, and arguments of Town staff and the public; and

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO THAT;

1. The Board hereby determines that this Special Use Permit SHALL run with the land.
2. This Special Use Permit allows only self-contained recreational vehicle units to occupy spaces until such time as restroom/laundry facilities are constructed. Upon completion of the restroom/laundry facilities, tents and yurts may be allowed to occupy spaces May 15th-October 15th annually. This condition applies specifically to Parcel D and is not applicable to the existing spaces in the "lower" section of the Middlefork RV Park.
3. The applicant shall submit sign permit applications for any proposed signage to be installed on Parcel D prior to installation.

4. Safety Clause. The Board of Trustees hereby finds, determines, and declares that this Resolution is promulgated under the general police power of the Town of Fairplay, that it is promulgated for the health, safety, and welfare of the public and that this Resolution is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Board of Trustees further determines that the Resolution bears a rational relation to the proper legislative object sought to be attained.
5. Severability. If any clause, sentence, paragraph or part of this Resolution or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.
6. Effective Date. This Resolution shall become effective January 4, 2021.

RESOLVED, APPROVED AND ADOPTED by the Board of Trustees of the Town of Fairplay this 4th day of January, 2021.

Frank Just, Mayor

ATTEST:

Tina Darrah, Town Administrator



MEMORANDUM

TO: Mayor and Board of Trustees

FROM: Kim Wittbrodt, Treasurer

RE: Fee Schedule Update

DATE: December 29, 2020

Attached please find a resolution to update the fee schedule for various fees that staff felt were out of date. The updates include fees in the permit section for Public Works, fees for water and sewer, and general Town fees. The fees that were updated are highlighted in the attached a copy of the updated fee schedule.

This needs a motion, a second and approved by a roll call vote.

Please contact me with any questions.

TOWN OF FAIRPLAY, COLORADO
RESOLUTION NO. 3
SERIES OF 2021

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AMENDING THE FEE SCHEDULE.

WHEREAS, the Town of Fairplay is authorized to establish and amend fees charged by the town for various town services, permits and licenses, by resolution.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO THAT:

The document entitled "Town of Fairplay Fee Schedule" attached as Exhibit A, is hereby adopted as the Fee Schedule for the Town of Fairplay and shall become effective January 4, 2021.

RESOLVED, APPROVED AND ADOPTED THIS 4TH day of January, 2021

TOWN OF FAIRPLAY, COLORADO

Frank Just – Mayor

ATTEST:

(SEAL)

Tina Darrah - Town Clerk

**Town of Fairplay
Fee Schedule
(Exhibit A)
Effective July 20, 2015
Updated December 29, 2020**

<u>Type</u>	<u>Amount</u>
Animal	
Dog License (annual)	
Unaltered	\$ 10.00
Neutered/alterd	\$ 5.00
Replacement/Duplicate	\$ 1.00
Livestock Permit	
Fowl or rabbit (per fowl or rabbit)	\$ 5.00
Horse/cow, sheep, llama, or other large animal over 25 lbs	\$ 25.00
Annual/maximum per property	\$ 25.00
Building Dept. Fees (include 10% surcharge on all of the following Building Fees)	
Building Permit	
Commercial	\$.75/sq. ft. + surcharge
Residential	\$ 1.00/sq. ft. + surcharge
Garage/Shed over 120 sq. ft./Outbuilding/Barn (detached)	\$.50/sq. ft + surcharge
Remodel – non-structural	\$165.00
Deck Permit	\$110.00
Demolition Permit	\$165.00
Driveway Permit	\$ 55.00
Excavation Permit	\$110.00
Fence Permit	\$ 44.00
Mechanical Permit – Woodstoves	\$ 55.00
Move and set permit	75% of regular building permit fee + surcharge
Permit Extension (after 3 years)	35% of Original
Reinspection/Consulting Fee	\$ 55.00
Re-siding Permit	\$ 110.00
Re-roofing Permit	\$ 110.00
Shed under 120 sq. ft. - Site Review	\$ Free
Sign Permit	\$ 55.00
Street/Public ROW Cut Permit	\$550.00
Performance Bond/Security (Refundable after one year upon approval by Inspector)	
Unpaved Surface	\$1000.00*
Paved Surface	\$2000.00*
All Building Fees include a 10% surcharge	* May be more at Town's discretion
Business License Fee	\$ 25.00
Special Event Business License	\$ 10.00
(per vendor w/out Annual Fairplay Business License)	
Peddler/Solicitor/Transient Merchant License	
Five day consecutive	\$ 20.00
Annual	\$ 50.00

Cemetery	
Opening and Closing	\$150.00 each
Headstone Deposit - Refundable	\$300.00
Cremation 8" Hole	\$ 50.00
Commercial Fly Fishing License (annual)	\$150.00
Court Fees	
Court Costs	\$ 31.00
Default Fee	\$ 30.00
Failure to Appear	\$ 30.00
Surcharge: Training	\$ 15.00
Transcript – CD Only	\$ 15.00
Warrant Fee	\$ 50.00
Document Requests	
Search fee (per hour)	\$ 25.00
Copy fee/page	
8½ X 11	\$.25
8½ X 14	\$.50
11 X 17 inches	\$.75
Fax per page	\$.50
Gold Panning Permits (April – October)	\$ 10.00/daily
	\$ 40.00/weekly
	\$ 100.00/annual
Liquor Licensing	Per Fee Schedule set by Department of Revenue Liquor Enforcement
Lodging Tax (per night per occupied room)	\$ 2.00
Municipal Code (on disc only)	\$ 10.00
Park/Recreation/Meeting Room Use Permit (for reserved/exclusive use)	
1/2 day (four hours or less) per day	\$ 10.00
Full day (more than four hours) per day	\$ 20.00
Cohen Park Pavilion - with electricity	\$ 10.00
Camping Permit – 4 day maximum	\$ 8.00/day
Police Services	
Report Research (more than 3 years)	\$ 25.00
VIN Inspection	\$ 10.00
VIN Certified	\$ 20.00
Fingerprinting	\$ 10.00
Civil Standby/Service of documents	\$ 25.00/hour
Video	\$ 10.00
Returned Check Fee	\$ 31.00
Street Closure/Parade Permit	\$ 10.00
Street Light Monthly Fee	\$ 2.00

LAND USE FEES*

Annexation	\$300.00
Appeals	\$100.00
Certificate of Appropriateness	\$ 0.00
Encroachment license application	\$150.00
Flammable materials permit	\$100.00
Home occupations permit	\$ 50.00
Parking Plan (separate)	\$ 50.00
Sign permit application	\$ 25.00
Special Use Permit	\$150.00
Street/Alley vacation application	\$150.00
Zoning/Subdivision Variance	\$100.00
Zoning Map Amendment/Rezoning	
Residential	\$150.00
Non-residential	\$250.00
PUD Overlay	\$300.00
Subdivision application—Major Residential/PUD	\$500.00 + \$25/lot (\$1,000 deposit)
Subdivision application—Minor Residential/PUD	\$300.00 + \$25/lot (\$1,000 deposit)
Subdivision application—Major Non-Residential/PUD	\$750.00 + \$25/lot (\$1,000 deposit)
Subdivision application—Minor Non-Residential/PUD	\$500.00 + \$25/lot (\$1,000 deposit)
Subdivision application--resubdivision	
Major residential/PUD	\$ 25.00/lot
Minor residential/PUD	\$ 25.00/lot
Major non-residential/PUD	\$5.00 per one thousand square feet of non-residential lot area, plus \$25.00 /residential lot
Minor non-residential/PUD	\$5.00 per one thousand square feet of non-residential lot area, plus \$15.00 /residential lot
Subdivision application--exemptions	
Lot line adjustment	\$ 50.00
Elimination of lot line	\$ 50.00

Subdivision Code	
Disk form, Microsoft Word version	\$ 5.00
Paper form	\$ 10.00
Subdivision Improvements/Development Agreement Amendments	\$100.00

*Land Use Fees do not include the cost of outside professional services that may be used to evaluate or process an application. The applicant agrees to bear the costs of such outside professional services in addition to the listed base fee. A deposit to cover the reasonable anticipated costs for outside professional services may be required from the applicant at time of application.

SCHEDULE OF WATER FEES

IN TOWN WATER FEES

Meter Size Inches	S.F.E.	Monthly Base Fee		Usage Fee
¾	1	\$34.00	+	\$5.70/1000 GAL
1	1.8	\$61.20	+	\$5.70/1000 GAL
1 ½	4	\$136.00	+	\$5.70/1000 GAL
2	7	\$238.00	+	\$5.70/1000 GAL
3	16	\$544.00	+	\$5.70/1000 GAL
4	28	\$952.00	+	\$5.70/1000 GAL

Tap Size	S.F.E.	P.I.F.
¾	1.0	\$7,500.00
1.0	1.8	\$13,500.00
1.5	4.0	\$30,000.00
2.0	7.0	\$52,500.00
3.0	16.0	\$120,000.00
4.0	28.0	\$210,000.00

Fee	Amount
Water Shut Off/Turn On	\$ 25.00 each
After Hours Water Shut Off/Turn On	\$50.00 each
Failure to Provide Access to Water Meter	\$ 20.00/each request
Failure to pay/violations of code	\$150.00
Unauthorized water turn on	\$150.00
Backflow Testing – 31 days past due	\$500.00
Backflow Testing – 61 days past due	\$1000.00
Delinquent Account Fees	\$5.00 per month plus 1% interest on balance
Bulk Water – In Town Resident	\$ 5.70/1000 gallons
Bulk Water – Out of Town Resident	\$ 11.40/1000 gallons
Lien Charge	\$100.00 plus any additional fees
Out of Town Water Fees and P.I. F. are double the in	town rate.

SCHEDULE OF SEWER FEES

Fee	Amount
System Investment Fee (SIF)	\$8,351.00 for one (1) EQR
User Fee	\$60.00 per one (1) EQR
Line Extension Inspection Fee	\$3.00 per lineal foot of sewer main
Line Extension Plan Review Fee	Based on actual cost of engineering review
Reinspection Fee	\$75.00
Delinquent Account Fees	\$5.00 per month plus 1% interest on balance
Inclusion Fee	\$200.00 plus applicable attorneys fees
Disconnect Fee	\$1,000.00
Reconnect Fee	\$1,000.00
Return Check Fee	\$31.00
Lien Charge	\$100.00 plus any additional fees
Post Construction Bond	\$500.00
Copy of Rules and Regulations	\$5.00 per set plus postage if mailed
Copies	\$0.25 per page
Failure to install grease trap/interceptor	Per Section 1.9 (K) of these rules
Failure to properly maintain grease trap/interceptor	50% of monthly use fee
Improper discharge of Special, Prohibited, or Industrial Sewage	Actual cost of damages but not less than \$500.00



MEMORANDUM

TO: Town of Fairplay Board of Trustees

FROM: Mason Green, Public Works Director and Assistant Town Administrator

RE: Utility Rate Study

DATE: December 28, 2020

As you know the Town of Fairplay contracted SGM Engineering, the Towns Engineering Firm, to perform a Utility Rate Study. The purpose of this study being to gain an adequate picture of the Town of Fairplay's Utility Fund's fiscal health after taking over the Fairplay Sanitation District and in looking ahead towards new State water and sewer mandates which will require expenses over the next few years.

Bailey Leppek will be presenting to you tonight a brief overview of SGM's findings and recommendations. SGM has done an excellent job of providing the Board with data and options that will prepare Fairplay for the future in regards to the operation of Town Utilities.

SGM does recommend rate increases to our monthly water and sewer users and offers several options of how this can be done. Please be aware that staff has not budgeted for any rate increase in 2021 with the ongoing pandemic and need for conversations with the Board of Trustees. Staff foresees any rate increases coming after 2021—and of course done at the discretion of the Board.

"Where History Meets the High Country"

Town of Fairplay



Water and Sewer Rate Study

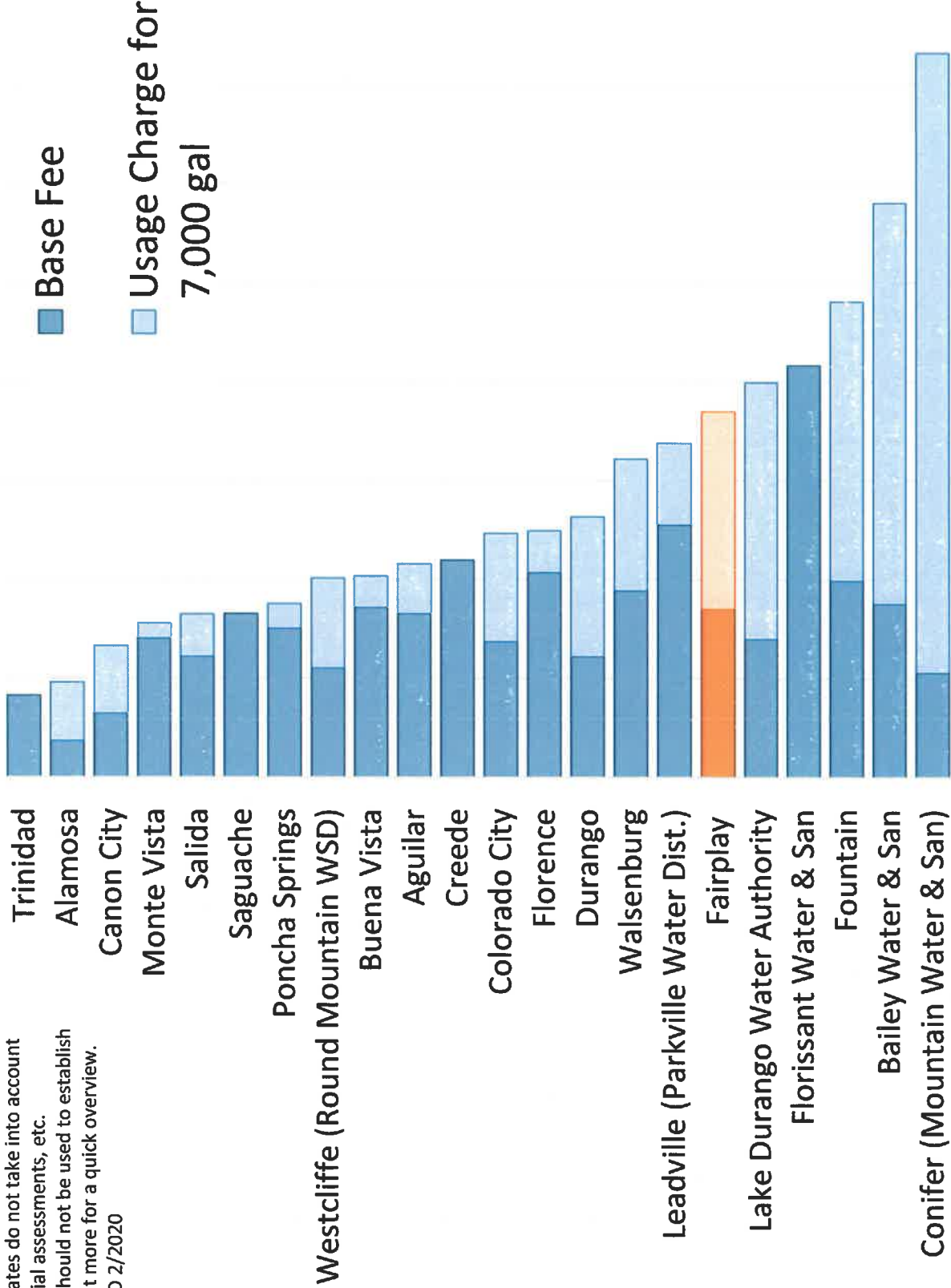


Current Rates

Billing Code	Category	Customer Category Name	Meter Size (in)	SFE (Water)	Monthly Base Fee	Usage Fees (\$/1000 gal)
201	Sewer Rate	SEWER	NA	NA	\$ 60.00 per EQR	NA
101	In-Town Water Rates	WATER - RESIDENTIAL - 3/4	0.75	1	\$ 34.00	\$ 5.70
102		WATER - RESIDENTIAL - 1	1	1.8	\$ 61.20	\$ 5.70
103		WATER - RESIDENTIAL - 1 1/2	1.5	4	\$ 136.00	\$ 5.70
104		WATER - RESIDENTIAL - 2	2	7	\$ 238.00	\$ 5.70
105		WATER - RESIDENTIAL - 3	3	16	\$ 544.00	\$ 5.70
111		WATER - COMMERCIAL - 3/4	0.75	1	\$ 34.00	\$ 5.70
112		WATER - COMMERCIAL - 1	1	1.8	\$ 61.20	\$ 5.70
113		WATER - COMMERCIAL - 1 1/2	1.5	4	\$ 136.00	\$ 5.70
114		WATER - COMMERCIAL - 2	2	7	\$ 238.00	\$ 5.70
211		Out-of-Town	3/4 DOUBLE RATE-OUT OF TOWN USE	0.75	1	\$ 68.00
213	Water Rates	1 1/2 DOUBLE RATE-OUT OF TOWN	1.5	4	\$ 272.00	\$ 5.70
214		2 DOUBLE RATE-OUT OF TOWN USE	2	7	\$ 476.00	\$ 5.70
215		3 COMMERCIAL - DOUBLE RATE	3	16	\$ 1,088.00	\$ 5.70
Notes: Based on SGM's analysis of 2019 billing data provided by Town staff.						

Water Rate (In-Town) Comparison South Central Colorado

Note: - These rates do not take into account mill levies, special assessments, etc.
 This Summary should not be used to establish service rates but more for a quick overview.
 RATES UPDATED 2/2020

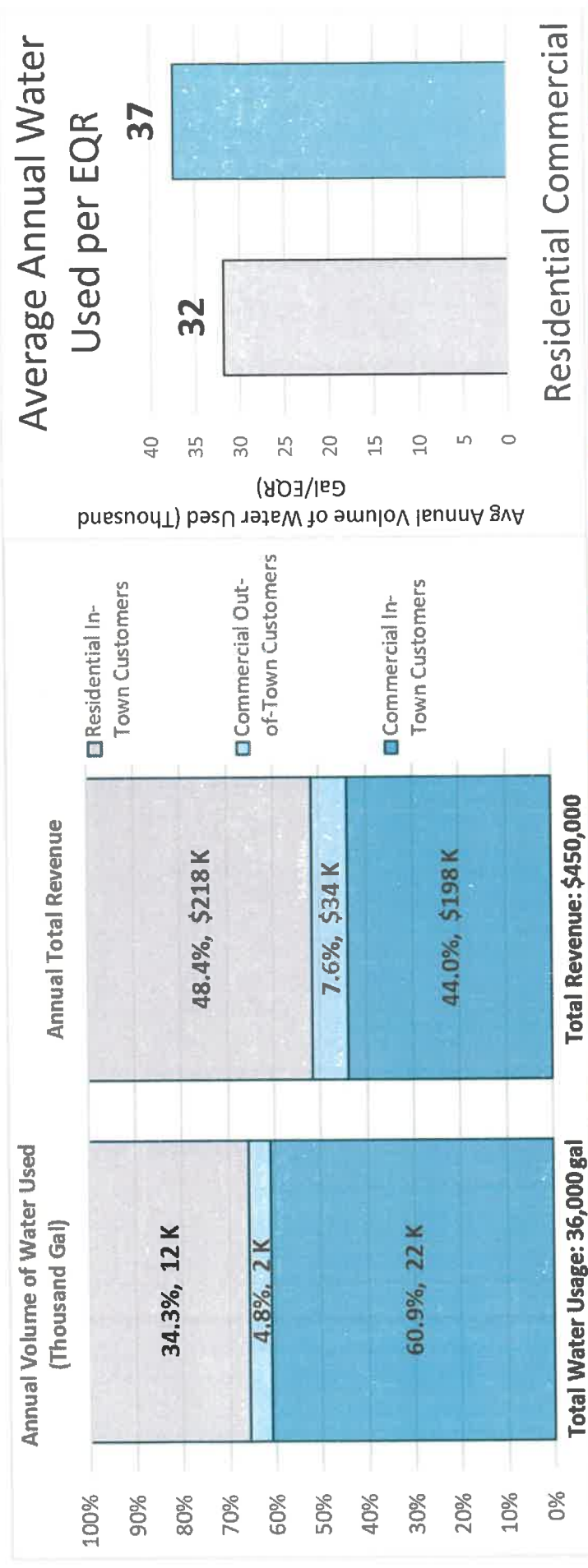


Average total cost for \$7,000 gal (including base fee): \$56.37

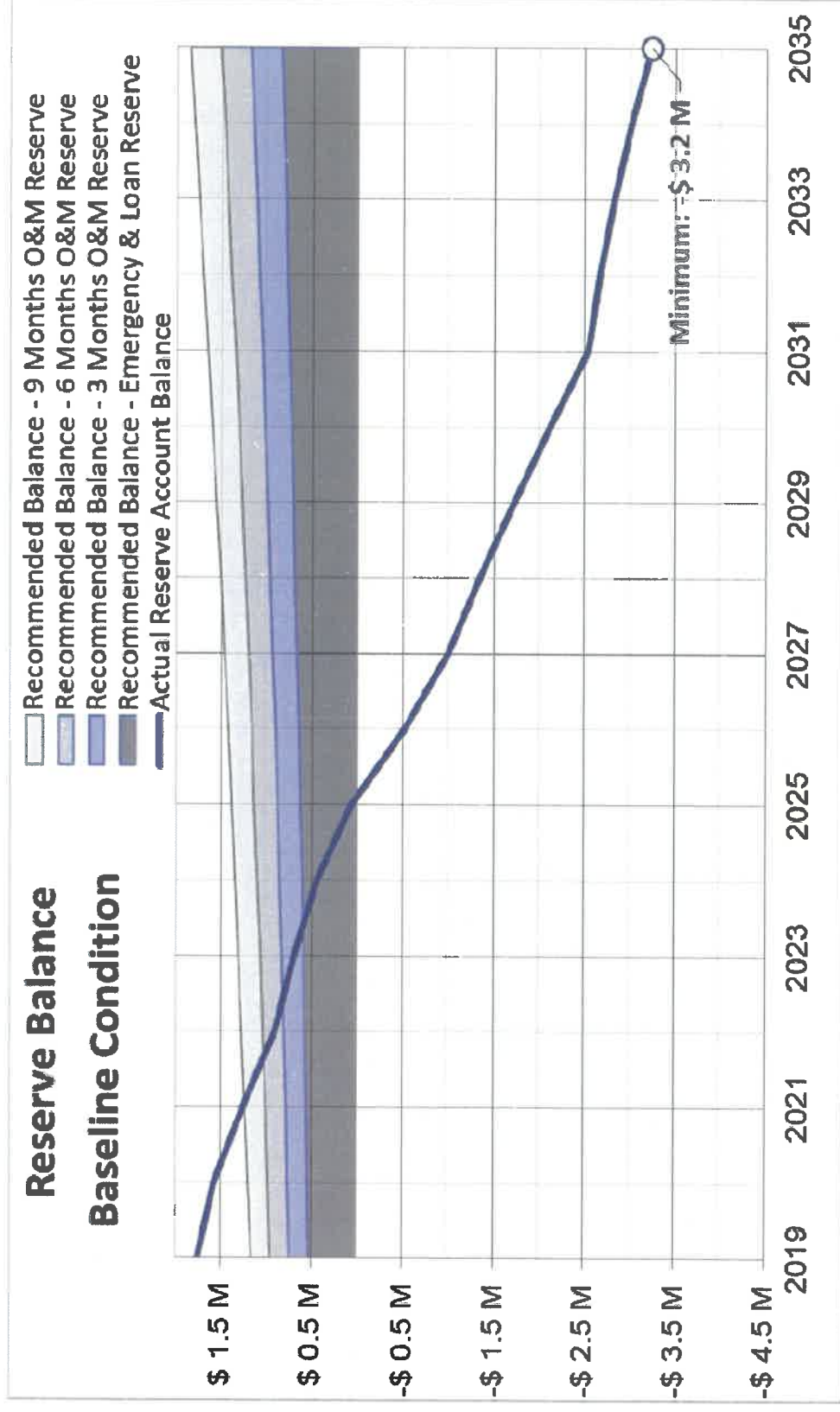
Cost per 7,000 gallons (includes base rates and usage rates)

Comparison of Residential vs Commercial Customers

- Commercial customers account for almost 66% of total water usage (delivered to customers), but only approximately 52% of the revenue
- Commercial accounts use more water than residential accounts *for a given meter size* (total volume and on a per-unit basis, on average)
- While commercial accounts pay equitably for increased water use through their usage fees, the base fee revenue does not reflect their higher average usage

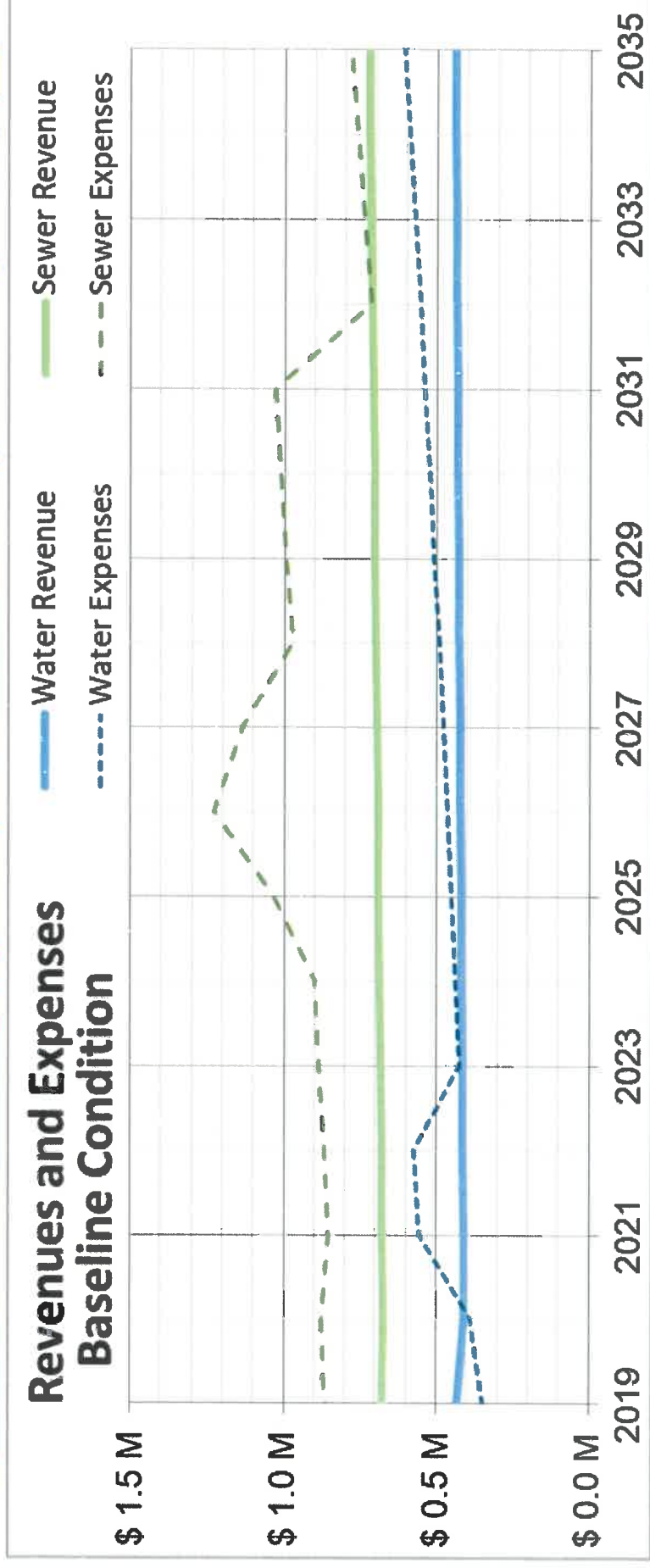


Current Conditions – No Rate Increases



The Town must raise rates if it is to continue to meet expenses and maintain any reserve balance.

Current Conditions – No Rate Increases



- Currently, water revenues exceed expenses, but sewer expenses exceed revenues
- O&M expenses will continue to rise with inflation
- Planned capital improvement project costs will deplete the reserve balance over the next several years

Alternative Development

Alternative	Recommended Reserve Balance (2020 \$)		
	Emergency & Loan	O&M	Total
Alternative 1	\$538,530	\$0	\$538,530
Alternative 2	\$538,530	\$217,800 (3 months)	\$756,330
Alternative 3	\$538,530	\$435,700 (6 months)	\$974,230
Alternative 4	\$538,530	\$653,500 (9 months)	\$1,192,030

Emergency and Loan Reserve

- \$538,530 : Restricted funds based on its District Debt Repayment Loan's terms and conditions

OR

- \$500,000: Town's most expensive single infrastructure component (lift station repair or replacement)

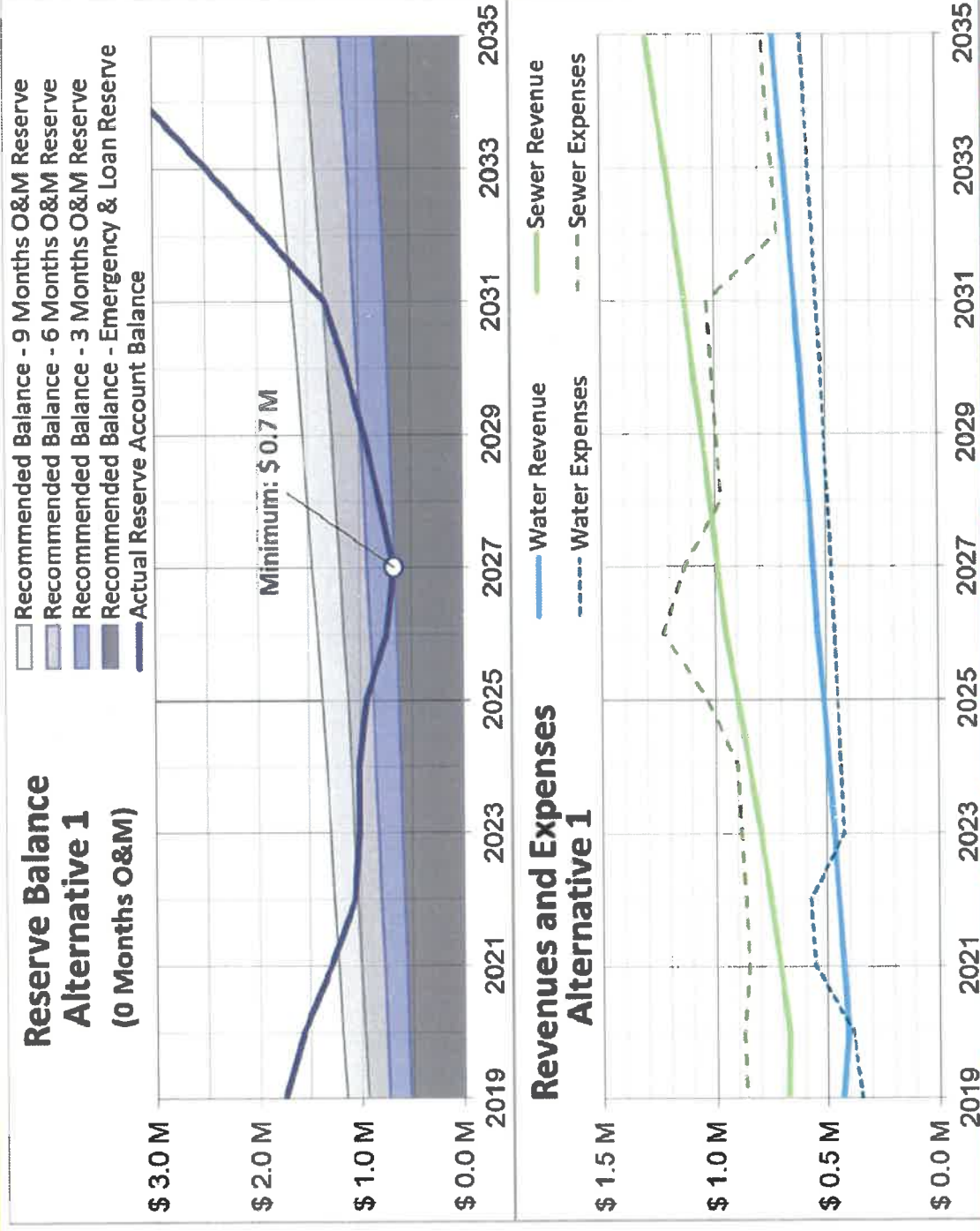
Operations & Maintenance (O&M) Reserve

- Industry standard is 3 – 9 months of O&M expenses

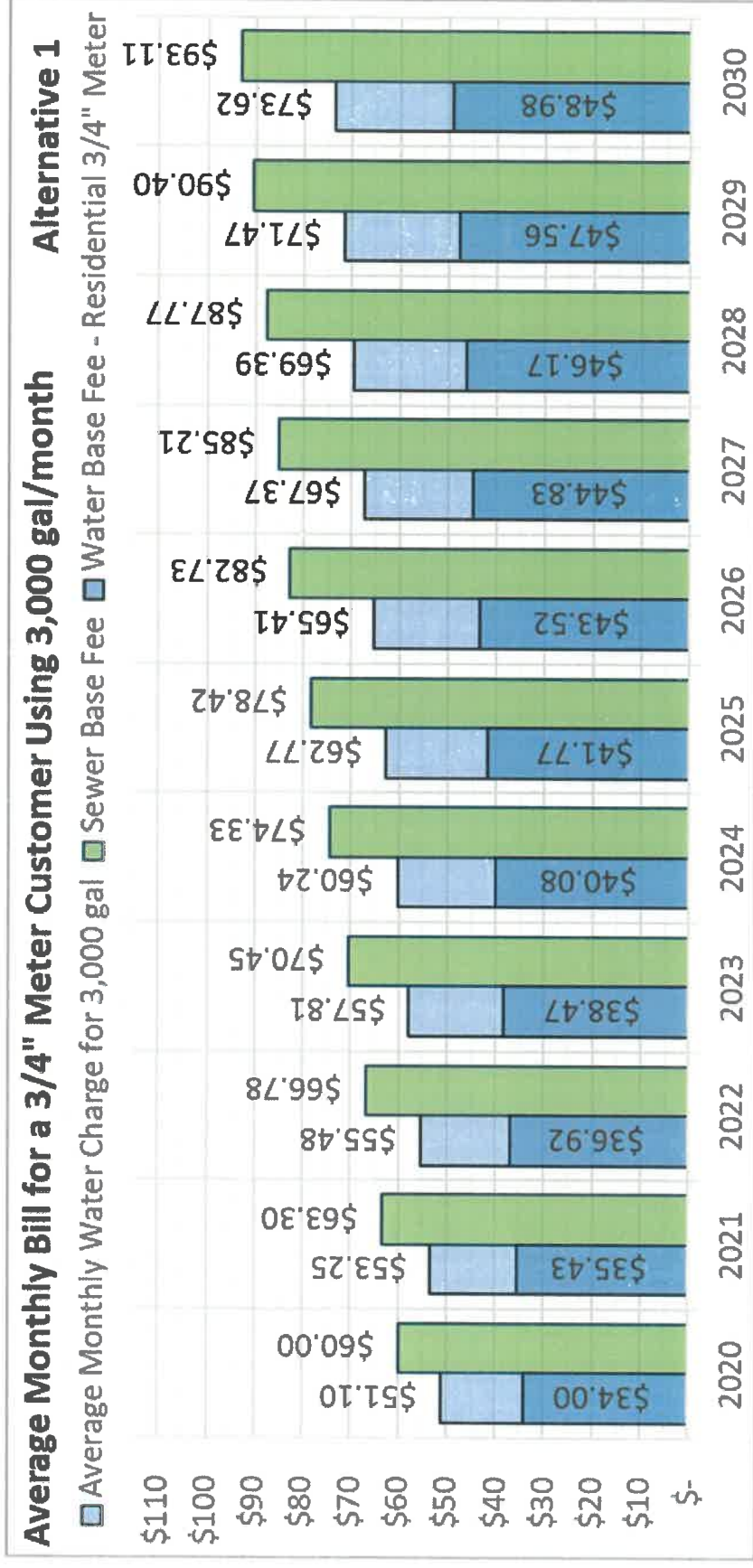
Alternatives for Raising Required Rate Revenue

Alternative		Annual Water Rate Increases		Annual Sewer Rate Increases	
1	Maintain Emergency & Loan Reserve	4.2%	- 2021-2027	5.5%	- 2021-2027
		3.0%	- 2028 & beyond	3.0%	- 2028 & beyond
2	Emergency & Loan + 3 Months O&M Reserve	5.0%	- 2021-2027	6.3%	- 2021-2027
		1.0%	- 2028 & beyond	1.0%	- 2028 & beyond
3	Emergency & Loan + 6 Months O&M Reserve	5.8%	- 2021-2027	7.1%	- 2021-2027
		1.0%	- 2028 & beyond	1.0%	- 2028 & beyond
4	Emergency & Loan + 9 Months O&M Reserve	10%	- 2021-2024	12%	- 2021-2024
		1.0%	- 2025 & beyond	1.0%	- 2025 & beyond

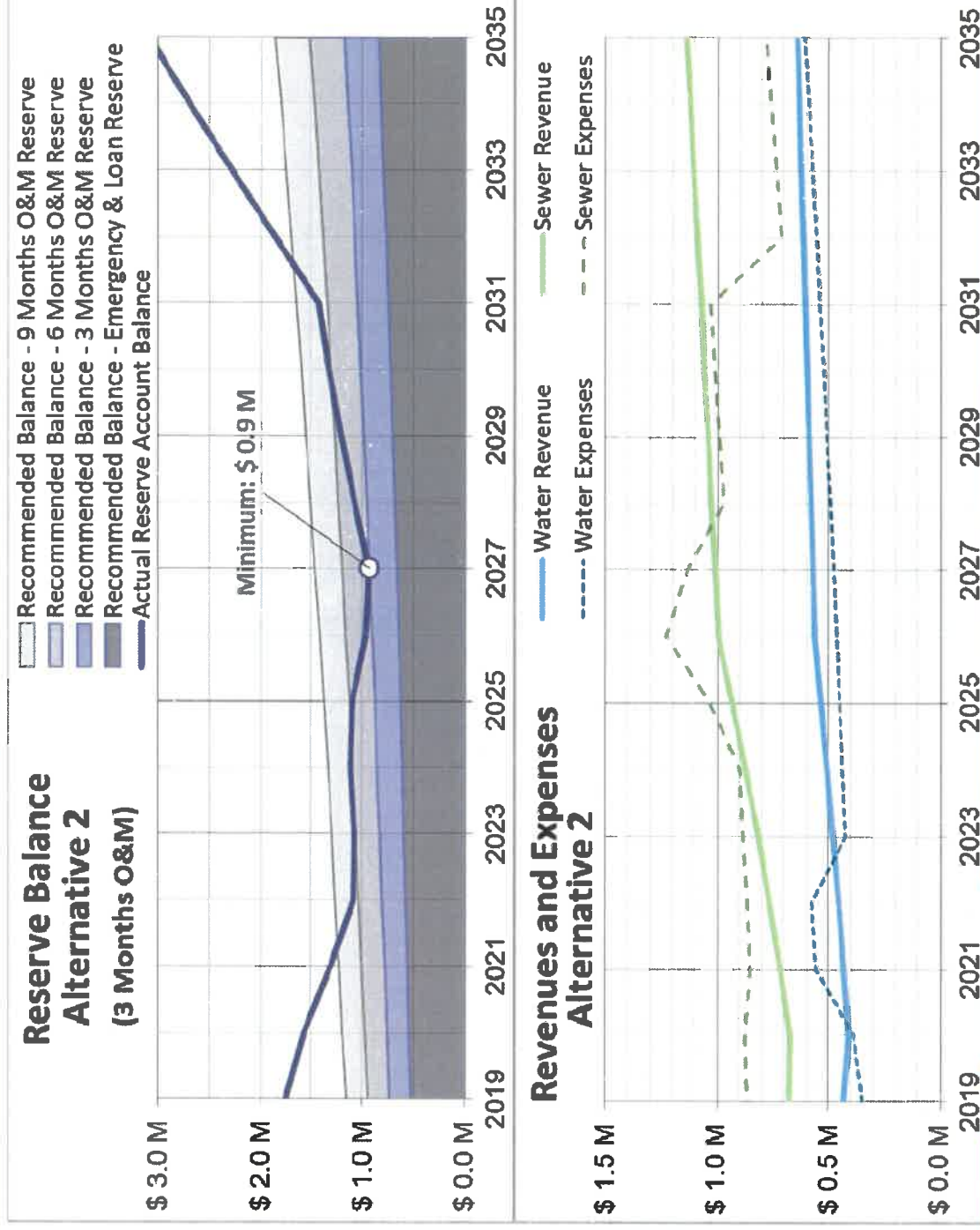
Alternative 1: Maintain Emergency & Loan Reserve



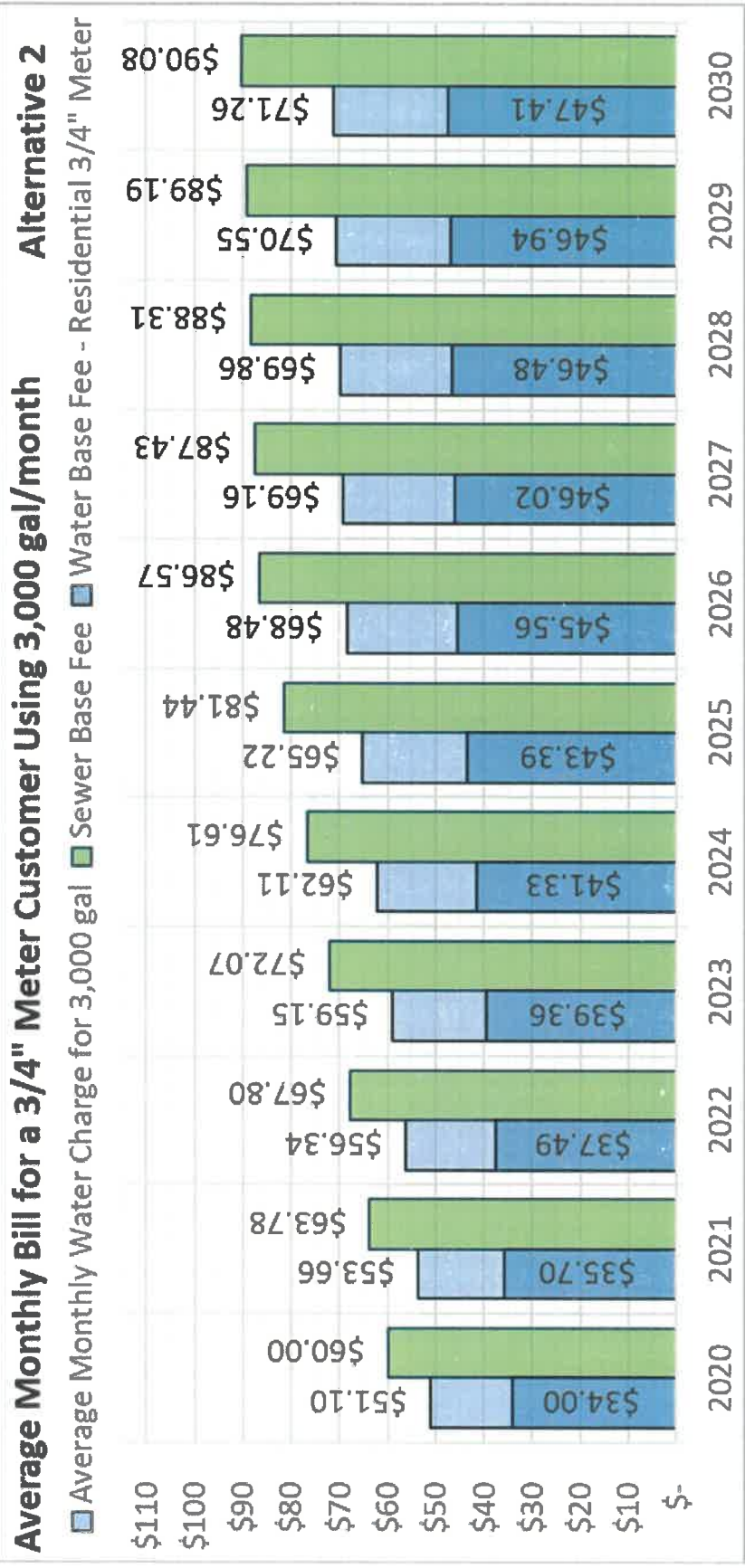
Alternative 1: Maintain Emergency & Loan Reserve



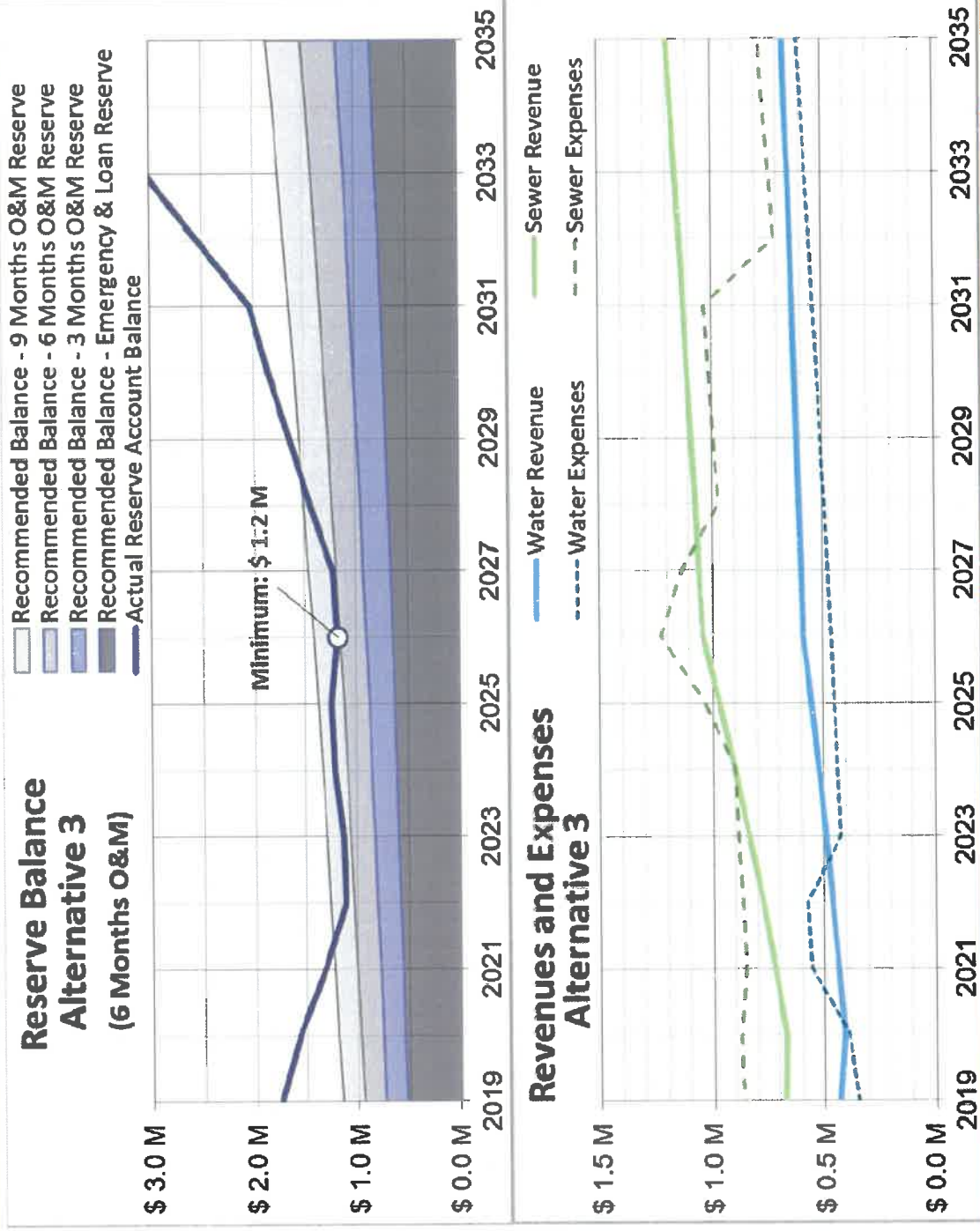
Alt 2: Emergency & Loan + 3 Months O&M Reserve



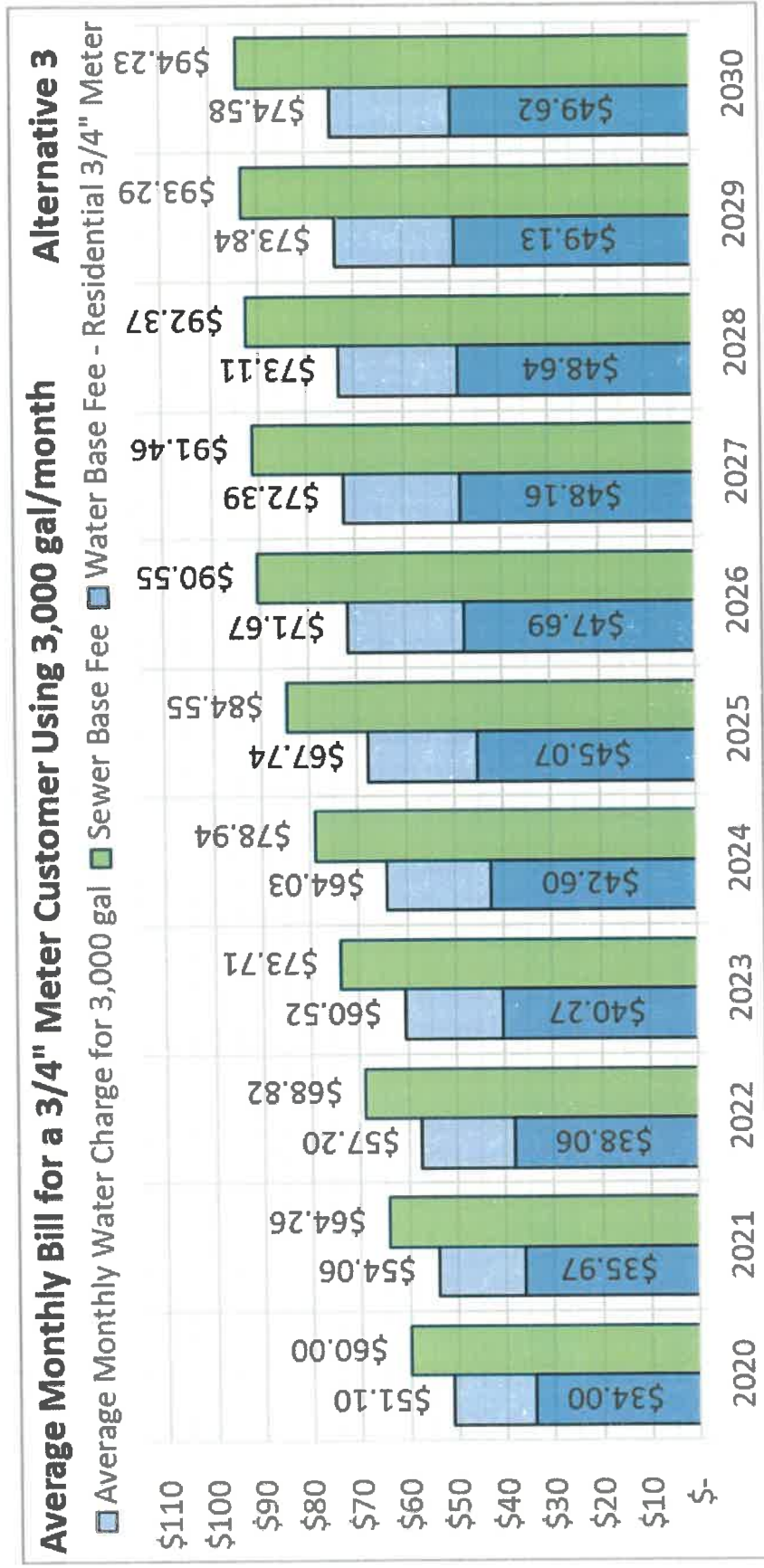
Alt 2: Emergency & Loan + 3 Months O&M Reserve



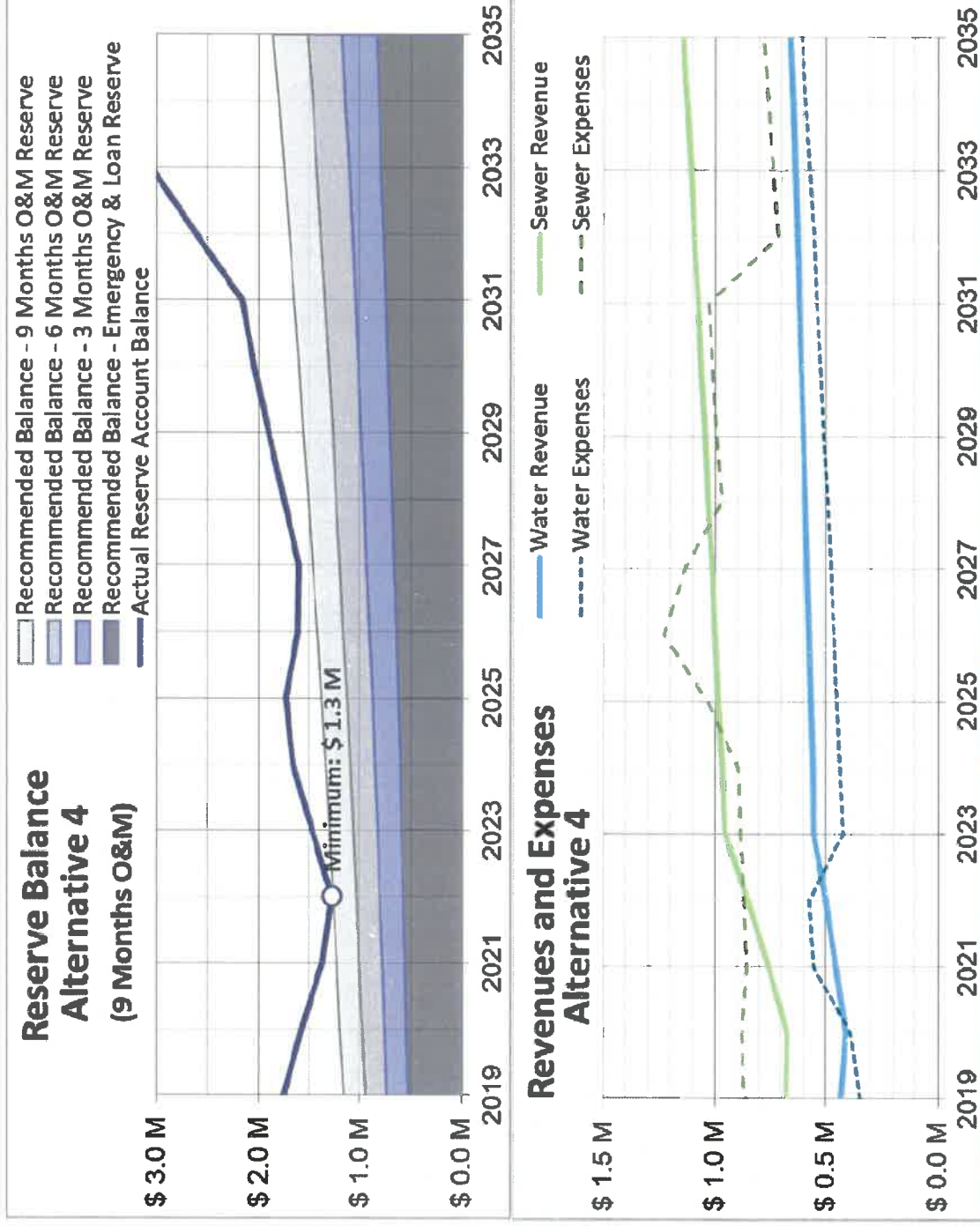
Alt 3: Emergency & Loan + 6 Months O&M Reserve



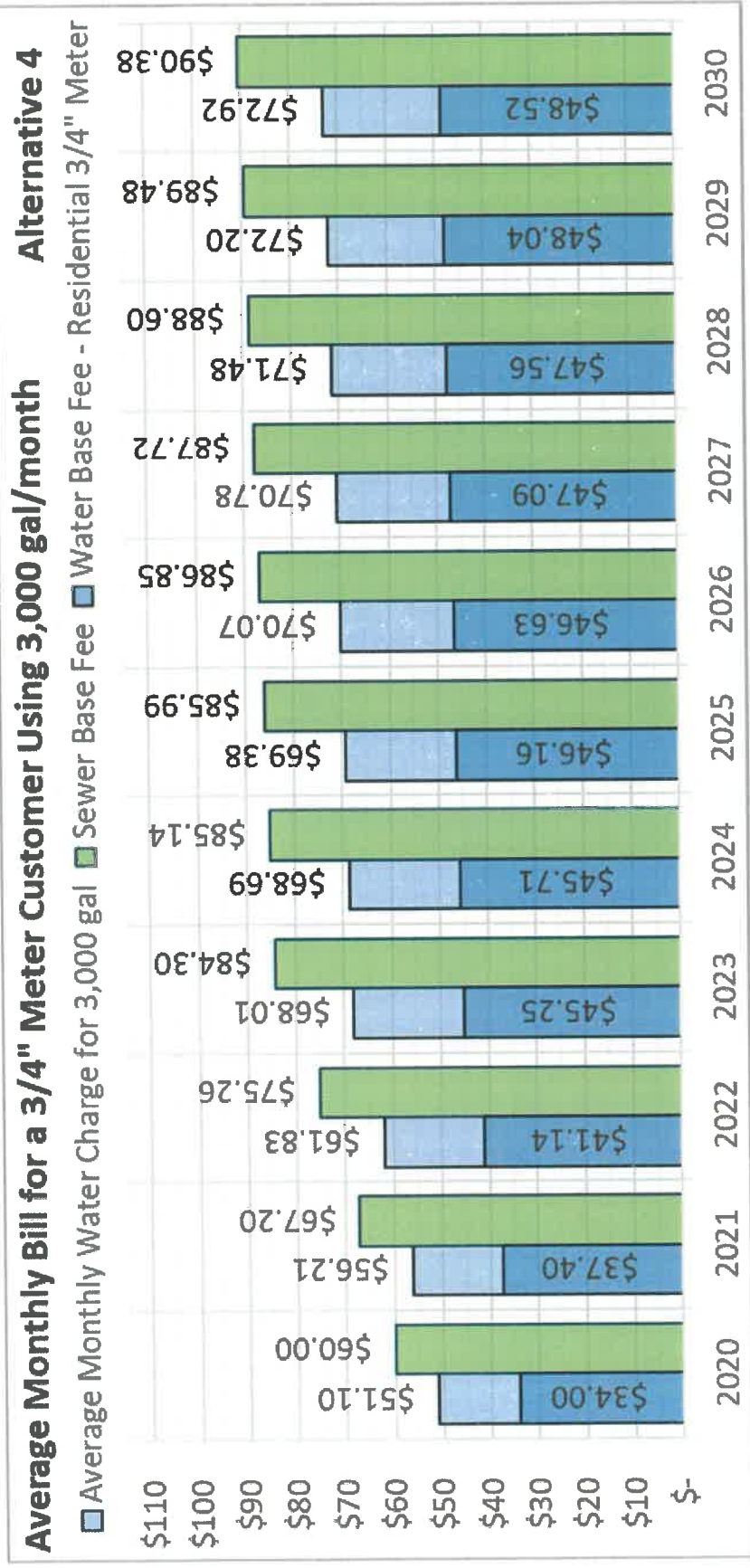
Alt 3: Emergency & Loan + 6 Months O&M Reserve



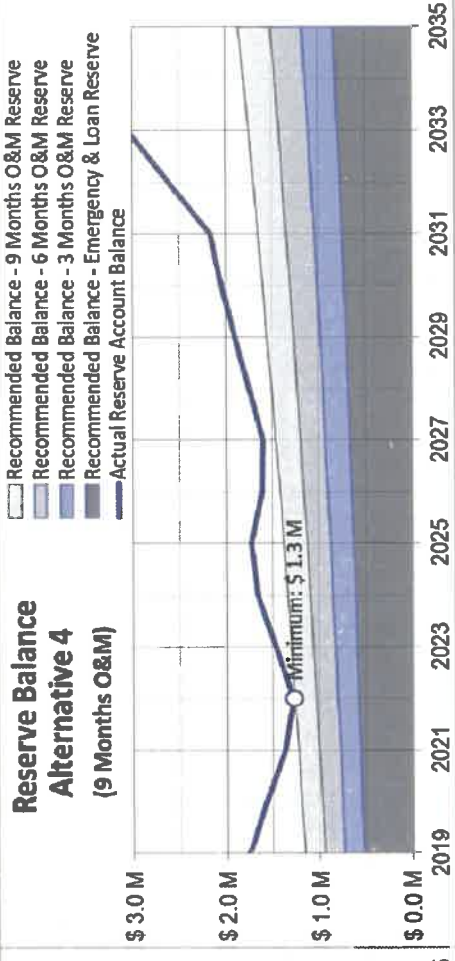
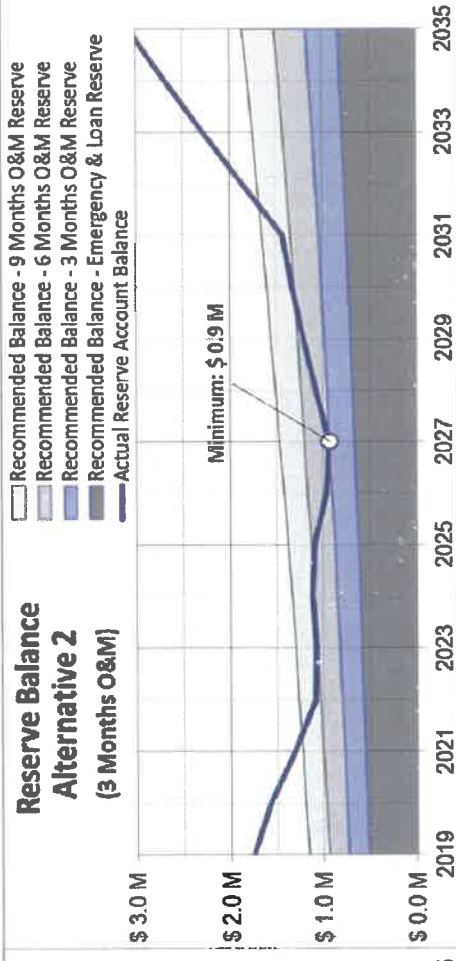
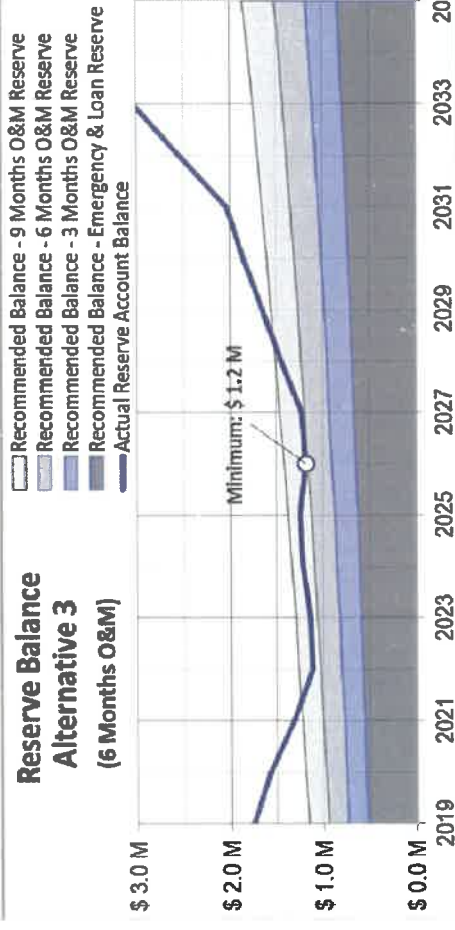
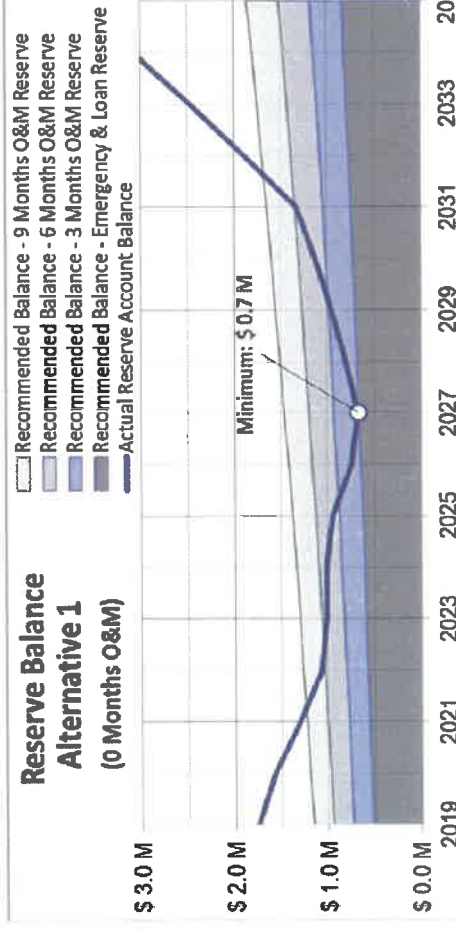
Alt 4: Emergency & Loan + 9 Months O&M Reserve



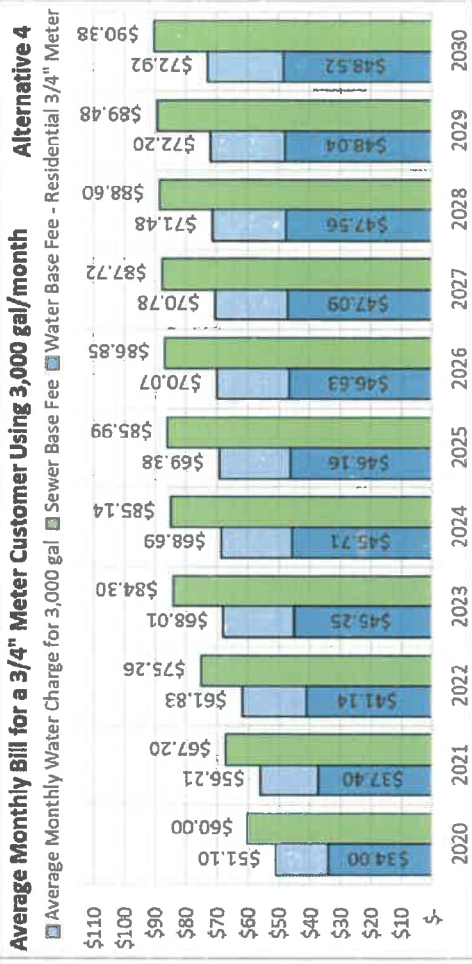
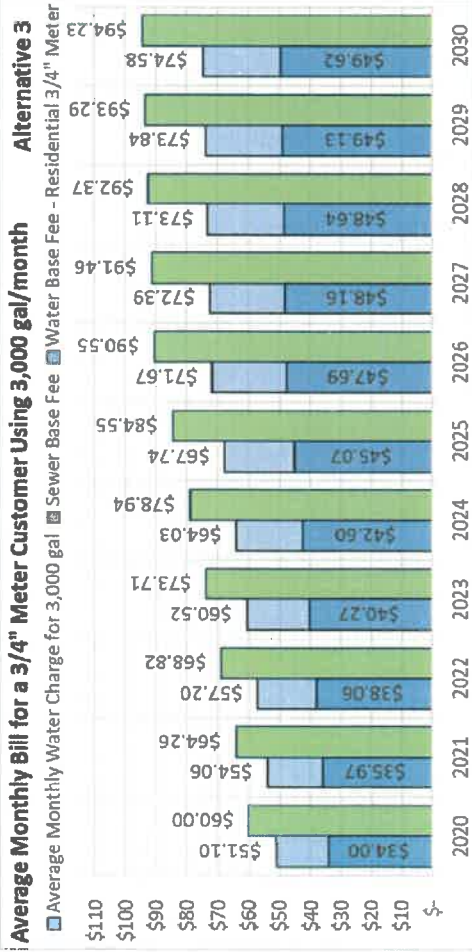
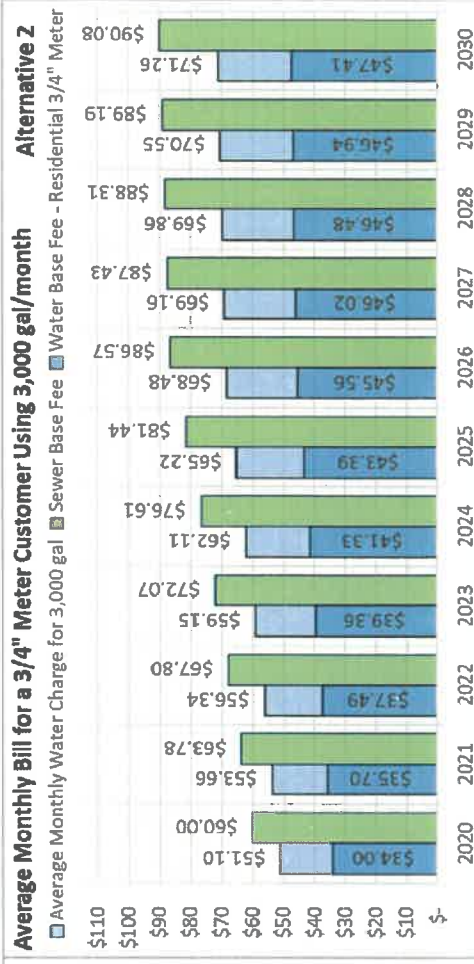
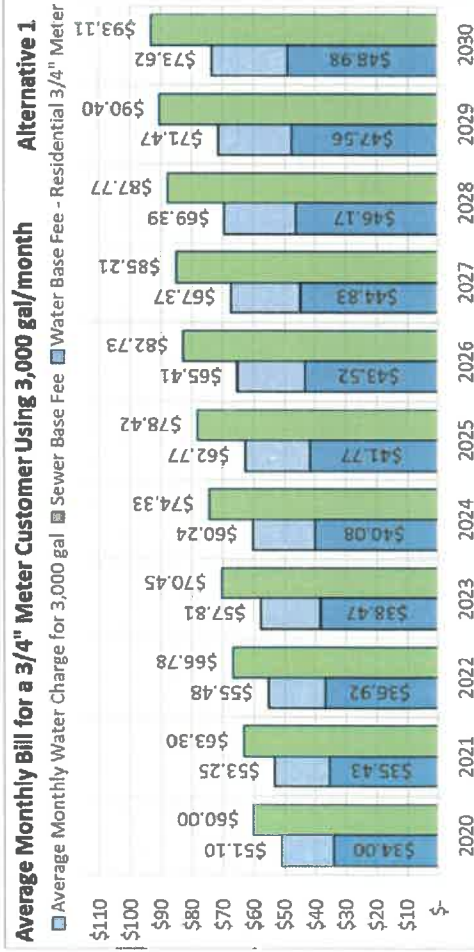
Alt 4: Emergency & Loan + 9 Months O&M Reserve



Comparison of Four Alternatives



Comparison of Four Alternatives



**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
January 4, 2021**

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge and Josh Voorhis. Trustees Cindy Bear and Eve Stapp were absent for the meeting. Also in attendance were Assistant Town Administrator/Public Works Director Mason Green and Town Treasurer Kim Wittbrodt.

AGENDA ADOPTION

Motion #1 by Trustee Voorhis, seconded by Trustee Dodge, that the agenda adopted as presented. Motion carried unanimously. Trustees Bear and Stapp absent.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. **APPROVAL OF MINUTES** – December 7, 2020
- B. **APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$53,439.33
- C. Should the Board Approve Adoption of Resolution No. 1, Series of 2021, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ESTABLISHING A DESIGNATED PUBLIC PLACE FOR THE POSTING OF MEETING NOTICES AS REQUIRED BY THE COLORADO OPEN MEETINGS LAW."**?
- D. Should the Board Approve Adoption of Resolution No.2, Series of 2021, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A SPECIAL USE PERMIT FOR EXPANSION OF THE MIDDLE FORK RV PARK ON PARCEL D, 255 US HWY 285."**?

Motion #2 by Trustee Dodge, seconded by Trustee Voorhis, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge - yes, Voorhis – yes, Just – yes. Motion carried unanimously. Trustees Bear and Stapp absent.

CITIZEN COMMENTS

No citizen comments were offered.

UNFINISHED BUSINESS

- A. Other discussion items

No other discussion items were offered.

NEW BUSINESS

- A. Should the Board Approve Adoption of Resolution no.3, Series of 2021, entitled, **"A RESOLUTION FOR THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING AN AMENDED FEE SCHEDULE."**?

Town Treasurer Kim Wittbrodt introduced the topic stating that Staff had been working to update several components of the fee schedule, such as building permit fees, returned check fees, and utility late fees. Additionally, wastewater utility fees were added to the fee schedule as well.

There was a brief conversation regarding the increase in the cost of a commercial fishing license during which the Board considered the price more than fair.

Motion #3 by Trustee Voorhis, seconded by Trustee Dodge, that the board approve. A roll call vote was taken: Dodge - yes, Voorhis – yes, Just – yes. Motion carried unanimously. Trustees Bear and Stapp absent.

B. Presentation/Discussion Regarding Utility Rate Study—SGM Engineering

Mayor Just introduced the topic and invited Bailey Leppek and Angie Fowler from SGM Engineering to begin their presentation. Mayor Just also asked that Staff submit any questions the Trustees may have to SGM at a later date so as not to get into the weeds at this time.

Bailey Leppek and Angie Fowler presented SGM Engineering's findings regarding the Utility Rate Study they performed. The Utility Rate Study found that the Town of Fairplay's Utility Fund was very healthy, but with upcoming changes to State requirements the Town will need to undertake several capital projects over the next few years in order to comply. This will likely require the raising of utility bills although there has been no determination regarding the amount or time frame these changes will take place.

The Board of Trustees thanked Bailey Leppek and Angie Fowler with SGM Engineering for their presentation.

C. Other new business

No other new business offered.

BOARD OF TRUSTEES AND STAFF REPORTS

Mason Green, Assistant Town Administrator and Public Works Director: Informed the Board that the public works crew was exceeding his expectations daily and that he is very happy with the crew. He then informed the Board of where Staff was at in their exploration of the Infiltration Gallery and thanked the Board for their patience with the short-staffed public works department.

Kim Wittbrodt, Town Treasurer: Informed the Board that the Town's new Police Officer, Carle Schlaff, had started with the Town.

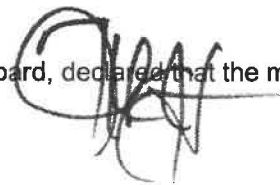
Josh Voorhis, Trustee: Asked if Town of Fairplay Officers ever run radar on US HWY 285. Staff replied that they did not believe so, and Mayor Just informed those present they do not because US HWY 285 is a US highway rather than a State highway.

Scott Dodge, Mayor Pro Tem: Reminded those present of the next regional CDOT meeting on January 25th at 10am.

Frank Just, Mayor: Stated that he has seen a good number of individuals utilizing the new Electric Vehicle Charging Stations at Town Hall and that he likes the aesthetic they provide. Additionally, Mayor Just thanked the Public Works Department for their work plowing and stated he has seen improvement from past years. This sentiment was also espoused by Trustees Dodge and Voorhis.

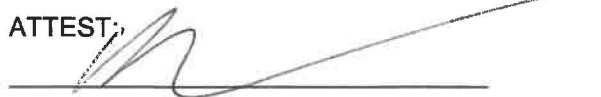
ADJOURNMENT

Mayor Just, noting that there being no further business before the Board, declared that the meeting be adjourned at 7:15 p.m.



Frank Just, Mayor

ATTEST:



Mason Green, Assistant Town Administrator

**AGENDA for a Regular Meeting
of the Board of Trustees of the Town of Fairplay, Colorado
Monday, January 4, 2021 at 6:00 p.m. at the Fairplay Town Hall Meeting Room
901 Main Street, Fairplay Colorado AND virtually via GoToWebinar**

Virtual Access Information to Join via Internet:

<https://attendee.gotowebinar.com/register/4993549017726154764>

Connect via Phone: Dial (631) 992-3221

Enter Access Code 301-334-098

PLEASE SEE DETAILED INSTRUCTIONS AT THE END OF THE AGENDA

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. CONSENT AGENDA** *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*
 - A. APPROVAL OF MINUTES** –December 7, 2020
 - B. APPROVAL OF EXPENDITURES**—Approval of bills of various Town funds in the amount of **\$53,439.33.**
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 - D.** Should the Board Approve Adoption of Resolution No. 2, 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A SPECIAL USE PERMIT FOR EXPANSION OF THE MIDDLE FORK RV PARK ON PARCEL D, 255 US HWY 285.”?**
- VI. CITIZEN COMMENTS**
- VII. UNFINISHED BUSINESS**
 - A.** Other Discussion Items.
- VIII. NEW BUSINESS**
 - A.** Should the Board Approve Adoption of Resolution No. 3, series of 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING AN AMENDED FEE SCHEDULE”?**
 - B.** Presentation/Discussion Regarding Utility Rate Study – SGM Engineering
 - C.** Other New Business
- IX. BOARD OF TRUSTEE AND STAFF REPORTS**
- X. ADJOURNMENT**

Upcoming Meetings/Important Dates

Regular Board Meeting	January 4, 2021
Regular Board Meeting Cancelled due to Martin Luther King Day Holiday	January 18, 2021
Regular Board Meeting	February 1, 2021
Regular Board Meeting Cancelled due to President’s Day Holiday	February 15, 2021

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Wednesday, Dec. 30, 2020.

How to Participate in Virtual Meetings Using GoToWebinar

To help control the spread of the COVID-19 virus the Town of Fairplay will be conducting Town Board meetings both virtually and in person encouraging public participation as usual. These efforts will keep the community, elected officials, staff and residents safe while continuing to conduct important Town business

The Town will be using a virtual meeting format, in conjunction with the usual in person format, for the Town Board of Trustee meetings until further notice and will be utilizing GoToWebinar for the virtual component. To comply with State and County COVID-19 guidelines there will be a limited number of individuals allowed in the meeting room at one time. There will be additional overflow seating provided and **attendees will be asked to wear masks if attending in person**. The public may also participate virtually and the instructions below are provided to describe the various ways this can happen.

*****If you have any symptoms of COVID-19 or are feeling unwell, please attend our meetings virtually. If you are exhibiting symptoms you will be asked to leave the meeting room.*****

The link which will allow you to register for the meeting will be posted on the Town of Fairplay website, www.fairplayco.us under the "Mayor and Board of Trustees" tab and on the most recent agenda. On the most recent agenda there will be a link. Once you follow the link you will need to register for the meeting by providing your full name and email address. **Once you register, you will receive an email with a link and phone number you can use to join the meeting by web or by phone.**

Please note that if you plan to call into the meeting by phone **you must email your public comments to info@fairplayco.us by 4:30pm the day of the meeting.**

TO COMMENT IN ADVANCE IF YOU ARE PLANNING TO ATTEND BY TELEPHONE OR PHONE APP:

- Email info@fairplayco.us to submit your question/comment.
 - **Please be aware that if you join by telephone or phone app you will not be able to ask questions, participate in public hearings or make comments via voice. All public comments must be emailed prior to 4:30pm.**
 - Your comments will be included in the record and read at the appropriate time during the meeting.

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Wednesday, Dec. 30, 2020.

TO JOIN THE MEETING BY TELEPHONE OR PHONE APP:

- You will need to register for the meeting via the link provided on the agenda and located on the Fairplayco.us website under “Mayor and Board of Trustees” and on the most recent agenda. You will see a link on the agenda to the registration page. Please enter your full name. After you fill out this form you will be sent an email that will provide instructions on how to join the meeting. **You are encouraged to do this ahead of time.**
- Join the live meeting through the instructions GoToWebinar sent to your email address after you followed the step above and registered.
- **If you are joining by telephone you will be required to enter an access code which is located below the “join in” phone numbers. Please note that you must complete the registration prior to receiving the call-in number and access code.**
- You will be joined to the meeting and automatically muted.

JOINING THE MEETING BY WEB AND COMMENTING:

- Join the live meeting through the instructions above.
- You will be joined to the meeting and automatically muted.
- You will be able to comment and/or ask questions by “chat” if attending by internet.
- You will be unmuted in certain cases, such as public hearings or at the Boards request, and able to speak directly to the Board and audience. **Please note you will still need to notify the moderator of your desire to speak via the “raised hand” feature or by commenting to organizers via the chat.**

HELPFUL TIPS FOR A GOOD VIRTUAL MEETING EXPERIENCE:

- If joining through the web, log on 5 minutes before the start of the meeting, since some online products require downloads and installations
 - Please be aware when downloading GoToWebinar to ensure you are on the official website. Scammers have been setting up downloads which, at first glance, appear to be run by GoToWebinar, but in actuality are not and can give a virus to your computer.
- Turn off nearby cellphones if you are using a computer to connect.
- Using a headset or headphones is recommended if listening online.
- **Only** have the virtual meeting application on your computer. If you are running other programs like email or have additional websites open in your browser, it may interfere with your ability to hear or see the information. For best results close all other windows and applications.
- Please limit distractions when possible—i.e. background noise, conversations with others, etc. when you are unmuted.
- Video streaming is a relatively new technology so please be mindful of the following things when connecting via the internet.
 - If you have an older computer, you may be better served by calling in by telephone.
 - If your internet is not reliable consider calling in by telephone

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Wednesday, Dec. 30, 2020.