

1. Meeting Materials

Documents:

[BOARD_OF_TRUSTEES_MEETING_MINUTES-03.15.2021.PDF.PDF](#)
[03-15-2021.PDF.PDF](#)
[BOARD_OF_TRUSTEES_MEETING_AGENDA-03.15.2021.PDF.PDF](#)

**MINUTES OF A REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
March 15, 2021**

CALL TO ORDER

A regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:04 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Mayor Just proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge and Eve Stapp. Also in attendance were Public Works Director/Asst. Town Administrator Mason Green, Town Administrator/ Clerk Tina Darrah, Police Chief Bo Schlunsen, Town Attorney Paul Wisor and Special Event Coordinator Julie Bullock. Trustee Josh Voorhis arrived at 6:06 p.m.

AGENDA ADOPTION

Motion #1 by Trustee Dodge, seconded by Trustee Stapp, that the agenda be adopted with the following change: move item A. under unfinished business to item B. under new business. Motion carried unanimously. (Trustee Voorhis absent from this vote.)

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

A. APPROVAL OF MINUTES –February 1, 2021 and March 8, 2021

B. APPROVAL OF EXPENDITURES—Approval of bills of various Town funds in the amount of **\$109,412.86.**

Motion #2 by Trustee Dodge, seconded by Trustee Stapp, that the agenda be adopted as presented. A roll call vote was taken: Stapp – yes, Dodge – yes, Just – yes, Voorhis – yes. Motion carried unanimously.

CITIZEN COMMENTS

None offered.

UNFINISHED BUSINESS**Other Discussion Items**

None offered.

NEW BUSINESS**Appointment of Trustee to Fill Vacant Seaton the Town Board – OATH OF OFFICE**

Nate Fidler and Brian Lilly were both present to interview/apply for the Trustee position vacated by Cindy Bear. Both gentlemen were offered an opportunity to speak to the Board about why they wanted to be appointed as a Trustee. The Board then voted on paper ballots with the outcome of the vote as follows: Trustee Voorhis voted for Nate Fidler; Mayor Just voted for Brian Lilly; Trustee Dodge voted for Brian Lilly; and Trustee Stapp voted for Nate Fidler. As it was a tie vote the Board and applicants agreed to a coin flip to determine who would be appointed to the vacant seat. Peter Lynn, audience member, had a coin and performed the coin flip, which was won by Nate Fidler.

Mr. Fidler was sworn in by Mayor Just and took his seat at the dais.

The Mayor and Board thanked Mr. Lilly for applying and encouraged him to apply for a vacancy should one occur again or to run for the Board in the upcoming April 2022 election.

Should the Board Approve Adoption of Ordinance No. 2, series of 2021, entitled, "AN EMERGENCY ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, VACATING A PORTION OF THE RIGHT OF WAY FOR 10TH STREET."?

Staff comment was offered by Town Administrator Darrah explaining that at the last regular meeting of the Board on February 1, 2021, the Board approved Ordinance No. 1, 2021, to vacate a portion of the 10th Street ROW – it included a five – foot wide easement reserved for the Town for future utilities if necessary. She explained that Ms. Woodbury was very much against that inclusion and that as it was not necessary, this emergency ordinance removes the section that included the easement and approves the vacation of a portion of the 10th Street ROW per the land exchange agreement with South Platte Partners, LLC/Amanda Woodbury that was approved in October of 2020. Ms. Darrah went on to remind the Board that Mayor Just worked with Ms. Woodbury to craft a deal exchanging the parcel she owns adjacent to Town Hall for the parcel the Town owns adjacent to the 10th Street ROW that abuts her property on the north side of Hwy. 9 across from the Town Hall and that this trade includes the Town vacating a portion of the 10th Street ROW on the north side of the road (Hwy. 9) and conveying that land to Ms. Woodbury.

She explained that this is presented as an emergency ordinance as the real state contract is set to close on March 17th at 2:00 p.m. She reminded the Board that the closing, the street vacation and the lot consolidation are all contingent upon each other being approved, meaning that if this ordinance is approved, it will not be effective until/unless the real estate transaction successfully happens.

Motion #3 by Trustee Voorhis, seconded by Trustee Stapp, that the Board Approve Adoption of Ordinance No. 2, series of 2021, entitled, "**AN EMERGENCY ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, VACATING A PORTION OF THE RIGHT OF WAY FOR 10TH STREET.**" A roll call vote was taken: Stapp – yes, Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously.

Presentation/Discussion Regarding Proposal from Peter Lynn for a Community Garden

Peter Lynn offered a presentation to the Board regarding a community garden in Fairplay. He requested permission to create a community garden in the Town. He explained that he and his fellow collaborators are in the beginning stages of planning the garden but wanted to make sure that the Town was on board before pursuing the project further. He stated that he did not have a piece of land committed for the project yet, but that he had several ideas and had also been in contact with the CSU Extension office in Fairplay for possible locations and collaboration. He explained that they would need financial assistance as they further developed their plans and eventually a site. A discussion ensued during which the Board expressed their desire to see the project move forward. Mayor Just offered a \$500 cash and \$500 in kind donation from his personal business for the project.

It was agreed that staff would work with the group to help create a plan for funding, land, etc. and report back to the Board as appropriate.

Should the Board Approve Adoption of Resolution No. 4, series of 2021, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT

INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND PAT STOINSKI FOR THE 1150 CASTELLO PAVING AND LANDSCAPE PROJECT.”?

Staff comment was offered by Town Administrator Darrah explaining that this application is for \$3,239 towards the paving and landscaping of the property located at 1150 Castello Avenue AKA The Business Connection. This is the amount the property owner has paid in property taxes to the Town of Fairplay over the last five years. She further noted that the application, bid and photos were included in the packet for the Board to reference. Property owner Pat Stoinski was present virtually.

Motion #4 by Trustee Dodge, seconded by Trustee Stapp, that the Board Approve Adoption of Resolution No. 4, series of 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND PAT STOINSKI FOR THE 1150 CASTELLO PAVING AND LANDSCAPE PROJECT.”** A roll call vote was taken: Stapp – yes, Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously.

Update/Discussion Regarding 2021 Special Events

Staff presentation was offered by Special Events Coordinator Bullock who went through her memo with the Board regarding special events in Fairplay this summer, but most specifically discussing Burro Days, that being the largest annual event in Fairplay. Ms. Bullock outlined to the Board how the Town can host Burro Days within the current COVID-19 guidelines but stressed that the guidelines are very likely to change prior to the event. A lengthy discussion took place about the guidelines and the plan put forth by Ms. Bullock for Burro Days.

It was agreed that the Town should move forward with planning for Burro Days within the COVID guidelines, while being prepared to expand/retract the event based on the potential for changes to the guidelines prior to the event.

It was further agreed that a larger discussion surrounding special events, including a discussion about an additional event in June as suggested by Mayor Just, be had during a work session as soon as possible.

Discussion Regarding Town Administrator and Town Clerk Positions

Ms. Darrah stated that on March 8th the Board met with Town Attorney Wisor and Town Administrator Darrah and were informed that Ms. Darrah would like to step down as Town Administrator but continue to work for the Town as the Town Clerk in a part-time capacity. It was noted that the reason for this change was due to Ms. Darrah’s purchase of a local business requiring much more of her time than initially anticipated. It was further noted that Ms. Darrah would remain in the position of Town Administrator and Town Clerk until a new Town Administrator is hired. Because this was initially discussed in a special meeting, it was agreed that there should be a more formal announcement at a regularly scheduled board meeting with a corresponding motion reflecting the action being taken.

Motion #5 by Trustee Voorhis, seconded by Trustee Stapp, to accept the resignation of Tina Darrah as Town Administrator upon successfully hiring a new Town Administrator. At such time Ms. Darrah will continue to work for the Town in the position of part-time Town Clerk. A roll call vote was taken: Stapp – yes, Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously.

Other New Business

None offered.

BOARD OF TRUSTEE AND STAFF REPORTS

Public Works Director/Asst. Town Administrator Green offered a brief staff report primarily discussing the need for a new truck in the public works department. The Board agreed that Mr. Green should begin the process of purchasing a truck from reserve funds in the Internal Service Fund.

Police Chief Bo Schlunsen offered a brief staff comment noting that it has been slow so far this year. A brief discussion took place about the uptick in automobile thefts nationwide.

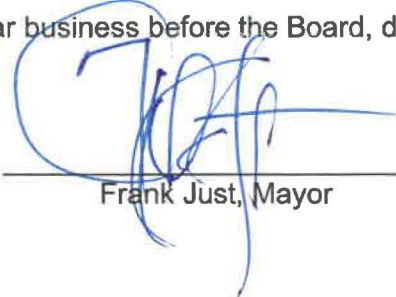
Trustee Dodge informed the Board that he would be attending a CDOT meeting on March 29th and that he had spoken to Commissioner Elsner about the need for improvements to the 7th Street crosswalk. Mayor Just noted that he had heard that CDOT has appropriated funds for improvements to this intersection for pedestrian safety.

Trustee Voorhis brought up the likelihood that Park County/Fairplay would be placed under a fire ban this summer. He wondered if the Town had to abide by the fire ban or if there is a way the Town could be exempted – at least to allow outdoor grills to be used within the Town limits. A brief discussion ensued about the need for a conversation with the Sheriff if a fire ban is put in place.

Mayor Just offered a brief comment about CDOT and the survey work they are doing in Town to prepare for making the Main Street sidewalks ADA compliant. He also thanked Brain Lilly again for his application to serve on the Town Board and encouraged him to stay involved with the Town.

ADJOURNMENT

Mayor Just, noting that there being no further regular business before the Board, declared that the regular meeting be adjourned at 7:56 p.m.



Frank Just, Mayor

ATTEST:



Tina Darrah, Town Clerk

Tina Darrah, Town Clerk

**AGENDA for a Regular Meeting
of the Board of Trustees of the Town of Fairplay, Colorado
Monday, March 15, 2021 at 6:00 p.m. at the Fairplay Town Hall Meeting Room
901 Main Street, Fairplay Colorado AND virtually via GoToWebinar**

Virtual Access Information to Join via Internet:

<https://attendee.gotowebinar.com/register/8224400165865245968>

Connect via Phone: Dial (562) 247-8422

Enter Access Code 228-353-809

PLEASE SEE DETAILED INSTRUCTIONS AT THE END OF THE AGENDA

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. CONSENT AGENDA** *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*
 - A. APPROVAL OF MINUTES** –February 1, 2021 and March 8, 2021
 - B. APPROVAL OF EXPENDITURES**—Approval of bills of various Town funds in the amount of **\$109,412.86.**
- VI. CITIZEN COMMENTS**
- VII. UNFINISHED BUSINESS**
 - A.** Should the Board Approve Adoption of Ordinance No. 2, series of 2021, entitled, **“AN EMERGENCY ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, VACATING A PORTION OF THE RIGHT OF WAY FOR 10TH STREET.”?**
 - B.** Other Discussion Items.
- VIII. NEW BUSINESS**
 - A.** Appointment of Trustee to Fill Vacant Seat on the Town Board – OATH OF OFFICE
 - B.** Should the Board Approve Adoption of Resolution No. 4, series of 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND PAT STOINSKI FOR THE 1150 CASTELLO PAVING AND LANDSCAPE PROJECT.”?**
 - C.** Update/Discussion Regarding 2021 Special Events
 - D.** Discussion Regarding Town Administrator and Town Clerk Positions
 - E.** Other New Business.
- IX. BOARD OF TRUSTEE AND STAFF REPORTS**
- X. ADJOURNMENT**

Upcoming Meetings/Important Dates

Regular Board Meeting
Regular Board Meeting
Regular Board Meeting

April 5, 2021
April 19, 2021
May 3, 2021

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, March 11, 2021.

How to Participate in Virtual Meetings Using GoToWebinar

To help control the spread of the COVID-19 virus the Town of Fairplay will be conducting Town Board meetings both virtually and in person encouraging public participation as usual. These efforts will keep the community, elected officials, staff and residents safe while continuing to conduct important Town business

The Town will be using a virtual meeting format, in conjunction with the usual in person format, for the Town Board of Trustee meetings until further notice and will be utilizing GoToWebinar for the virtual component. To comply with State and County COVID-19 guidelines there will be a limited number of individuals allowed in the meeting room at one time. There will be additional overflow seating provided and **attendees will be asked to wear masks if attending in person**. The public may also participate virtually and the instructions below are provided to describe the various ways this can happen.

*****If you have any symptoms of COVID-19 or are feeling unwell, please attend our meetings virtually. If you are exhibiting symptoms you will be asked to leave the meeting room.*****

The link which will allow you to register for the meeting will be posted on the Town of Fairplay website, www.fairplayco.us under the "Mayor and Board of Trustees" tab and on the most recent agenda. On the most recent agenda there will be a link. Once you follow the link you will need to register for the meeting by providing your full name and email address. **Once you register, you will receive an email with a link and phone number you can use to join the meeting by web or by phone.**

Please note that if you plan to call into the meeting by phone **you must email your public comments to info@fairplayco.us by 4:30pm the day of the meeting.**

TO COMMENT IN ADVANCE IF YOU ARE PLANNING TO ATTEND BY TELEPHONE OR PHONE APP:

- Email info@fairplayco.us to submit your question/comment.
 - **Please be aware that if you join by telephone or phone app you will not be able to ask questions, participate in public hearings or make comments via voice. All public comments must be emailed prior to 4:30pm.**
 - Your comments will be included in the record and read at the appropriate time during the meeting.

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, March 11, 2021.

TO JOIN THE MEETING BY TELEPHONE OR PHONE APP:

- You will need to register for the meeting via the link provided on the agenda and located on the Fairplayco.us website under “Mayor and Board of Trustees” and on the most recent agenda. You will see a link on the agenda to the registration page. Please enter your full name. After you fill out this form you will be sent an email that will provide instructions on how to join the meeting. **You are encouraged to do this ahead of time.**
- Join the live meeting through the instructions GoToWebinar sent to your email address after you followed the step above and registered.
- **If you are joining by telephone you will be required to enter an access code which is located below the “join in” phone numbers. Please note that you must complete the registration prior to receiving the call-in number and access code.**
- You will be joined to the meeting and automatically muted.

JOINING THE MEETING BY WEB AND COMMENTING:

- Join the live meeting through the instructions above.
- You will be joined to the meeting and automatically muted.
- You will be able to comment and/or ask questions by “chat” if attending by internet.
- You will be unmuted in certain cases, such as public hearings or at the Boards request, and able to speak directly to the Board and audience. **Please note you will still need to notify the moderator of your desire to speak via the “raised hand” feature or by commenting to organizers via the chat.**

HELPFUL TIPS FOR A GOOD VIRTUAL MEETING EXPERIENCE:

- If joining through the web, log on 5 minutes before the start of the meeting, since some online products require downloads and installations
 - Please be aware when downloading GoToWebinar to ensure you are on the official website. Scammers have been setting up downloads which, at first glance, appear to be run by GoToWebinar, but in actuality are not and can give a virus to your computer.
- Turn off nearby cellphones if you are using a computer to connect.
- Using a headset or headphones is recommended if listening online.
- **Only** have the virtual meeting application on your computer. If you are running other programs like email or have additional websites open in your browser, it may interfere with your ability to hear or see the information. For best results close all other windows and applications.
- Please limit distractions when possible—i.e. background noise, conversations with others, etc. when you are unmuted.
- Video streaming is a relatively new technology so please be mindful of the following things when connecting via the internet.
 - If you have an older computer, you may be better served by calling in by telephone.
 - If your internet is not reliable consider calling in by telephone

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, March 11, 2021.

**MINUTES OF A REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
February 1, 2021**

CALL TO ORDER

A regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:05 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Mayor Just proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Josh Voorhis and Cindy Bear. Also in attendance were Public Works Director/Asst. Town Administrator Mason Green, Town Administrator/ Clerk Tina Darrah, Police Chief Bo Schlunsen, Town Attorney Paul Wisor (virtually) and Town Treasurer Kim Wittbrodt. Trustee Eve Stapp was absent.

AGENDA ADOPTION

Motion #1 by Trustee Voorhis, seconded by Trustee Dodge, that the agenda be adopted as presented. Motion carried unanimously. (Trustee Stapp absent.)

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

A. APPROVAL OF MINUTES – January 4, 2021.

B. APPROVAL OF EXPENDITURES—Approval of bills of various Town funds in the amount of \$128,873.60

Motion #2 by Trustee Voorhis, seconded by Trustee Bear, that the agenda be adopted as presented. A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent.)

CITIZEN COMMENTS

Brian Lilly, 799 Trout Creek Drive, offered comment giving a brief background of his military career, noting that he was not in agreement with the Public Health Orders requiring masks, business restrictions/closures, and requesting that the Town Board make the Town of Fairplay a “Sanctuary COVID City” like the Town of Monument has done.

Kimberley Gregory, 1789 Lakeside Drive, handed out documents to the Town Board, including a document entitled, “Support Petition for Civil Liberties”, that included a proposed Resolution against COVID related restrictions in the Town of Fairplay. Ms. Gregory noted that the petition had 131 signatures at that time. She requested that the Board consider adoption of the Resolution.

Tracy Edstrom, who was in attendance virtually, spoke in favor of the Town Board adopting the proposed Resolution stating that she wanted to see the Town’s businesses choose whether or not they implemented COVID restrictions, such as mask wearing and limited gatherings, rather than being mandated to enforce them.

Brian Lilly, spoke again reading comments from the online petition site in favor of the Resolution.

The Mayor thanked those commenting and stated that the Town Board would discuss the request at a later meeting date.

PUBLIC HEARINGS

Should the Board Approve an Application for a Tavern Liquor License as applied for by Scott and Jami Gardner, DBA Rocky Mountain Cigar Company, located at Unit C, 640 Highway 285, Fairplay, Colorado?

Town Administrator/Town Clerk Darrah recused herself from this item and left the Board room due to potential conflict of interest as the holder of a liquor license in the Town of Fairplay.

Mayor Just opened the Public Hearing at 6:30pm and offered a brief opening statement stating jurisdiction and outlining procedures for the public hearing. He then asked for staff comment, which was offered by Town Treasurer Wittbrodt, explaining that the application before them was from Scott and Jami Gardner for a Tavern Liquor License at the Rocky Mountain Cigar Company located at Unit C, 640 Highway 285, in Fairplay. Ms. Wittbrodt went through the staff investigation and findings, ending with a recommendation of approval. She noted that the public notices were done in accordance with State Statutes and the municipal code and that no remonstrance's had been filed.

Mayor Just asked for applicant comment which was offered by Scott Gardner, encouraging the Board to approve his application, and offering to answer any questions that they might have.

Mayor Just asked for public comment in favor of or opposition to the application. Comments in favor of the application were offered by Eric Vahlme and Sunny Pool. *(Clerk's note: Another comment was offered in favor of the application, however, the quality of the recording made it impossible to hear the name of the person making the comment.)*

No comments were offered in opposition.

Mayor Just closed the public hearing at 6:40 p.m. and asked for Board deliberation and a motion.

After a brief discussion, the following motion was offered:

Motion #3 by Trustee Bear, seconded by Trustee Voorhis, that the Board approve the application for a Tavern Liquor License as applied for by Scott and Jami Gardner, DBA Rocky Mountain Cigar Company located at Unit C, 640 Highway 285, in Fairplay. A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent.)

UNFINISHED BUSINESS

Other Discussion Items

None offered.

NEW BUSINESS

Should the Board Approve Adoption of Ordinance No. 1, series of 2021, Entitled, "AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO VACATING A PORTION OF THE RIGHT OF WAY FOR 10TH STREET."?

Staff comment was offered by Town Administrator Darrah explaining that this ordinance approves the vacation of a portion of the 10th Street ROW per the land exchange agreement with South Platte Partners, LLC/Amanda Woodbury that was approved in October of 2020. She reminded the Board that Mayor Just had worked with Ms. Woodbury to craft a deal exchanging the parcel she owns adjacent to Town Hall for the parcel the Town owns adjacent to the 10th Street ROW that abuts her property on the north side of Hwy. 9 across from the Town Hall, noting that the trade includes the Town vacating a portion of the 10th Street ROW on the north side of the road (Hwy. 9) and conveying that land to Ms. Woodbury. She further noted that the real state contract was approved previously, but a closing date had not been officially set as the closing, the street vacation and the lot consolidation are all contingent upon each other being approved. She further explained that this means that if the Board approve this ordinance, it will not be effective until/unless the real estate transaction successfully happens.

A brief discussion ensued with a few questions being asked and answered in regard to the utility easement and the process of closing on the real estate.

Motion #4 by Trustee Dodge, seconded by Trustee Voorhis, to approve adoption of Ordinance No. 1, series of 2021, Entitled, **"AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO VACATING A PORTION OF THE RIGHT OF WAY FOR 10TH STREET."** A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent.)

Acceptance of Resignation from Trustee Cindy Bear

Mayor Just announced the item stating how sad he was to see Trustee Bear resign, but that he certainly understood her reasons for doing so. Trustee Bear commented that she was incredibly grateful for her time on the Board and that her time commitments were such between family and work that she simply had to let something go. Mayor Just and Trustees Dodge and Voorhis expressed their gratitude to Cindy for her service to the Town.

Motion #5 by Mayor Just, seconded by Trustee Voorhis, to accept the resignation of Cindy Bear as a Trustee for the Town of Fairplay. A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Bear – yes. Motion carried unanimously. (Trustee Stapp absent.)

Consensus was offered directing staff to advertise the position of Trustee in the Flume, on social media and in the Town newsletter for consideration at the March 1, 2021 meeting.

Other New Business

None offered.

BOARD OF TRUSTEE AND STAFF REPORTS

Public Works Director/Asst. Town Administrator Green offered a brief staff report about various public works related projects and in particular about the playground project he is working on for Cohen Park. He informed the Board about a grant opportunity that he was pursuing. They offered consent for him to submit the grant application in pursuit of funds for Cohen Park.

Town Treasurer Wittbrodt offered staff comment informing the Board that the annual audit has been scheduled for the last week of February.

Town Administrator Darrah thanked the Board and staff for allowing her time off in January and that she would be coming back to the office in February on a part-time basis while transitioning back to full-time.

Police Chief Bo Schlunsen offered a brief staff comment noting that his new officer was working out well and informing the Board that it has been slow so far this year.

Trustee Voorhis thanked the Public Works staff for their quick response and professionalism during a recent water leak event.

Trustee Bear thanked everyone again for her time on the Board.

Mayor Just offered comment about concerns he had heard about safety of the school zone, especially in regard to Main Street/Highway 9 near the school during drop-off and pick-up hours. He explained that parents are especially concerned about the crosswalks on Main Street. He asked Trustee Dodge to bring it up to his CDOT contacts via the regional transportation committee that Trustee Dodge sits on.

Trustee Dodge stated that he would be happy to get materials/letters to the committee and to County Commissioner Dick Elsner. He asked the Mayor to get him bullet points of the main concerns being expressed so he could convey it correctly.

ADJOURNMENT

Mayor Just, noting that there being no further regular business before the Board, declared that the regular meeting be adjourned at 7:28 p.m.

Frank Just, Mayor

ATTEST:

Tina Darrah, Town Clerk

**MINUTES OF A SPECIAL MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
March 8, 2021**

CALL TO ORDER

A special meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Mayor Just proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Josh Voorhis and Eve Stapp. Also in attendance were Town Administrator/ Clerk Tina Darrah and Town Attorney Paul Wisor.

AGENDA ADOPTION

Motion #1 by Trustee Stapp, seconded by Trustee Voorhis, that the agenda be adopted as presented. Motion carried unanimously.

EXECUTIVE SESSION

Motion #2 by Trustee Stapp, seconded by Trustee Voorhis, that the Board go into executive session at 6:04 p.m. pursuant to C.R.S. 24-6-402 (4) (f) to discuss personnel matters relating to the Town Administrator/Clerk. Motion carried unanimously.

Mayor Just announced that the meeting was back to open session at 6:54 p.m. The participants in the executive session were: Mayor Just, Trustees Stapp, Voorhis and Dodge, Town Attorney Wisor and Town Administrator/Clerk Darrah. Mayor Just announced that no action was taken in the executive session.

OTHER BUSINESS/DIRECTION TO STAFF

Town Attorney Wisor stated that the Board had been informed by Ms. Darrah that she would be stepping down as the Town Administrator but would like to remain with the Town as the Town Clerk in a part-time capacity. The Board agreed to this change and it was noted that Ms. Darrah would remain the Administrator/Clerk until the Administrator position is filled so the Town would not have to appoint an Interim Administrator.

The Board then discussed the salary for the Town Clerk position and agreed upon \$50,000 per year. It was discussed that the position would be advertised with an expectation of hiring a new Administrator by early summer. It was agreed to announce this at the next meeting and formalize approval of the salary and direction to staff to begin advertising the Administrator position.

ADJOURNMENT

Mayor Just, noting that there being no further regular business before the Board, declared that the regular meeting be adjourned at 7:08 p.m.

Frank Just, Mayor

ATTEST:

Tina Darrah, Town Clerk



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Kim Wittbrodt, Treasurer
RE: Paid Bills/Financials
DATE: 3/11/2021

Agenda Item: Bills

Attached is the list of invoices paid from January 27, 2021 through March 10, 2021.

Total Expenditures: \$109,412.86

Upon motion to approve the consent agenda, the expenditures will be approved.

Attached are the Town financials statements for all funds through 2/29/2021.

The Town received a rebate check from CEBT due to lower claims during the COVID pandemic in 2020.
The amount of the rebate is \$7,020.00.

Please contact me with any questions.

Report Criteria:

Detail report type printed

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
02/01/2021	16847	Burnett Land Surveying	plat-gardner/town land tran	1	01/25/2021	400.00	105070
Total 269:						400.00	
02/01/2021	16848	Caselle, Inc	Software Support	1	01/01/2021	439.50	517206
02/01/2021	16848		Software Support	2	01/01/2021	439.50	105060
03/02/2021	16921		Software Support	1	02/01/2021	439.50	105060
03/02/2021	16921		Software Support	2	02/01/2021	439.50	517206
Total 334:						1,758.00	
02/17/2021	16894	4 Rivers Equipment	backhoe repair	1	02/10/2021	2,982.38	105625
Total 532:						2,982.38	
02/10/2021	16882	Dana Kepner Company, In	Prv	1	02/04/2021	721.60	517485
Total 682:						721.60	
02/08/2021	16866	Fairplay Flume	legal /ads	1	01/31/2021	47.47	106125
03/10/2021	16950		board member ad	1	02/28/2021	88.80	105110
03/10/2021	16950		legal /ads	2	02/28/2021	20.12	106125
Total 868:						156.39	
02/08/2021	16867	Ferrellgas	1800 beaver creek road	1	12/29/2020	565.48	512000
02/08/2021	16867		850 hathaway	1	12/31/2020	1,108.56	102000
02/08/2021	16867		propane-501 main	1	12/31/2020	509.07	102000
02/08/2021	16867		1800 beaver creek road	1	01/14/2021	152.63	517495
02/08/2021	16867		propane-501 main	1	01/14/2021	380.43	105195
02/08/2021	16867		850 hathaway	1	01/19/2021	598.58	105186
03/10/2021	16951		850 hathaway	1	02/05/2021	455.54	105186
03/10/2021	16951		1800 beaver creek road	1	02/18/2021	324.46	517495
03/10/2021	16951		850 hathaway	1	02/23/2021	382.73	105186
Total 916:						4,477.48	
02/17/2021	16899	Kois Brothers Equipment C	parts	1	02/10/2021	446.56	105625
Total 1252:						446.56	
03/08/2021	16941	Main Street Garage	2013 tahoe	1	02/26/2021	366.41	105420
Total 1336:						366.41	
02/10/2021	16887	Mountain View Waste	2 yd 2 monthly	1	01/31/2021	75.00	517675
03/08/2021	16942		2 yd 2 monthly	1	02/28/2021	75.00	517675
Total 1414:						150.00	
03/02/2021	16924	Newman Traffic Signs	signs	1	02/26/2021	45.92	105670
Total 1492:						45.92	

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02/10/2021	16888	Postal Pros Southwest, Inc	water billing	1	02/05/2021	283.97	517218
03/10/2021	16955		water billing	1	03/04/2021	289.67	517218
Total 1699:						573.64	
03/02/2021	16926	Rocky Mountain Rural Heal	covid grant	1	02/21/2021	5,000.00	105085
Total 1816:						5,000.00	
02/10/2021	16892	Town of Fairplay	501 main	1	01/31/2021	314.60	105195
02/10/2021	16892		850 hathaway	1	01/31/2021	101.70	105186
03/10/2021	16957		850 hathaway	1	02/28/2021	96.00	105186
03/10/2021	16957		501 main	1	02/28/2021	303.20	105195
Total 2134:						815.50	
03/02/2021	16933	USABlueBook	paint	1	02/24/2021	145.55	105630
03/10/2021	16958		Tubes	1	03/05/2021	397.92	517480
Total 2176:						543.47	
02/08/2021	16876	Utility Notification Center	RTL Transmissions	1	01/31/2021	13.20	517455
02/08/2021	16876		RTL Transmissions	1	01/31/2021	14.52	517650
03/02/2021	16934		RTL Transmissions	1	02/28/2021	6.60	517455
03/02/2021	16934		RTL Transmissions	1	02/28/2021	6.60	517650
Total 2194:						40.92	
02/01/2021	16859	Verizon Wireless	jet pack	1	01/15/2021	40.01	105130
02/01/2021	16859		Phones and air cards	2	01/15/2021	288.39	105455
02/01/2021	16859		cell Phone - public works	3	01/15/2021	42.09	105645
03/02/2021	16935		jet pack	1	03/02/2021	40.01	105130
03/02/2021	16935		cell Phone - public works	2	03/02/2021	42.09	105645
03/02/2021	16935		Phones and air cards	3	03/02/2021	288.39	105455
Total 2212:						740.98	
02/01/2021	16862	Xcel Energy	901 main	1	01/20/2021	226.53	105023
02/01/2021	16862		chlorinator	1	01/20/2021	121.80	517470
02/01/2021	16862		747 bogue	1	01/20/2021	15.44	105841
02/01/2021	16862		1800 beaver creek road	1	01/20/2021	836.53	517495
02/01/2021	16862		Fairplay sign #1	1	01/20/2021	11.59	105640
02/01/2021	16862		117 silverheels road	1	01/20/2021	10.70	105841
02/01/2021	16862		850 hathaway	1	01/20/2021	254.37	105186
02/01/2021	16862		501 main	1	01/20/2021	493.03	105195
02/01/2021	16862		901 1/2 main	1	01/20/2021	30.27	105640
02/01/2021	16862		san plant	1	01/22/2021	4,801.25	517680
02/01/2021	16862		1190 castello	1	01/25/2021	149.76	105650
02/01/2021	16862		200 2nd street	2	01/25/2021	85.19	517470
02/01/2021	16862		157 6th street	3	01/25/2021	77.21	105640
02/01/2021	16862		156 5th street	4	01/25/2021	10.70	105640
02/01/2021	16862		589 platte drive	5	01/25/2021	10.70	105841
02/01/2021	16862		419 front street	6	01/25/2021	11.13	105640
02/10/2021	16893		street lights	1	02/01/2021	220.63	105640
03/02/2021	16937		945 quarry road	1	02/16/2021	18.14	517490
03/02/2021	16937		1190 castello	1	02/22/2021	130.77	105640
03/02/2021	16937		200 2nd street	2	02/22/2021	83.36	517470

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03/02/2021	16937		157 6th street	3	02/22/2021	71.66	105640
03/02/2021	16937		156 5th street	4	02/22/2021	10.70	105640
03/02/2021	16937		589 platte drive	5	02/22/2021	10.70	105841
03/02/2021	16937		419 front	6	02/22/2021	11.13	105640
03/02/2021	16937		chlorinator	1	02/22/2021	119.71	517470
03/02/2021	16937		747 bogue	1	02/22/2021	14.98	105841
03/02/2021	16937		1800 beaver creek road	1	02/22/2021	641.04	517495
03/02/2021	16937		san plant	1	02/22/2021	4,385.81	517680
03/02/2021	16937		fairplay sign #1	1	02/22/2021	11.50	105640
03/02/2021	16937		117 silverheels road	1	02/22/2021	10.70	105841
03/02/2021	16937		501 main	1	02/22/2021	674.64	105195
03/02/2021	16937		901 1/2 main	1	02/22/2021	28.80	105640
03/02/2021	16937		850 hathaway	1	02/22/2021	271.44	105186
03/10/2021	16959		street lights	1	03/01/2021	215.99	105640
03/02/2021	16937		901 main	1	02/22/2021	209.63	105023
Total 2296:						14,287.53	
02/10/2021	16891	South Park Ace & Lumber	Supplies	1	01/31/2021	16.09	105170
02/10/2021	16891		Supplies	2	01/31/2021	170.44	105630
03/10/2021	16956		Supplies	1	02/25/2021	337.85	105630
03/10/2021	16956		Supplies	2	02/25/2021	18.99	105682
03/10/2021	16956		Supplies	3	02/25/2021	38.18	105625
03/10/2021	16956		Supplies	4	02/25/2021	83.98	105830
03/10/2021	16956		Supplies	5	02/25/2021	26.31	105027
Total 2405:						691.84	
02/10/2021	16885	Laser Graphics	Business Cards	1	01/26/2021	345.60	105445
02/08/2021	16871		Business Cards	1	01/26/2021	73.44	517214
02/08/2021	16871		Business Cards	2	01/26/2021	220.32	105630
02/08/2021	16871		Business Cards	3	01/26/2021	73.44	105030
Total 2437:						712.80	
02/10/2021	16884	KONICA MINOLTA BUSIN	C364E Copier	1	01/29/2021	572.48	105032
03/10/2021	16953		C364E Copier	1	02/26/2021	283.04	105032
Total 2448:						855.52	
02/01/2021	16852	Darrah, Tina	Cell Phone	1	01/31/2021	50.00	105065
02/23/2021	16910		Cell Phone	1	02/23/2021	50.00	105065
Total 2462:						100.00	
02/08/2021	16869	Java Moose	gift card	1	02/01/2021	25.00	105070
Total 2477:						25.00	
03/02/2021	16927	Salt Licking Goat Clothing	shirts for pw	1	02/16/2021	405.36	105630
Total 2500:						405.36	
02/17/2021	16895	CARD SERVICES	Supplies	1	02/01/2021	10.90	105070
02/17/2021	16895		Supplies	2	02/01/2021	11.99	105420
02/17/2021	16895		Supplies	3	02/01/2021	296.26	105030
02/17/2021	16895		Supplies	4	02/01/2021	176.00	105035

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
02/17/2021	16895		Supplies	5	02/01/2021	136.00	105350
02/17/2021	16895		Supplies	6	02/01/2021	2.95	517218
02/17/2021	16895		Supplies	7	02/01/2021	28.80	105630
02/17/2021	16895		Supplies	8	02/01/2021	274.81	105850
02/17/2021	16895		Supplies	9	02/01/2021	99.99	517214
02/17/2021	16895		Supplies	10	02/01/2021	119.00	105027
02/17/2021	16895		Supplies	11	02/01/2021	269.43	517214
02/17/2021	16895		Supplies	12	02/01/2021	61.60	105070
02/17/2021	16895		Supplies	13	02/01/2021	63.48	105130
02/17/2021	16895		Supplies	14	02/01/2021	91.48	517214
02/17/2021	16895		Supplies	15	02/01/2021	54.43	105630
02/17/2021	16895		Supplies	16	02/01/2021	33.02	105635
02/17/2021	16895		Supplies	17	02/01/2021	24.32	517450
02/17/2021	16895		Supplies	18	02/01/2021	266.00	105630
02/17/2021	16895		Supplies	19	02/01/2021	88.24	105030
02/17/2021	16895		Supplies	20	02/01/2021	88.24	517214
02/17/2021	16895		Supplies	21	02/01/2021	98.50	105480
02/17/2021	16895		Supplies	22	02/01/2021	129.20	105430
02/17/2021	16895		Supplies	23	02/01/2021	7.82	105027
02/17/2021	16895		Supplies	24	02/01/2021	18.79	105445
02/17/2021	16895		Supplies	25	02/01/2021	573.58	517206
02/17/2021	16895		covid supplies	26	02/01/2021	129.00	105085
02/17/2021	16895		Supplies	27	02/01/2021	73.68	105615
Total 2503:						3,227.51	
02/01/2021	16849	CenturyLink	7198362445-final	1	01/19/2021	44.32	517226
02/01/2021	16849		acct 719-836-4609 502B	1	01/19/2021	67.87	517470
02/01/2021	16849		7198362622355B	1	01/19/2021	542.27	105065
03/08/2021	16938		7198362622355B	1	02/19/2021	542.27	105065
03/08/2021	16938		acct 719-836-4609 502B	1	02/19/2021	67.87	517470
02/01/2021	16849		acct 82239760	1	01/24/2021	30.57	105065
03/08/2021	16938		acct 82239760	1	02/24/2021	31.78	105065
Total 2614:						1,326.95	
02/01/2021	16861	Wittbrodt, Kim	cell phone reimb	1	01/31/2021	50.00	105065
02/23/2021	16918		cell phone reimb	1	02/23/2021	50.00	105065
Total 2655:						100.00	
02/17/2021	16902	SENSUS USA	1 yr. support - meter reade	1	02/09/2021	1,949.94	517415
Total 2675:						1,949.94	
02/23/2021	16916	ICMA Retirement Corporati	plan fee	1	02/03/2021	75.00	105002
02/23/2021	16916		plan fee	2	02/03/2021	2.50	105302
02/23/2021	16916		plan fee	3	02/03/2021	57.50	105602
02/23/2021	16916		plan fee	4	02/03/2021	115.00	517002
Total 2686:						250.00	
02/10/2021	16881	Colorado Natural Gas, Inc.	natural gas	1	02/03/2021	253.68	105023
02/10/2021	16881		natural gas-shop	1	02/03/2021	841.49	105650
02/10/2021	16881		san office	1	02/03/2021	307.95	517234
02/10/2021	16881		sewer treatment plant	1	02/03/2021	2,176.97	517680
03/10/2021	16949		natural gas	1	03/03/2021	258.19	105023

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03/10/2021	16949		natural gas-shop	1	03/03/2021	808.23	105650
03/10/2021	16949		sewer treatment plant	1	03/03/2021	2,110.66	517680
03/10/2021	16949		san office	1	03/03/2021	309.08	517234
Total 2728:						6,866.25	
02/17/2021	16900	Mead, Vaughn	contract work	1	12/31/2020	165.00	517645
Total 2739:						165.00	
02/08/2021	16870	Kasper, Gerrits	consulting	1	02/02/2021	187.50	105635
Total 2747:						187.50	
02/17/2021	16901	Mobile Record Shredders	record shredding	1	02/10/2021	12.00	105030
Total 2793:						12.00	
02/01/2021	16850	Chaffee County Waste	6 yd weekly	1	02/01/2021	100.00	105023
02/01/2021	16850		6 yd weekly	2	02/01/2021	100.00	105650
03/08/2021	16939		6 yd weekly	1	03/05/2021	200.00	105650
03/08/2021	16939		6 yd weekly	2	03/05/2021	200.00	105023
Total 2801:						600.00	
02/01/2021	16846	Bullock, Julie	cell phone reimburse	1	01/31/2021	25.00	517226
02/01/2021	16846		cell phone reimburse	2	01/31/2021	25.00	105645
02/23/2021	16908		cell phone reimburse	1	02/23/2021	25.00	105645
02/23/2021	16908		cell phone reimburse	2	02/23/2021	25.00	517226
Total 2812:						100.00	
03/02/2021	16923	Mountain Peak Controls, In	scada maintenance	1	02/26/2021	375.00	517625
Total 2861:						375.00	
02/17/2021	16896	Colorado Analytical Lab	water testing	1	02/15/2021	75.00	517475
02/23/2021	16909		waste water testing	1	02/18/2021	253.00	517665
Total 2864:						328.00	
03/02/2021	16932	Tolin Mechanical	boiler repair	1	02/18/2021	2,199.81	105195
02/17/2021	16903		boiler repair	1	02/11/2021	287.50	105025
Total 2867:						2,487.31	
03/08/2021	16944	Promark Industries, LLC	2010 tahoe maint	1	02/17/2021	799.04	105420
03/08/2021	16944		2009 tahoe	1	02/22/2021	568.35	105420
03/02/2021	16925		ford repair	1	02/23/2021	142.61	105625
03/02/2021	16925		ford repair	2	02/23/2021	142.60	517242
Total 2887:						1,652.60	
02/01/2021	16858	Rise Broadband	internet	1	02/01/2021	111.61	517226
03/08/2021	16945		internet	1	03/01/2021	111.61	517226

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Total 2900:						223.22	
02/08/2021	16865	Fairplay Auto Supply	supplies	1	01/30/2021	89.95	105630
02/08/2021	16865		supplies	2	01/30/2021	14.51	105420
03/08/2021	16940		parts	1	02/27/2021	330.69	105625
03/08/2021	16940		parts	2	02/27/2021	196.82	517242
03/08/2021	16940		parts	3	02/27/2021	15.75	105630
03/08/2021	16940		parts	4	02/27/2021	157.21	105420
Total 2948:						804.93	
03/02/2021	16929	Silverheels Towing	tow to promark	1	02/22/2021	83.50	105625
03/02/2021	16929		tow to promark	2	02/22/2021	83.50	517242
Total 3082:						167.00	
02/10/2021	16880	351 Highway 285, LLC	estip - 4th quarter	1	12/31/2020	4,537.40	102000
Total 3154:						4,537.40	
02/01/2021	16855	Green, Mason	cell phone reimburse	1	01/31/2021	25.00	105645
02/01/2021	16855		cell phone reimburse	2	01/31/2021	25.00	517226
02/23/2021	16915		cell phone reimburse	1	02/23/2021	25.00	105645
02/23/2021	16915		cell phone reimburse	2	02/23/2021	25.00	517226
Total 3175:						100.00	
02/17/2021	16898	Hunn Planning & Policy, LL	planning fees	1	02/15/2021	700.00	105105
Total 3183:						700.00	
02/08/2021	16872	Montrose Water Factory, L	bottled water	1	01/16/2021	8.50	105120
03/10/2021	16954		bottled water	1	02/28/2021	8.50	105120
Total 3211:						17.00	
02/17/2021	16897	DHM Design	phase 2 riverpark	1	02/09/2021	975.00	105886
Total 3254:						975.00	
02/01/2021	16854	Garfield & Hecht, P.C.	legal	1	12/31/2020	1,705.52	102000
Total 3270:						1,705.52	
02/08/2021	16875	SGM	water system	1	01/31/2021	718.75	517430
02/10/2021	16890		mustang ridge	1	02/08/2021	2,727.00	105105
03/02/2021	16928		mustang ridge	1	02/25/2021	933.00	105105
Total 3272:						4,378.75	
02/08/2021	16877	Vertical Property Services	excavate curb stop	1	02/03/2021	1,390.00	517445
Total 3303:						1,390.00	
02/01/2021	16856	Internetwork Experts Corp.	computer maintenance	1	02/01/2021	46.75	105060
02/08/2021	16868		computer maintenance	1	01/31/2021	525.00	105065

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
03/02/2021	16922		computer maintenance	1	03/01/2021	46.75	105065
Total 3312:						618.50	
02/01/2021	16853	Ernst, Sarah	cell phone reimburse	1	01/31/2021	50.00	105065
02/23/2021	16912		cell phone reimburse	1	02/23/2021	50.00	105065
Total 3313:						100.00	
02/10/2021	16886	Mountain Essentials	estip 4th quarter	1	12/31/2020	584.00	102000
Total 3370:						584.00	
02/08/2021	16873	Park County Government	monthly internet	1	02/01/2021	52.50	105065
02/08/2021	16873		monthly internet	2	02/01/2021	52.50	105455
03/08/2021	16943		monthly internet	1	03/01/2021	52.50	105455
03/08/2021	16943		monthly internet	2	03/01/2021	52.50	105065
Total 3381:						210.00	
03/02/2021	16930	Tandem Design Lab	website update contract	1	02/08/2021	175.00	105130
03/02/2021	16930		burro days website	1	02/24/2021	1,500.00	105162
Total 3384:						1,675.00	
02/23/2021	16913	Glasco UV LLC	ballast	1	02/10/2021	444.33	517655
Total 3393:						444.33	
02/08/2021	16874	Ryders Public Safety LLC	uniforms	1	12/26/2020	392.80	102000
02/10/2021	16889		uniforms	1	02/08/2021	309.95	105410
Total 3431:						702.75	
Multiple	Multiple	Z Inc.	refund sewer overpayment	1	06/17/2020	330.00	514605
Multiple	Multiple		refund sewer overpayment	2	06/17/2020	10.00	514830
Total 3460:						340.00	
02/05/2021	16863	Warm Springs Consulting	contract	1	02/01/2021	5,000.00	517627
02/05/2021	16863		contract	1	02/01/2021	4,500.00	517417
03/02/2021	16936		contract	1	03/01/2021	5,000.00	517627
03/02/2021	16936		contract	1	03/01/2021	4,500.00	517417
Total 3463:						19,000.00	
02/01/2021	16845	Bannister, Chris	cell phone reimburse	1	01/31/2021	25.00	105645
02/01/2021	16845		cell phone reimburse	2	01/31/2021	25.00	517226
02/23/2021	16907		cell phone reimburse	1	02/23/2021	25.00	517226
02/23/2021	16907		cell phone reimburse	2	02/23/2021	25.00	105645
Multiple	Multiple		cell phone reimburse	1	07/23/2020	25.00	105645
Multiple	Multiple		cell phone reimburse	2	07/23/2020	25.00	517226
Multiple	Multiple		cell phone reimburse	1	09/21/2022	25.00	105645
Multiple	Multiple		cell phone reimburse	2	09/21/2022	25.00	517226
Total 3464:						200.00	

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
02/23/2021	16911	Equilibrium Architecture Inc	501 main	1	02/03/2021	2,892.50	105195
Total 3504:						2,892.50	
02/01/2021	16860	Wagner, Alex	cell phone reimburse	1	01/31/2021	50.00	105645
02/23/2021	16917		cell phone reimburse	1	02/23/2021	50.00	105645
Total 3506:						100.00	
03/02/2021	16931	Timberline Properties Hom	plow 850 hathaway	1	02/28/2021	300.00	105186
Total 3510:						300.00	
01/29/2021	16842	Maroone Chevrolet South	replace trans 2013 tahoe	1	01/18/2021	10,010.60	105420
Total 3515:						10,010.60	
02/01/2021	16851	Connect Movement	double paid biz license - ref	1	01/26/2021	25.00	104170
Total 3516:						25.00	
02/01/2021	16857	Marilia Lucia Vigano	refund late fee	1	01/27/2021	10.00	104096
Total 3517:						10.00	
02/10/2021	16883	Hayes Poznanovic Korver	legal	1	02/05/2021	852.00	517360
03/10/2021	16952		legal	1	03/03/2021	374.00	517360
Total 3518:						1,226.00	
02/23/2021	16914	Graham, Donovan	cell phone reimburse	1	02/23/2021	50.00	105645
Total 3519:						50.00	
Grand Totals:						109,412.86	

Report Criteria:

Detail report type printed

TOWN OF FAIRPLAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-40-05 AD VALOREM TAX	1,354.59	1,354.59	195,115.00	193,760.41	.7
10-40-10 SPEC. OWNERSHIP TAX	2,002.14	2,002.14	25,000.00	22,997.86	8.0
10-40-30 INTEREST ON PROPERTY TAX	.00	.00	1,000.00	1,000.00	.0
10-40-40 DELINQUENT TAXES	.00	.00	500.00	500.00	.0
10-40-55 50% SHAREBACK OF R&B LEVY	123.18	123.18	7,000.00	6,876.82	1.8
10-40-60 MOTOR VEHICLE REGISTRATION	273.88	273.88	3,000.00	2,726.12	9.1
10-40-70 SALES TAX	106,005.53	199,838.99	1,022,794.00	822,955.01	19.5
10-40-75 SALES TAX - STREETS	35,335.17	66,612.99	340,931.00	274,318.01	19.5
10-40-80 HIGHWAY USER'S TAX	2,491.11	2,491.11	32,000.00	29,508.89	7.8
10-40-85 SEVERANCE TAX	.00	.00	2,500.00	2,500.00	.0
10-40-86 MINERAL LEASE REVENUE	.00	.00	500.00	500.00	.0
10-40-90 CIGARETTE TAX	859.50	1,232.81	2,500.00	1,267.19	49.3
10-40-96 LODGING TAX	(366.00)	4,022.00	40,000.00	35,978.00	10.1
TOTAL TAXES	148,079.10	277,951.69	1,672,840.00	1,394,888.31	16.6
<u>LICENSES</u>					
10-41-10 LIQUOR LICENSES	1,225.00	2,675.00	3,000.00	325.00	89.2
10-41-30 DOG LICENSES	10.00	55.00	100.00	45.00	55.0
10-41-32 LIVESTOCK PERMIT	.00	25.00	120.00	95.00	20.8
10-41-34 COMMERCIAL FLY FISHING PERMIT	150.00	450.00	300.00	(150.00)	150.0
10-41-40 BUILDING PERMITS	150.00	504.00	5,000.00	4,496.00	10.1
10-41-41 SURCHARGE: STREETS	7.50	25.20	394.00	368.80	6.4
10-41-42 SURCHARGE: PARKS & REC	7.50	25.20	394.00	368.80	6.4
10-41-50 FRANCHISE TAX	.00	.00	50,000.00	50,000.00	.0
10-41-60 GOLD PANNING PERMITS/DONATION	.00	20.00	7,000.00	6,980.00	.3
10-41-70 BUSINESS LICENSES	575.00	3,550.00	7,000.00	3,450.00	50.7
10-41-80 SIGN PERMITS	55.00	55.00	100.00	45.00	55.0
10-41-90 EXCAVATION PERMIT	.00	.00	100.00	100.00	.0
10-41-94 STREET CUT PERMIT	.00	.00	500.00	500.00	.0
10-41-96 FENCE PERMIT	.00	.00	280.00	280.00	.0
10-41-97 SPECIAL EVENTS PERMIT	.00	.00	1,400.00	1,400.00	.0
10-41-98 RESIDE/REROOF PERMIT	.00	.00	2,000.00	2,000.00	.0
TOTAL LICENSES	2,180.00	7,384.40	77,688.00	70,303.60	9.5
<u>FEE INCOME</u>					
10-42-75 PLANNING & DEVELOPMENT FEES	.00	.00	2,000.00	2,000.00	.0
10-42-90 COPIES & FAXES	.00	.00	200.00	200.00	.0
TOTAL FEE INCOME	.00	.00	2,200.00	2,200.00	.0

TOWN OF FAIRPLAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LAW ENFORCEMENT</u>					
10-45-05 TRAFFIC FINES	470.00	1,295.00	12,000.00	10,705.00	10.8
10-45-10 SURCHARGE: POLICE TRAINING	60.00	180.00	1,500.00	1,320.00	12.0
10-45-15 COURT COSTS	.00	62.00	620.00	558.00	10.0
10-45-20 DEFAULT FEES	.00	.00	150.00	150.00	.0
10-45-30 OTHER FINES	.00	.00	500.00	500.00	.0
10-45-80 VIN INSPECTIONS	10.00	47.50	300.00	252.50	15.8
10-45-90 MISCELLANEOUS	5.00	5.00	1,000.00	995.00	.5
TOTAL LAW ENFORCEMENT	545.00	1,589.50	16,070.00	14,480.50	9.9
<u>INTEREST INCOME</u>					
10-46-05 INTEREST ON COLOTRUST	19.14	46.73	3,000.00	2,953.27	1.6
10-46-30 INTEREST ON CHECKING	34.91	76.12	425.00	348.88	17.9
TOTAL INTEREST INCOME	54.05	122.85	3,425.00	3,302.15	3.6
<u>MISCELLANEOUS INCOME</u>					
10-47-00 MISCELLANEOUS INCOME	7,764.92	9,180.92	5,000.00	(4,180.92)	183.6
10-47-10 CEMETERY	.00	.00	300.00	300.00	.0
10-47-39 FOURTH OF JULY DONATIONS	.00	.00	8,000.00	8,000.00	.0
10-47-49 STREET LIGHTING	893.65	1,792.50	10,800.00	9,007.50	16.6
10-47-50 SUMMER CONCERT SERIES	.00	.00	5,000.00	5,000.00	.0
10-47-52 REAL COLORADO CHRISTMAS	.00	.00	500.00	500.00	.0
10-47-56 BURRO DAYS	.00	.00	50,000.00	50,000.00	.0
10-47-59 BURRO DAYS RETAIL SALES	.00	.00	10,000.00	10,000.00	.0
10-47-62 501 MAIN - RENT & UTILITY	.00	.00	1,800.00	1,800.00	.0
10-47-82 CAMPING PERMITS/FACILITY USE	20.00	20.00	100.00	80.00	20.0
10-47-90 MISCELLANEOUS REVENUE-EVENTS	.00	.00	500.00	500.00	.0
10-47-91 TOWN HALL - 901 MAIN	.00	.00	12,397.00	12,397.00	.0
TOTAL MISCELLANEOUS INCOME	8,678.57	10,993.42	104,397.00	93,403.58	10.5
TOTAL FUND REVENUE	159,536.72	298,041.86	1,876,620.00	1,578,578.14	15.9

curse health ins

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
ADMINISTRATION					
10-50-02 401(A) EMPLOYER MATCH	420.88	736.14	4,273.00	3,536.86	17.2
10-50-05 SALARIES -ADMIN./CLERK/TREASUR	11,529.00	22,971.61	132,426.00	109,454.39	17.4
10-50-11 SS/MEDICARE EXPENSE	906.24	1,798.71	10,268.00	8,469.29	17.5
10-50-12 UNEMPLOYMENT EXPENSE	35.57	70.58	403.00	332.42	17.5
10-50-13 EMPLOYEE HEALTH INSURANCE	2,991.83	4,926.30	28,940.00	24,013.70	17.0
10-50-14 WORKER'S COMPENSATION	.00	510.00	502.00	(8.00)	101.6
10-50-15 EDUCATION	.00	.00	4,500.00	4,500.00	.0
10-50-16 ADMIN VEHICLE	276.92	504.39	3,600.00	3,095.61	14.0
10-50-20 TOWN HALL EXPENSE	.00	.00	30,994.00	30,994.00	.0
10-50-23 TOWN HALL EXPENSE - UTILITIES	580.21	968.94	6,000.00	5,031.06	16.2
10-50-25 TOWN HALL EXP - REPAIR & MAINT	287.50	287.50	7,000.00	6,712.50	4.1
10-50-27 TOWN HALL EXPENSE - SUPPLIES	126.82	126.82	1,200.00	1,073.18	10.6
10-50-30 OFFICE SUPPLIES	469.94	481.94	4,000.00	3,518.06	12.1
10-50-32 EQUIPMENT RENTAL	572.48	572.48	5,000.00	4,427.52	11.5
10-50-35 POSTAGE EXPENSE	176.00	176.00	650.00	474.00	27.1
10-50-40 BANK/CREDIT CARD FEES	39.00	70.00	948.00	878.00	7.4
10-50-55 BOARD OF TRUSTEE SALARY	45.00	45.00	1,800.00	1,755.00	2.5
10-50-57 TOWN ATTY LEGAL SERVICES	.00	.00	20,000.00	20,000.00	.0
10-50-60 COMPUTER/SOFTWARE/SUPPORT	486.25	925.75	7,000.00	6,074.25	13.2
10-50-65 TELEPHONE/INTERNET	1,450.34	1,727.84	10,200.00	8,472.16	16.9
10-50-70 MISCELLANEOUS EXPENSE	497.50	599.50	6,000.00	5,400.50	10.0
10-50-75 CODIFICATION	.00	225.00	1,000.00	775.00	22.5
10-50-76 ESTIP AGREEMENT	.00	488.00	7,500.00	7,012.00	6.5
10-50-85 COVID EXPENSES	129.00	129.00	.00	(129.00)	.0
TOTAL ADMINISTRATION	21,020.48	38,341.50	294,204.00	255,862.50	13.0
COMMUNITY DEVELOPMENT					
10-51-05 PROFESSIONAL FEES	3,427.00	3,427.00	20,000.00	16,573.00	17.1
10-51-10 EDUCATION/BENEVOLENCE (BOT)	.00	10.00	5,000.00	4,990.00	.2
10-51-20 VISITOR CENTER	8.50	8.50	3,000.00	2,991.50	.3
10-51-30 ADVERTISING AND MARKETING	103.49	242.88	15,000.00	14,757.12	1.6
10-51-34 TOWN BEAUTIFICATION	.00	2,745.00	10,000.00	7,255.00	27.5
10-51-35 TOWN CLEAN UP	.00	.00	9,000.00	9,000.00	.0
10-51-40 DUES AND MEMBERSHIPS	.00	554.00	500.00	(54.00)	110.8
10-51-50 TGIFAIRPLAY EXPENSE	.00	369.66	7,000.00	6,630.34	5.3
10-51-62 BURRO DAYS	.00	.00	47,000.00	47,000.00	.0
10-51-70 MISCELLANEOUS EVENTS	16.09	16.09	8,000.00	7,983.91	.2
10-51-71 FIREWORKS/4TH OF JULY	.00	.00	12,000.00	12,000.00	.0
10-51-74 REAL COLORADO CHRISTMAS	.00	.00	1,000.00	1,000.00	.0
10-51-75 DONATIONS	.00	.00	2,000.00	2,000.00	.0
10-51-80 FAIRPLAY FORWARD	.00	.00	10,000.00	10,000.00	.0
10-51-85 PROPERTY IMPROVEMENT INCENTIV	.00	.00	20,000.00	20,000.00	.0
10-51-86 850 HATHAWAY-BUS BARN	954.65	1,050.65	12,000.00	10,949.35	8.8
10-51-95 501 MAIN STREET	4,080.56	4,473.76	43,000.00	38,526.24	10.4
TOTAL COMMUNITY DEVELOPMENT	8,590.29	12,897.54	224,500.00	211,602.46	5.8

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JUDICIAL SYSTEM</u>					
10-53-02 401(A) EMPLOYER MATCH	11.22	18.38	123.00	104.62	14.9
10-53-05 MUNICIPAL JUDGE SALARY	648.62	1,181.41	8,432.00	7,250.59	14.0
10-53-10 COURT CLERK	290.96	529.96	3,782.00	3,252.04	14.0
10-53-11 SS/MEDICARE EXPENSE	71.88	130.92	934.00	803.08	14.0
10-53-12 UNEMPLOYMENT EXPENSE	2.82	5.14	37.00	31.86	13.9
10-53-13 EMPLOYEE HEALTH INSURANCE	86.20	141.61	2,586.00	2,444.39	5.5
10-53-14 WORKER'S COMPENSATION	.00	37.00	46.00	9.00	80.4
10-53-20 COURT ATTORNEY	.00	.00	500.00	500.00	.0
10-53-30 EDUCATION	.00	.00	500.00	500.00	.0
10-53-40 OPERATING EXPENSE	.00	.00	450.00	450.00	.0
10-53-50 DUES AND MEMBERSHIPS	136.00	136.00	100.00	(36.00)	136.0
TOTAL JUDICIAL SYSTEM	1,247.70	2,180.42	17,490.00	15,309.58	12.5
<u>PUBLIC SAFETY</u>					
10-54-01 POLICE SALARIES	17,438.45	32,471.04	213,379.00	180,907.96	15.2
10-54-05 PENSION CONTRIBUTION	2,005.41	3,681.57	20,271.00	16,589.43	18.2
10-54-09 SRO-CONTRACT PARK CO	.00	.00	20,000.00	20,000.00	.0
10-54-10 UNIFORMS AND ACCESSORIES	309.95	309.95	3,500.00	3,190.05	8.9
10-54-11 SS/MEDICARE EXPENSE	250.54	494.95	3,094.00	2,599.05	16.0
10-54-12 UNEMPLOYMENT EXPENSE	52.31	97.40	640.00	542.60	15.2
10-54-13 EMPLOYEE HEALTH INSURANCE	5,921.02	9,930.36	92,655.00	82,724.64	10.7
10-54-14 WORKER'S COMPENSATION	.00	9,772.00	15,000.00	5,228.00	65.2
10-54-15 FUEL	743.64	743.64	12,000.00	11,256.36	6.2
10-54-20 VEHICLE MAINTENANCE	26.50	1,820.93	8,000.00	6,179.07	22.8
10-54-24 PROFESSIONAL TRAINING EXPENSE	.00	.00	3,500.00	3,500.00	.0
10-54-26 IN-SERVICE TRAINING EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-54-28 VEHICLE RENTAL PAYMENT	2,405.76	4,811.52	28,869.00	24,057.48	16.7
10-54-30 RADAR & RADIO MAINTENANCE	129.20	129.20	1,000.00	870.80	12.9
10-54-32 AMMUNITION	.00	.00	500.00	500.00	.0
10-54-45 OPERATING SUPPLIES	364.39	364.39	1,000.00	635.61	36.4
10-54-50 EQUIPMENT EXPENSE	.00	.00	2,000.00	2,000.00	.0
10-54-55 TELEPHONE - POLICE LINE	340.89	393.39	5,000.00	4,606.61	7.9
10-54-60 MEMBERSHIPS - DUES	.00	.00	500.00	500.00	.0
10-54-65 COMPUTER/SOFTWARE/SUPPORT	.00	2,673.00	5,000.00	2,327.00	53.5
10-54-75 INVESTIGATIVE SERVICES	.00	.00	3,500.00	3,500.00	.0
10-54-80 OFFICER RECRUITING	98.50	98.50	500.00	401.50	19.7
10-54-87 LIABILITY INSURANCE	.00	10,217.18	8,394.00	(1,823.18)	121.7
10-54-97 PUBLIC RELATIONS	.00	.00	500.00	500.00	.0
TOTAL PUBLIC SAFETY	30,086.56	78,009.02	449,802.00	371,792.98	17.3

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
10-56-01 SALARIES	8,193.43	14,169.35	112,143.00	97,973.65	12.6
10-56-02 401(A) EMPLOYER MATCH	303.32	451.01	3,594.00	3,142.99	12.6
10-56-10 SEASONAL WAGES	.00	.00	10,000.00	10,000.00	.0
10-56-11 SS/MEDICARE EXPENSE	626.08	1,082.09	9,344.00	8,261.91	11.6
10-56-12 UNEMPLOYMENT EXPENSE	19.18	37.10	366.00	328.90	10.1
10-56-13 EMPLOYEE HEALTH INSURANCE	2,470.97	3,115.38	18,901.00	15,785.62	16.5
10-56-14 WORKER'S COMPENSATION	.00	6,053.50	6,394.00	340.50	94.7
10-56-15 FUEL	215.21	215.21	5,000.00	4,784.79	4.3
10-56-25 REPAIRS & MAINT - EQUIPMENT	3,428.94	3,428.94	15,000.00	11,571.06	22.9
10-56-30 TOOLS, MAT'L'S. & SUPPLIES	829.94	916.32	5,000.00	4,083.68	18.3
10-56-35 EDUCATION & TRAINING	220.52	220.52	2,000.00	1,779.48	11.0
10-56-40 ELECTRIC STREET LIGHTS & SIGNS	361.53	582.48	4,000.00	3,417.52	14.6
10-56-45 TELEPHONE	342.09	342.09	2,100.00	1,757.91	16.3
10-56-50 MAINTENANCE BUILDING - UTILITY	891.25	1,919.22	8,600.00	6,680.78	22.3
10-56-60 VEHICLE RENTAL PAYMENT	1,784.96	3,569.92	21,420.00	17,850.08	16.7
10-56-70 STREET REPAIRS	.00	1,097.95	150,000.00	148,902.05	.7
10-56-82 TOWN SHOP BUILDING REPAIRS	.00	.00	2,000.00	2,000.00	.0
TOTAL PUBLIC WORKS	19,687.42	37,201.08	375,862.00	338,660.92	9.9
<u>PARKS & RECREATION</u>					
10-58-30 TOOLS, MATERIALS, & SUPPLIES	.00	.00	4,000.00	4,000.00	.0
10-58-41 PARKS UTILITIES	36.84	36.84	400.00	363.16	9.2
10-58-42 VAULT RESTROOMS MAINTENANCE	.00	.00	2,500.00	2,500.00	.0
10-58-50 CEMETERY EXPENSE	274.81	274.81	300.00	25.19	91.6
10-58-86 FAIRPLAY RIVER PARK	975.00	975.00	64,800.00	63,825.00	1.5
10-58-95 LAND LEASE PAYMENT	.00	12,995.09	25,990.00	12,994.91	50.0
TOTAL PARKS & RECREATION	1,286.65	14,281.74	97,990.00	83,708.26	14.6
<u>NON-DEPARTMENTAL EXPENDITURE</u>					
10-61-15 LIABILITY INSURANCE	.00	14,848.08	18,912.00	4,063.92	78.5
10-61-17 AUDIT FEES	.00	.00	4,375.00	4,375.00	.0
10-61-23 TREASURER'S FEES - MILL LEVY	27.09	27.09	4,000.00	3,972.91	.7
10-61-25 PUBLISHING EXPENSE	47.47	47.47	1,500.00	1,452.53	3.2
10-61-30 DUES & MEMBERSHIPS	.00	958.00	2,000.00	1,042.00	47.9
10-61-60 ABATEMENT	.00	.00	2,000.00	2,000.00	.0
TOTAL NON-DEPARTMENTAL EXPEND	74.56	15,880.64	32,787.00	16,906.36	48.4
TOTAL FUND EXPENDITURES	81,993.66	198,791.94	1,492,635.00	1,293,843.06	13.3
NET REVENUE OVER EXPENDITURES	77,543.06	99,249.92	383,985.00	284,735.08	25.9

TOWN OF FAIRPLAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

		CONSERVATION TRUST FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>						
20-44-10	COLORADO LOTTERY FUNDS	.00	.00	4,000.00	4,000.00	.0
	TOTAL INTERGOVERNMENTAL REVE	.00	.00	4,000.00	4,000.00	.0
<u>INTEREST INCOME</u>						
20-46-50	INTEREST INCOME SAVINGS	.00	.00	12.00	12.00	.0
	TOTAL INTEREST INCOME	.00	.00	12.00	12.00	.0
	TOTAL FUND REVENUE	.00	.00	4,012.00	4,012.00	.0

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATION EXPENSE</u>					
20-73-03 BASEBALL FIELD IMPROVEMENTS	.00	.00	5,000.00	5,000.00	.0
20-73-10 COHEN PARK - IMPROVEMENTS	.00	.00	1,000.00	1,000.00	.0
TOTAL OPERATION EXPENSE	.00	.00	6,000.00	6,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	6,000.00	6,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	(1,988.00)	(1,988.00)	.0

TOWN OF FAIRPLAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

INTERNAL SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
32-47-20 DEPT RENTAL PAYMENTS	5,975.88	11,951.36	71,708.00	59,756.64	16.7
TOTAL REVENUE	5,975.88	11,951.36	71,708.00	59,756.64	16.7
TOTAL FUND REVENUE	5,975.88	11,951.36	71,708.00	59,756.64	16.7

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

INTERNAL SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
32-58-10 POLICE VEHICLES	.00	10,010.60	.00	(10,010.60)	.0
32-58-30 PUBLIC WORKS VEHICLES	.00	.00	40,000.00	40,000.00	.0
TOTAL EXPENDITURES	.00	10,010.60	40,000.00	29,989.40	25.0
TOTAL FUND EXPENDITURES	.00	10,010.60	40,000.00	29,989.40	25.0
NET REVENUE OVER EXPENDITURES	5,975.68	1,940.76	31,708.00	29,767.24	6.1

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TOWN OF FAIRPLAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

FAIRPLAY UTILITY ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>					
51-42-05 POTABLE WATER	30,668.86	60,491.40	400,000.00	339,508.60	15.1
51-42-20 LIEN REVENUE	485.03	485.03	.00	(485.03)	.0
51-42-32 WATER FACILITY MAINTENANCE FEE	.00	121.82	500.00	378.18	24.4
51-42-34 WATER METERS, PRV, PARTS	149.27	298.54	1,000.00	701.46	29.9
51-42-36 PENALTY NON-COMPLIANCE	40.00	80.00	480.00	400.00	16.7
51-42-40 PLANT INVESTMENT FEES	.00	.00	7,500.00	7,500.00	.0
51-42-60 OTHER WATER REVENUE	.00	.00	1,000.00	1,000.00	.0
TOTAL WATER REVENUE	31,343.16	61,476.79	410,480.00	349,003.21	15.0
<u>WASTEWATER REVENUE</u>					
51-46-05 WW USER FEES	55,779.00	111,336.11	668,160.00	556,823.89	16.7
51-46-40 PLANT INVESTMENT FEES	.00	.00	8,351.00	8,351.00	.0
51-46-60 OTHER WASTEWATER REVENUE	.00	.00	100.00	100.00	.0
TOTAL WASTEWATER REVENUE	55,779.00	111,336.11	676,611.00	565,274.89	16.5
<u>INTEREST/FEE REVENUE</u>					
51-48-10 INTEREST ON INVESTMENTS	37.62	92.47	7,000.00	6,907.53	1.3
51-48-30 LATE FEES	707.58	1,398.60	12,000.00	10,601.40	11.7
TOTAL INTEREST/FEE REVENUE	745.20	1,491.07	19,000.00	17,508.93	7.9
TOTAL FUND REVENUE	87,867.36	174,303.97	1,106,091.00	931,787.03	15.8

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

FAIRPLAY UTILITY ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EMPLOYEE EXPENSES					
51-70-01 SALARIES	12,719.32	23,187.09	199,954.00	176,766.91	11.6
51-70-02 401A EMPLOYER MATCH	496.56	777.85	6,459.00	5,681.15	12.0
51-70-11 SS/MEDICARE EXPENSE	974.57	1,774.49	15,388.00	13,613.51	11.5
51-70-12 UNEMPLOYMENT EXPENSE	35.90	67.29	603.00	535.71	11.2
51-70-13 EMPLOYMENT HEALTH INSURANCE	3,751.21	5,757.91	58,545.00	52,787.09	9.8
51-70-14 WORKER'S COMPENSATION	.00	5,520.50	4,424.00	(1,096.50)	124.8
51-70-15 BOARD OF TRUSTEE SALARIES	30.00	30.00	1,200.00	1,170.00	2.5
TOTAL EMPLOYEE EXPENSES	18,007.56	37,115.13	286,573.00	249,457.87	13.0
OFFICE/GENERAL EXPENSE					
51-72-02 BANK/CREDIT CARD FEES	502.73	968.50	6,000.00	5,031.50	16.1
51-72-06 COMPUTER/SOFTWARE/SUPPORT-O	1,013.08	1,452.58	13,000.00	11,547.42	11.2
51-72-10 MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
51-72-14 OFFICE SUPPLIES	622.58	698.23	3,500.00	2,801.77	20.0
51-72-18 POSTAGE EXPENSE	286.92	570.72	4,000.00	3,429.28	14.3
51-72-22 PUBLISHING EXPENSE	.00	.00	600.00	600.00	.0
51-72-26 TELEPHONE EXPENSE	305.93	505.18	4,500.00	3,994.82	11.2
51-72-30 TOWN HALL RENTAL PAYMENT	.00	.00	12,397.00	12,397.00	.0
51-72-34 UTILITIES-OFFICE	307.95	653.21	2,500.00	1,846.79	26.1
51-72-38 VEHICLE/EQUIP RENTAL TO ISF	1,784.96	3,569.92	21,420.00	17,850.08	16.7
51-72-42 VEHICLE MAINTENANCE/REPAIR	.00	.00	5,000.00	5,000.00	.0
TOTAL OFFICE/GENERAL EXPENSE	4,824.15	8,418.34	73,917.00	65,498.66	11.4
CONTRACTUAL FEES					
51-73-20 AUDITOR FEES	.00	.00	4,375.00	4,375.00	.0
51-73-40 INSURANCE-PROPERTY/LIABILITY	.00	14,848.08	12,608.00	(2,240.08)	117.8
51-73-60 LEGAL FEES	852.00	852.00	5,000.00	4,148.00	17.0
TOTAL CONTRACTUAL FEES	852.00	15,700.08	21,983.00	6,282.92	71.4

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

FAIRPLAY UTILITY ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER - PLANT & EQUIPMENT</u>					
51-74-10 CHEMICAL AND SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-74-15 COMPUTER EXPENSE-WATER SYSTE	1,949.94	1,975.24	5,000.00	3,024.76	39.5
51-74-17 CONTRACT PLANT OPERATOR	4,500.00	4,500.00	6,000.00	1,500.00	75.0
51-74-20 DITCH MAINTENANCE	.00	.00	500.00	500.00	.0
51-74-25 EDUCATION	.00	.00	3,000.00	3,000.00	.0
51-74-30 ENGINEERING FEES	718.75	718.75	10,000.00	9,281.25	7.2
51-74-35 FUEL	70.77	70.77	2,000.00	1,929.23	3.5
51-74-40 HASP MEMBERSHIP DUES	.00	.00	1,400.00	1,400.00	.0
51-74-45 LEAKS AND REPAIRS	1,390.00	1,390.00	10,000.00	8,610.00	13.9
51-74-50 MISCELLANEOUS	24.32	24.32	2,000.00	1,975.68	1.2
51-74-55 PERMITS/DUES/LOCATES	13.20	439.44	1,000.00	560.56	43.9
51-74-60 PUMPHOUSE EXPENSE	.00	.00	500.00	500.00	.0
51-74-65 REPAIR & MAINTENANCE-EQUIP	.00	.00	10,000.00	10,000.00	.0
51-74-70 UTILITIES	274.86	274.86	2,500.00	2,225.14	11.0
51-74-75 TESTING AND SUPPLIES	75.00	98.00	2,500.00	2,402.00	3.9
51-74-80 TOOLS AND SUPPLIES	.00	86.38	2,000.00	1,913.62	4.3
51-74-85 WATER METERS	721.60	4,914.75	4,000.00	(914.75)	122.9
51-74-90 WATER TANKS	.00	19.16	1,000.00	980.84	1.9
51-74-95 WATER TREATMENT PLANT	989.16	989.16	15,000.00	14,010.84	6.6
TOTAL WATER - PLANT & EQUIPMENT	10,727.60	15,500.83	80,400.00	64,899.17	19.3
<u>WASTEWATER-PLANT & EQUIPMENT</u>					
51-76-15 CHEMICALS AND SUPPLIES	.00	.00	3,000.00	3,000.00	.0
51-76-20 COLLECTION SYSTEM MAINTENANC	.00	.00	30,000.00	30,000.00	.0
51-76-25 COMPUTER EXPENSE-VVW SYSTEM	.00	25.30	3,600.00	3,574.70	.7
51-76-27 CONTRACT - ORC	5,000.00	5,000.00	60,000.00	55,000.00	8.3
51-76-35 ENGINEERING FEES	.00	.00	10,000.00	10,000.00	.0
51-76-40 FUEL	70.76	70.76	2,000.00	1,929.24	3.5
51-76-45 MISCELLANEOUS	165.00	165.00	1,000.00	835.00	16.5
51-76-50 PERMITS/DUES/LOCATES	14.52	14.52	4,300.00	4,285.48	.3
51-76-55 REPAIRS AND MAINTENANCE-EQUIP	444.33	1,553.93	55,000.00	53,446.07	2.8
51-76-60 SLUDGE REMOVAL/DISPOSAL	.00	.00	100,000.00	100,000.00	.0
51-76-65 TESTING AND SUPPLIES	253.00	633.00	6,000.00	5,367.00	10.6
51-76-70 TOOLS AND SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-76-75 TRASH	75.00	75.00	900.00	825.00	8.3
51-76-80 UTILITIES-PLANT	6,978.22	9,608.70	60,000.00	50,391.30	16.0
TOTAL WASTEWATER-PLANT & EQUIP	13,000.83	17,146.21	337,800.00	320,653.79	5.1
<u>DEBT SERVICE</u>					
51-80-02 LOAN PRINCIPAL	.00	.00	216,700.00	216,700.00	.0
51-80-04 LOAN INTEREST	.00	.00	97,341.00	97,341.00	.0
TOTAL DEBT SERVICE	.00	.00	314,041.00	314,041.00	.0

TOWN OF FAIRPLAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

FAIRPLAY UTILITY ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	47,412.14	93,880.59	1,114,714.00	1,020,833.41	8.4
NET REVENUE OVER EXPENDITURES	40,455.22	80,423.38	(8,623.00)	(89,046.38)	932.7



MEMORANDUM

TO: Mayor and Board of Trustees

FROM: Tina Darrah, Town Administrator/Clerk

RE: Ord. No. 2– An Emergency Ordinance Vacating a Portion of the 10th Street Right of Way per the Land Exchange Agreement with South Platte Partners, LLC

DATE: March 11, 2021

At the last regular meeting of the Board on February 1, 2021, the Board approved Ordinance No. 1, 2021, to vacate a portion of the 10th Street ROW – it included a five – foot wide easement reserved for the Town for future utilities if necessary. Ms. Woodbury was very much against that inclusion. This emergency ordinance removes the section that included the easement and approves the vacation of a portion of the 10th Street ROW per the land exchange agreement with South Platte Partners, LLC/Amanda Woodbury that was approved in October of 2020. As a reminder, Mayor Just worked with Ms. Woodbury to craft a deal exchanging the parcel she owns adjacent to Town Hall for the parcel the Town owns adjacent to the 10th Street ROW that abuts her property on the north side of Hwy. 9 across from the Town Hall. This trade includes the Town vacating a portion of the 10th Street ROW on the north side of the road (Hwy. 9) and conveying that land to Ms. Woodbury.

This is presented as an emergency ordinance as the real state contract is set to close on March 17th (tentatively). The closing, the street vacation and the lot consolidation are all contingent upon each other being approved. This means that if you approve this ordinance, it will not be effective until/unless the real estate transaction successfully happens. The same with the lot consolidation (which was approved administratively per the Municipal Code).

Recommended Action:

Motion to approve Ordinance No. 2. This will require a second and a roll call vote. As it is an emergency ordinance, it will require a two-thirds majority “yes” vote to pass.

**TOWN OF FAIRPLAY, COLORADO
ORDINANCE NO. 2
(SERIES 2021)**

**AN EMERGENCY ORDINANCE OF THE BOARD OF TRUSTEES
FOR THE TOWN OF FAIRPLAY, COLORADO, VACATING A
PORTION OF THE RIGHT OF WAY FOR 10TH STREET**

WHEREAS, South Platte Prospects, L.L.C. (“SPP”) is the owner of certain real property located in the Town of Fairplay described as New Lot 2, Block 12, Gardner Pointe Resubdivision; and

WHEREAS, Town of Fairplay (“Town”) is the owner of certain real property described as Block 11, in the Town of Fairplay (“Block 11”); and

WHEREAS, a portion of the right-of-way for 10th Street, which is owned by the Town, is located between New Lot 2 and Block 11; and

WHEREAS, as part of a Land Exchange Agreement, the Town has agreed to convey Block 11 to SPP and to vacate the portion of the 10th Street right-of-way located between New Lot 2 and Block 11, as shown on Exhibit A attached hereto and incorporated herein by reference; and

WHEREAS, SPP has submitted a lot consolidation application (“Application”) to the Town to combine New Lot 2 and Block 11, including the right-of-way to be vacated by the Town; and

WHEREAS, pursuant to C.R.S. § 43-2-303, the Town Board of Trustees (“Board”) has the authority to vacate, by ordinance, any roadway or part thereof located within the corporate limits of the Town; and

WHEREAS, the Board finds and determines that the portion of the right-of-way requested to be vacated is not presently needed, nor will it be needed in the future, for any municipal purpose, and that the lands adjoining the vacated portion of the right-of-way have an established public road or private-access easement connecting said lands with another established public road; and

WHEREAS, the Board now desires to vacate that portion of 10th Street described herein subject to the terms and conditions of this Ordinance; and

WHEREAS, pursuant to Section 1-3-60 of the Fairplay Municipal Code, the Board herewith further finds, determines and declares that it is necessary for this ordinance to take effect upon recordation of the Ordinance, which is less than thirty days from adoption, provided the same has been adopted and signed by the Mayor and approved by three-fourths of the entire Board.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO:

1. Recitals. The foregoing recitals are incorporated herein as findings and determinations of the Town of Fairplay Board of Trustees.

2. Right-of-Way Vacation. The Board hereby approves the vacation of that portion of the 10th Street right-of-way described above and depicted on Exhibit A. This vacation shall be effective on the date this fully-executed Ordinance and Exhibit A are recorded, and title to the property vacated hereby shall vest in the owners of the abutting lands (New Lot 2 and Block 11), each abutting owner taking to the center of the vacated right-of-way.

3. Agreement. Signature by SPP below shall constitute its agreement with the foregoing conditions and the findings, terms, and provisions of this Ordinance.

4. Effective Date. Pursuant to Section 1-3-60 of the Fairplay Municipal Code, this Ordinance shall take effect upon recording in the records of the Clerk and Recorder for Park County, Colorado.

INTRODUCED, READ, ADOPTED, AND ORDERED PUBLISHED this 15th day of March, 2021.

Frank Just, Mayor

Tina Darrah, Town Clerk

AGREED:

South Platte Prospects, L.L.C.

By: _____
Name: _____
Title: _____



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Tina Darrah, Town Administrator/Clerk
RE: Appointment of New Trustee
DATE: March 11, 2021

Agenda Item: Appointment of New Trustee

Two citizens have expressed interest in being sworn in as a Trustee to fill Cindy Bear's seat. They are Nate Fidler and Brian Lilly – their letters of interest are included in the packet. Both candidates will have a packet emailed to them and I have suggested that they be at the meeting to answer your questions. I will have an oath of office prepared for each candidate so the appointed person can be sworn in immediately and participate in the rest of the meeting.

Recommended Action:

This should be done by motion – Suggested language – “I make a motion to appoint (name) to fill the seat vacated by Cindy Bear.”

Nathan Fidler
1319 Meadow Dr.
Fairplay, CO 80440
natensommer@yahoo.com

March 10th, 2021

Town of Fairplay
901 Main St.
Fairplay, CO 80440

To Whom it May Concern:

I am writing to declare my interest in the Town of Fairplay Trustee position that was vacated in February.

I have lived in the Town of Fairplay since April of 2015 and would like to serve my community in the role of Town Trustee.

I believe that I would be an excellent fit for this position as I have worked in public service for the last eight and a half years. During this time I have worked with other county entities and contractors to complete a number of projects. I have helped with setting county budgets and have been tasked with ensuring that those budgets are followed. I have presented several proposals to the County Commissioners both in writing and verbally.

In conclusion, I believe that my experience, communication skills, and most importantly my desire to serve my community make me an excellent choice for this position.

Respectfully,



Nathan Fidler

Brian Lilly
799 Trout Creek Dr. / Fairplay, CO
505-234-4888 / Gunner1023@gmail.com

From: Brian Lilly

To: Mayor Just / Town of Fairplay Board of Trustees

Subject: Application for Town of Fairplay Board of Trustees

On February 1st, 2020 I read a statement during the Fairplay board meeting expressing my worries with the current state of our country, states, cities, and towns. Those same worries still persist which is why I'm applying for the Town of Fairplay Board of Trustees position. I believe public service is important for all Americans and I'd truly regret not applying for this opportunity. I have 20-years military experience so I'm familiar with certain aspects of how our government functions.

Fairplay is a great town with amazing history and people. I love the small-town vibe and the community I've been fortunate to establish in the 3 years I've lived here. This is a great opportunity to learn what it's like to serve people at the local level. Decisions made by the board have immediate impact on the people of Fairplay; possibly even more so than national decisions. I view this position as an opportunity to learn and hopefully to make a difference.

I love this country and I want to see all people happy, healthy, thriving, and free. I miss smiling faces and I want happiness to return. If this position helps even in a small way with that, I'll consider it a success.

Thank you for your time in reviewing this application and I hope you'll move forward with my appointment.

Sincerely,

Brian Lilly

Professional Summary:

Retired Air Force veteran of 20 years. Adaptable, dependable, and detail oriented. I have a wide range of skills including operations, business analysis, social media management, and talent acquisition. Always looking for innovative ways to increase return on investment. Skilled in interacting with the public while also maintaining meticulous electronic records. Comfortable working in a team or independently.

Skills:

Video editing, proficient in Microsoft and Google suites, social media management, facilitation and presentation, critical thinking, talent acquisition, training and development, public relations, virtual and in-person group work, analysis, sales, customer service, and professional communication.

Education:

Master of Arts – Communications/Marketing | University of Denver | Denver, Colorado | 2020

<http://portfolio.du.edu/Brian.Lilly/page/89343>

Graduate Certificate – Training and Development | University of Denver | Denver, Colorado | 2020 - Present

Graduate Certificate – Public Relations | University of Denver | Denver, Colorado | 2020 - Present

Bachelor of Science – Computer Information Systems | Southwestern College | Lanexa, Kansas | 2010

Associates Degree – Instructor of Technology and Military Science | Community College of the Air Force | 2009

Associates Degree – Aviation Operations | Community College of the Air Force | 2009

Certifications:

Hootsuite Platform Professional

IMPACT Recruiting Sales System

WORK EXPERIENCE

Breckenridge Recreation Center, Front Desk Attendant, 2019-2020

- Provided excellent customer service for over 3,000 members.
- Scheduled customers for a broad range of recreational activities utilizing multiple databases.
- Sold gym memberships, ski passes, and personal training packages.
- Used ActiveNet point of sale system.
- Ensured the highest standards of cleanliness during Covid-19 resulting in zero traced cases.

South Park Recreation Center, Front Desk Attendant, 2018-2019

- Managed organizational Facebook and Instagram business pages. Ran paid ad campaigns and created organic posts.
- Used MindBody point of sale system to manage over 500 customers.
- Scheduled various fitness classes utilizing Google calendar.
- Leveraged excellent customer service skills leading to 20% increase in renewed memberships.

Talent Acquisition, US Air Force, 2016-2018

- Initiated first ever search engine optimization for military talent acquisition office. Added office location to Google suite which resulted in 150 phone calls per quarter and thousands directed to company website.
- Led talent acquisition team by setting up 20 local events, 8 high schools, and 5 career fairs throughout the Denver Metro area resulting in increased brand awareness.
- Certified as talent acquisition manager in less than 6 months. Met or exceeded all training deadlines. Able to increase overall team sales well ahead of schedule.

OATH OF OFFICE

I, **Nathan Fidler**, do solemnly affirm that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado and the Ordinances of the Town of Fairplay, and that I will faithfully perform all of the duties of the office of **Trustee for the Town of Fairplay**, upon which I am about to enter.

Sworn and subscribed before me this 15th day of March, A.D.,
2021.

Signature

Official Administering Oath

OATH OF OFFICE

I, **Brian Lilly**, do solemnly affirm that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Colorado and the Ordinances of the Town of Fairplay, and that I will faithfully perform all of the duties of the office of **Trustee for the Town of Fairplay**, upon which I am about to enter.

Sworn and subscribed before me this 15th day of March, A.D., 2021.

Signature

Official Administering Oath



MEMORANDUM

TO: Mayor and Board of Trustees

FROM: Kim Wittbrodt, Treasurer

RE: Resolution Approving PIIP Agreement with Pat Stoinski

DATE: March 15, 2021

Agenda Item: Resolution for PIIP Agreement

This resolution approves an agreement with Pat Stoinski for the 1150 Castello Paving and Landscape Project. Staff has reviewed this application and found it in compliance with the PIIP rules and regulations.

This application is for \$3,239.00 to pave the parking lot at 1150 Castello (The Business Connection) and upgrade the landscape beds in front of the business. The property taxes paid for this property over the last five years is \$3,239.00. The estimate for the work is \$16,790.00. You have \$20,000 in your PIIP line item for 2021.

Approval of this resolution will require a motion, second and a roll call vote.

TOWN OF FAIRPLAY, COLORADO
RESOLUTION NO. 2021-4

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND PAT STOINSKI FOR THE 1150 CASTELLO PAVING AND LANDSCAPE PROJECT.

WHEREAS, the Town Board of the Town of Fairplay specifically finds that entering into this PIIP Agreement will enhance the appearance of the property thereby enhancing the appearance of the Town as a whole; and

WHEREAS, the Town Board finds that enhancing the appearance of the property and the Town promotes the public welfare including the expansion of retail sales tax and/or property tax generating business and expanded employment opportunities; and

WHEREAS, the Board of Trustees has reviewed the PIIP Agreement and finds it to be in compliance with the provisions of Section 4-9-80 of the Fairplay Municipal Code.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, that the Mayor is authorized to enter into this agreement between the Town of Fairplay and Pat Stoinski as described in the agreement, attached hereto as "Exhibit A", and to execute the same on behalf of the Town.

RESOLVED, APPROVED, and ADOPTED this 15th day of March, 2021.

TOWN OF FAIRPLAY, COLORADO

(Seal)

Frank Just, Mayor

ATTEST:

Tina Darrah, Town Clerk

**PROPERTY IMPROVEMENT INCENTIVE PROGRAM AGREEMENT
(1150 CASTELLO PAVING & LANDSCAPE PROJECT)**

THIS PROPERTY IMPROVEMENT INCENTIVE PROGRAM AGREEMENT (1150 Castello Paving & Landscape Project) (hereafter referred to as the "1150 Paving and Landscape Project PIIP Agreement") is made and executed this 15th day of March, 2021, by and between the TOWN OF FAIRPLAY, COLORADO, a Colorado statutory municipal corporation, (hereafter referred to as the "Town"), and Pat Stoinski (hereafter referred to as the "Owner").

W I T N E S S E T H

WHEREAS, the Owner is the owner of certain real property in the Town commonly described as 1150 Castello, (the "Property"); and

WHEREAS, the Owner proposes to improve the Property by paving the parking lot and upgrading the landscape beds, which improvements will enhance the appearance of the Property and of the Town; and

WHEREAS, in entering into this PIIP Agreement, the Town Board of the Town specifically finds that the criteria for approval of a PIIP Agreement set forth in Section 4-9-80 of the Fairplay Municipal Code are met; and

WHEREAS, the parties hereto wish to set forth in full their agreement as to the nature and extent of the improvements which shall be constructed and installed by the Owner within and upon the Property, and the manner for and extent of the reimbursement to the Owner for a portion of the cost of such construction and installation; and

WHEREAS, the parties wish to memorialize all aspects of their agreement as to the terms and conditions of such reimbursement in this PIIP Agreement.

NOW THEREFORE, the parties hereto, for themselves, their successors and assigns (to the extent this PIIP Agreement is assignable, as specified hereinafter), in and for the consideration of the performance of the mutual covenants and promises set forth herein, the receipt and adequacy of which are hereby acknowledged, do hereby covenant and agree as follows:

1. **Authority.** This PIIP Agreement is entered into in compliance with the provisions of Article 9, Chapter 4 of the Fairplay Municipal Code.

2. **Scope of Work.** The parties hereby mutually agree that Owner shall construct, or cause to be constructed, the improvements to the Property set forth in **Exhibit A** hereto (the "Work" or the "Project"). Such work shall be completed to the reasonable satisfaction of the Town prior to any reimbursement pursuant to this PIIP Agreement. Any change in the Scope of Work shall require the prior written approval of the Town and may result in a decrease in the amount of the reimbursement should the Town reasonably determine that the change diminishes the cost or value of the improvements. The construction or installation of the improvements shall commence no later than September 1, 2021, and shall be completed no later than December 31, 2021. Should the work not commence or not be completed by the dates specified above this PIIP Agreement shall terminate and be of no further force or effect and the Town shall have no further obligations hereunder.

3. **Cost of Project.** The estimated cost of the Project is Sixteen Thousand Seven Hundred Ninety Dollars (\$16,790.00).

4. **Contractor.** The contractor performing the work is Pavement Maintenance Services and Freelance Foundations. Any change of contractor shall require prior Town approval.

5. **Property tax rebate and matching funds.** The parties hereby mutually agree that the maximum amount of real property taxes to be rebated to Owner by the Town shall be Three Thousand Two Hundred Thirty Nine Dollars (\$3,239) and that such amount does not exceed the amount of real property taxes paid on the Property to the Town during the preceding five years. Owner shall pay not less than an amount equal to fifty percent (50%) of the total cost of the Project. Should the cost of the Project decrease during the work the property tax rebate provided by the Town shall be reduced to assure that the Owner contributes at least fifty percent (50%) of the total cost of the Project.

6. **Maintenance of improvements.** Owner shall maintain the improvements in good condition and repair for a period of five years from and after the date of completion. Should Owner not perform this maintenance obligation Owner shall, upon written demand from the Town, refund to the Town all monies rebated to the Owner by the Town pursuant to this PIIP Agreement.

7. **Completion of work and payment of rebate.** Upon completion of the Work, Owner shall notify the Town of such completion and the Town shall perform an inspection of the improvements. If the improvements are completed in a satisfactory and workmanlike manner the Town shall accept same and shall, within thirty (30) day following such acceptance, rebate to the Owner the amount required by Paragraph 5 above.

8. **Annual appropriation.** The parties specifically acknowledge and agree that no undertaking on the part of the Town to rebate property taxes as specified herein constitutes a debt or obligation of the Town within any constitutional or statutory provision. The Town's obligations hereunder shall be subject to annual appropriation by the Town Board unless and until approved by the Town's electors.

9. **Assignment/Third party beneficiaries.** None of the obligations, benefits, and provisions of this PIIP Agreement shall be assigned in whole or in any part without the express written authorization of the Fairplay Town Board. In addition, no third party may rely upon or enforce any provision of this PIIP Agreement, the same being an agreement solely between the Town and the Owner, and which agreement is made for the benefit of no other person or entity.

10. **Successors and assigns.** This PIIP Agreement may be recorded and shall be binding on Owner's successors and assigns.

11. **Amendments.** This PIIP Agreement shall be subject to amendment only by a written instrument and executed by each party. Any such amendment shall require the approval by the Town Board of the Town of Fairplay at a regular or special meeting of the Town Board, and execution thereof by the Mayor and attestation by the Town Clerk.

12. **Notices.** Any written notices provided for or required in this PIIP Agreement shall be deemed delivered when either personally delivered or mailed, postage fully prepaid, certified or registered mail, return-receipt requested, to the parties at the following addresses:

To the Town: Town Administrator
 Town of Fairplay
 PO Box 267
 Fairplay, CO 80440

To the Owner: Pat Stoinski
 P.O. Box 1910
 Fairplay, CO 80440

EXECUTED the day and year first above-written.

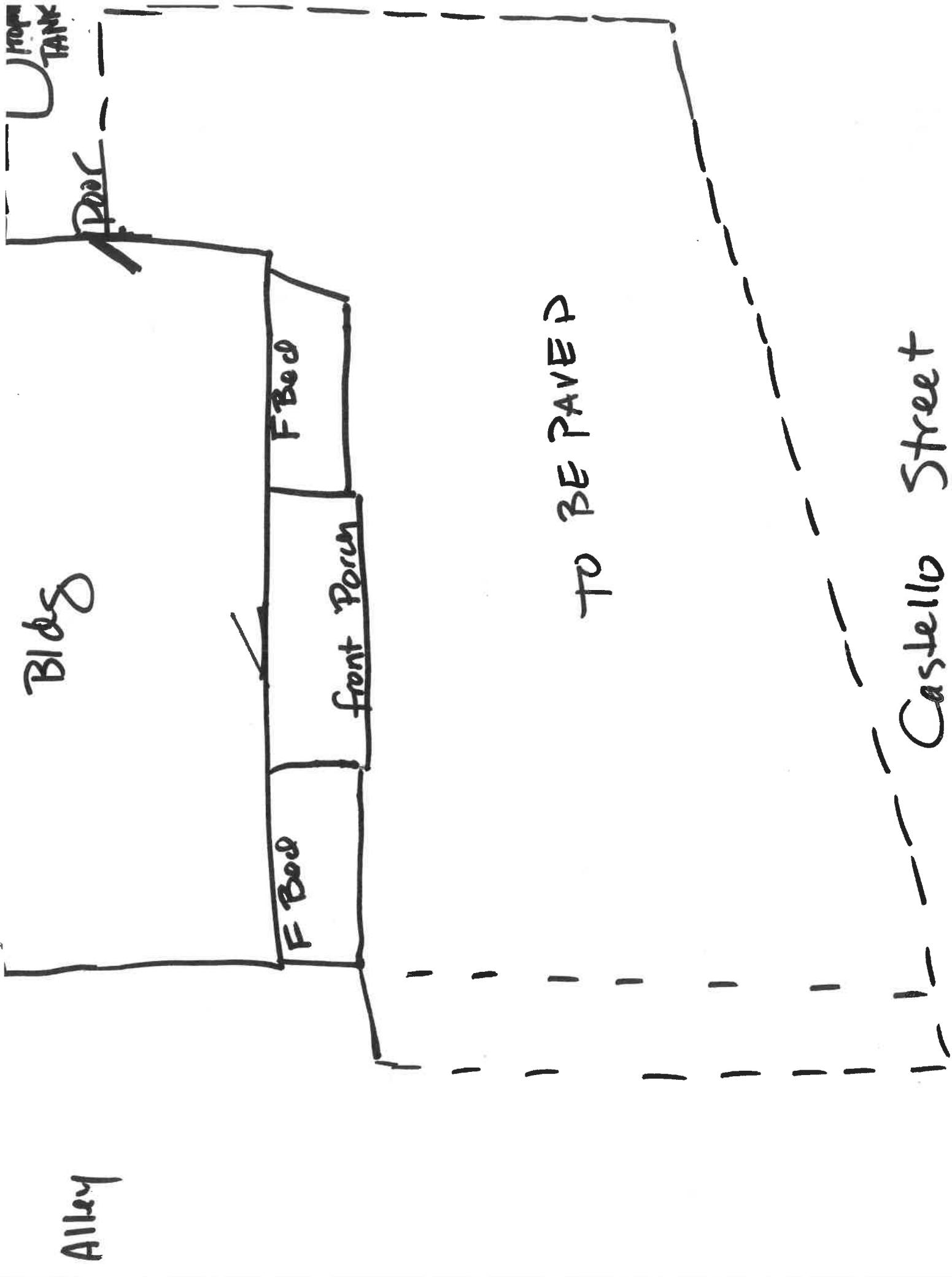
THE TOWN OF FAIRPLAY, COLORADO

Frank Just, Mayor

Tina Darrah, Town Clerk

OWNER:

Pat Stoinski





stoinski@aol.com

From: Chuck Murphy <pmspaving@hotmail.com>
Sent: Wednesday, February 17, 2021 1:55 PM
To: Stoinski@aol.com
Subject: Fw: Fairplay business center

Pat,

I am pretty conservative in my estimation without seeing the site. I am anticipating needing 3 loads of road base and then placing 3 inches of asphalt over the prepared grade. We would cut down the grade as needed, haul off excess, place base and place 3 inches of asphalt.

Description	QTY	Unit	\$/Unit	Total
Grading, install road base and paving	4300	SF	3.30/ SF	\$14,190.00

Let me know if you would like to pursue this and I will visit the site and get you a formal proposal.

Sincerely,

Chuck Murphy
PMS, Inc.
719-539-1400 office
719-539-1401 fax
719-530-1776 cell

Chris Benzie Flatworks, Inc.

Chris Benzie
PO BOX 60
FAIRPLAY, CO 80440

Cell (970)-389-5502
Home (719) 836-7044
chrisbenzieflatwork@gmail.com

Company PAT STOLINSKI
Contact _____
Owner _____
Mailing Address _____
City _____ State _____ Zip _____
Phone /Day _____ Eve _____
Cell _____
FAX _____
Email _____
Important Info: _____

Date 2-20-21 W P F Other _____
Site location 1150 CASTLE CO AVE
Subdivision _____
Permit# _____ Planned Start Date _____
Excavator _____ Phone _____
Plumber _____ Phone _____
☐ Monolithic ☐ Infloor Heat ☐ Other _____
Garage _____ Bsmt _____ Patio _____
☐ Stamped _____ ☐ Colors _____
Patio _____ Driveway _____ Stairs _____
☐ Decorative Notes _____

☐ PROPOSAL ☐ INVOICE

CLEAN AND SEAL CONCRETE
POURCH

\$500

INVOICE AMOUNT DUE

\$500.00

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. Chris Benzie Flatworks, Inc. is hereby authorized to do the work as specified. If this contract should be taken to court for collection, the owner of this property and/or the contractor will be liable for all costs and attorney fees as well as statutory interest. Invoices in collection will incur 8% interest per annum, compounded monthly.

All material is guaranteed to be as specified, and the above description of work was performed in accordance with the drawings and specifications provided, for the sum noted. Workmen's Compensation and Public Liability Insurance are available upon request. NOTE - This proposal may be revised by us if not accepted within thirty (30) days.

Please understand we are not responsible for complications out of our control such as: compaction done by others, settling of ground and concrete, frozen ground, weather, or cracks in concrete due to ground movement, etc. Contractor is not liable for expenses due to inefficient access to job site i.e., driveway access.

Date Accepted _____ Owner Signature _____

Payment due upon receipt. Invoices not paid within 10 days will have 1.5% late fee added.

Thank You for using Chris Benzie Flatworks, Inc.

FREELANCE FOUNDATIONS, INC.

Al & Pat Stoinski
P. O. Box 1910, Fairplay, CO 80440
Office: 1150 Castello Ave, Fairplay
Office: 719-836-0230 Home: 719-836-0667
freelancefound@live.com

Directions _____

Company _____ Date 2, 19, 21 Bldg Pckt Home ☐
Contractor _____ Gate Code _____ Reminder Sheet ☐
Owner Pat Stoinski Permit# _____ Map ☐
Mailing Address _____ Planned Start Date _____ Signed Proposal ☐
City _____ State _____ Zip _____ Address 1150 Castello Submitted Plans PC ☐
Phones / Daytime _____ Subdivision _____ Date _____
Evening _____ Excavator _____ Phone _____
Cell 839 1950 Plans ☐ Email ☐ Brought in ☐ Stamped ☐ Permitted
Fax _____ ☐ Walkout ☐ Crawl Space ☐ Full Bsmt ☐ Garage ☐ ICF
Email _____ Lot Layout _____ Straps _____
Referred By? _____ Access _____

2 Flower Beds -

Remove - Clean out - Rebuild Beds

American Landscape Outpost, BV
Purchase decorative Rock -
and weed blankets -

\$1,600.00
Approx

Plus - taller/
bigger pots for plants -
to try to keep cutters out -

\$ 500.00

2,100.00

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. Freelance Foundations, Inc., is hereby authorized to do the work as specified. If this contract should be taken to court for collection, the owner of this property and/or the contractor will be liable for all costs and attorney fees as well as statutory interest. Invoices in collection will incur 8% interest per annum, compounded monthly. All material is guaranteed to be as specified, and the above description of work will be performed in accordance with the drawings and specifications provided, for the sum noted. We prefer that all out of state funds be certified or cashier's check. We apologize for any inconvenience this may cause.

Date Accepted ____/____/____

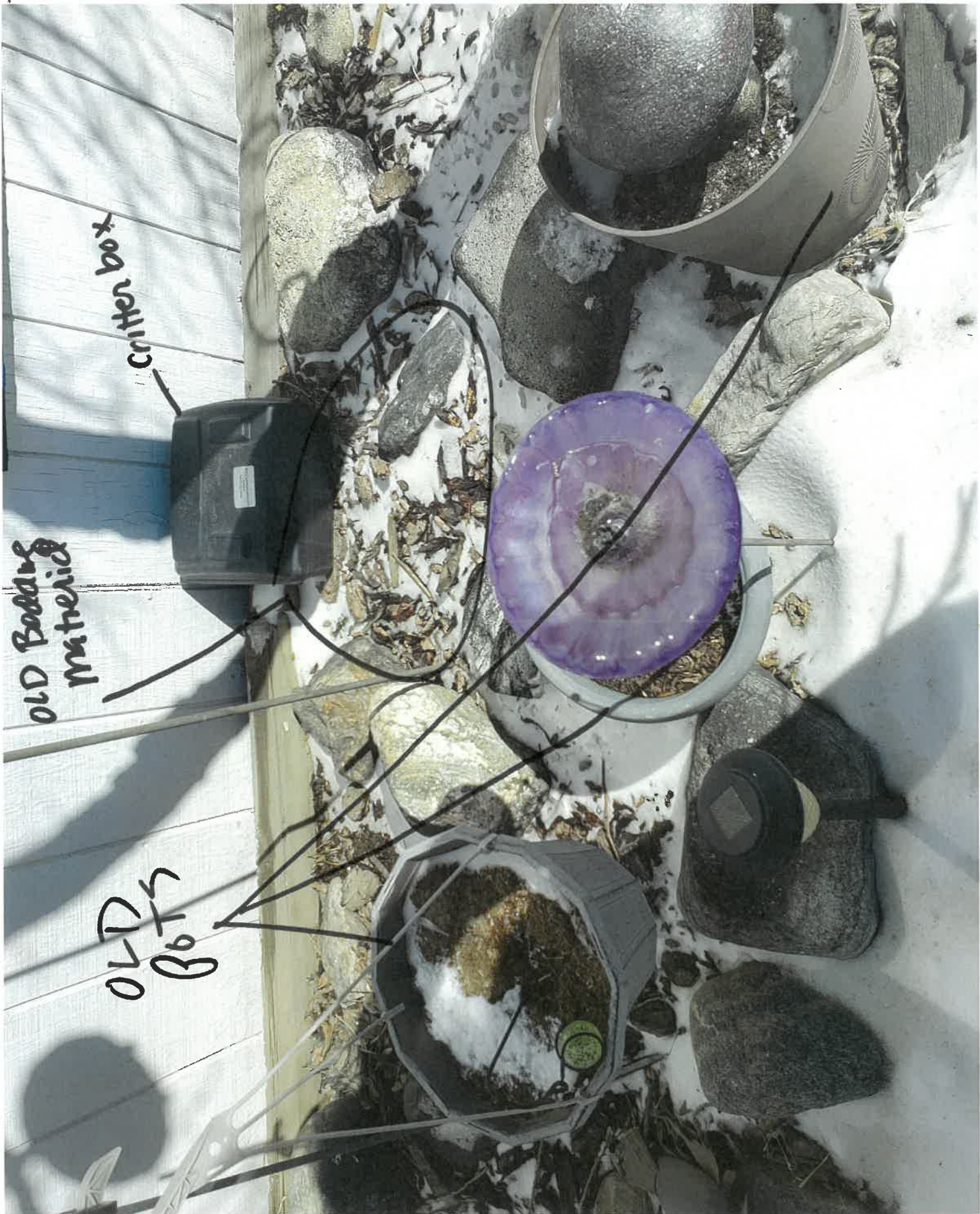
Owner Signature _____

Payment due upon receipt. Invoices not paid within 10 days will have 1.5% late fee added.



new sign & paint in 2020
Bldg





OLD Bedding
material

OLD
Pots

Cutter box



faded front porch



Old Pavement
dirt + gravel

Other Bed



Town of Fairplay

901 Main Street • P.O. Box 267
Fairplay, Colorado 80440
(719) 836-2622
www.fairplayco.us

MEMO

Date: March 15, 2021

To: Town of Fairplay, Board of Trustees

From: Julie Bullock, Special Events Coordinator

Re: Burro Days and other Town Events

Staff is bringing a discussion to the Board regarding our Summer events, especially Burro Days. After a very long year of COVID challenges for our community, staff would like to present a few events this summer as safely as possible while following the Colorado Department of Health and Environments (CDPHE) guidelines. The biggest challenges we will face with our events are spectators and vendors, which we will address in this memo.

In addition to Burro Days, we are planning for a small Independence Day Celebration, and an August concert as well as some smaller community based events and will bring more specific information to you as the events develop. We have ordered fireworks for the Independence Day event and a certified pyrotechnician crew has been secured. Staff would like to remind the Board that the following events were unbudgeted for 2021 as the return on investment was not where we wanted it to be at this time; the Fairplay Wearable Arts Fest, the South Park Plein Air Arts Celebration, the Victorian Ball and a June concert.

I have been participating on a video call with many other municipal event planners in the state of Colorado for several months now. Most of the cities and towns on the calls have made the decision to move forward with their smaller events, but as a rule most have made the tough decision to cancel any events that typically draw more than 500 people. Although there are a few towns and cities that are proposing events similar to what we are proposing here for Burro Days.

I have also been communicating with the Park County COVID Specialist, Emmy Glancy West. We are still discussing many processes that Park County is working on, most importantly variance options that would affect capacity levels.

Burro Days – July 23-25. Due to the many CDPHE requirements, included in your packet, it would be impossible for us to put on the usual Burro Days celebration. While it is important to retain the history of the Burro Days event we also understand the importance of giving the community a scaled down version this year.

“Where History Meets the High Country”

Burro Days typically consists of the following activities: 150+ arts, craft and food vendors, burro museum in the old jail house, burro race, llama race, llama rama race, outhouse race, llama lunacy interactive kid's activity, kids pack dog race in Alma, parade, children's inflatable rides, petting zoo by the 4-H club, pony rides by Farview Horse Rescue, live music in two locations, beer and wine garden, and free gold panning with the Gold Prospectors of Colorado. Recently the Mountain Man Rendezvous has returned to Burro Days as well and used the River Park Event Site. This event draws 8,000-10,000 people to our community each year.

While some of these activities are not produced by the Town, they do still occur on Town property and within a Town produced event so COVID regulations as well as our usual permitting process will take place on a case-by-case basis.

Based on the CDPHE event and vendor requirements as shown on the attached information, there are many areas of Burro Days that would be challenging. With that said, below is what we CAN do with Burro Days and feel that it can be managed.

- Vendors
 - Distancing the booths and increasing booth sizes is very possible as we will lower the number of vendors we accept. The number of vendors in each booth will be limited because they are included in the capacity level requirements. We will lower the number of vendors we take to approximately 75 from 150.
 - We would need to establish one way in and one way out of vendor areas. We will put all of our vendors on the Old Courthouse lawn and on 5th Street next to the lawn and fence the entire area off allowing for one entrance and exit.
 - We must keep track of the number of people in the vendor areas at all times to abide by capacity levels. Staff, volunteers, vendors are all included in the count. We will station volunteers to "person" the entrance and exit areas with counters to keep track of guests in the vendor area.
 - All vendors must be symptom monitored by the Town upon arrival before setting up and at other times during the event, yet to be determined. We will take care of this upon the vendors check-in at the Burro Booth.
 - The numbers of people that stand in line for food at the food booths would have to be monitored for social distancing. This could be handled by the individual food booths.
- Burro Museum:
 - The location we use for the museum is quite small and most likely should be relocated to another venue. If we choose to do this we could limit the number of people into the jail or possibly cancel it for this year.
- Burro Race/Llama Race/Llama Rama Race/Outhouse Race/Parade:
 - The Hand Hotel is the location of the racers banquet, it would be far too small to use for this event. We can easily arrange for "to-go" meals to have ready for pick up after they complete the course. We can also hand out awards as they cross instead of at the banquet.

"Where History Meets the High Country"

- Spectators are our biggest challenge here. There are several thousand people on the street for the start of the burro race, during the llama races, outhouse races and parade. We suggest canceling the outhouse race this year. We could do a “Burro Days Cruise” down Front Street in lieu of the parade because people in vehicles do not count against our capacity levels, and the llama events are still up in the air but are being discussed. The Burro Race would be a go. According to the Social Distancing Calculator we would be allowed to have 150 people on the street and 90 or so would be the burro racers, photographers, and staff. This needs to be discussed further but we could allow just the families of the racers, r sell (or give away) tickets to the start to keep our numbers in check.
- This year Front Street would only be closed for the races and outdoor exhibits, sidewalk sales, etc. would be encouraged for the Front Street merchants.
- Kids Inflatable Rides:
 - Staff does not believe that we should have kids rides this year due to the nature of COVID and all children playing on the same rides together.
- Beer and Wine Garden:
 - Staff also does not believe that having the beer and wine garden is a good idea as drinking may cause people to let their guard down and be a little more social than perhaps necessary this year.
- Burro Booth Merchandise Sales:
 - Will be located in the vendor area and more volunteers to manage social distancing in the line and masks.
 - Contactless payment methods will be established.
- Portable Toilets:
 - Cleaning guidelines from the CDPHE require the cleaning and disinfecting of portable toilets once per hour. Staff recommends hiring a cleaning company to take care of this task to insure the safety and cleanliness of the toilets.
- Music
 - Music can be scheduled throughout the weekend using the gazebo on the Old Courthouse lawn. Barriers will be provided to keep the required 25 foot distance between the public and performers.
 - A larger concert option on Friday night is being discussed.

While we cannot host Burro Days this year the way we would like to, staff would like to bring the Burro Days celebration to the community again this year on just a bit smaller scale.

“Where History Meets the High Country”

CDPHE OUTDOOR EVENT REQUIREMENTS & CAPACITY LEVELS

At ALL levels on the COVID dial the following are required of outdoor events, participants and spectators according to the Colorado Department of Public Health & Environment (CDPHE):

- **Masks/Face Coverings** - The Executive Order does not state that you must wear a mask outdoors unless you are waiting on public or non-personal transportation. However, it is strongly recommended to wear a mask whenever you cannot keep a safe distance (at least 6 feet) from other people or are in crowded spaces.
- **Contact tracing** - Collect contact information for guests or attendees through ticket sales, reservations, RSVPs, or having sign-in sheets. Include times of arrival and departure, to help with potential exposure notification.
- **Social distancing** – maintain 6 feet of distance between groups of people seated or unseated, unless live in same household.
- **Controlled setting** – have control of area where people are gathering using fencing and/or zones. There must be one way in and one way out so that accurate capacity levels can be calculated.
- **Capacity limits** – see the capacity levels below or calculate capacity limits for unseated outdoor events using the Social Distancing Space Calculator, whichever is less.
- **Temperature checks** – This is highly suggested but is currently being left to the discretion of the event planner or municipality. Temperature checks should be done on all people in attendance as well as performers, volunteers, and staff.

Outdoor seated or unseated capacity levels based on the COVID dial:

Purple – Closed

Red – 75 people with distance calculator, members of own family, 6' distancing

Orange – 75 people

Yellow – 175 people

Blue – 250 people

Green – 500 people

The following information are the CDPHE requirements for vendors and venue operators:

- Vendors must be allowed a load in and load out area that is socially distant and be given more time for set up
- 16' between rows of vendors
- Minimum of 6' between vendor booths
- Vendors must be given larger than usual booth spaces to allow for social distancing and so they can use the one way in and one way out rule
- Vendors may have no more than two people in their booth at any time
- One way into vendor area and one way out of vendor area
- Capacity levels of the vendor area must be adhered to
- No back-to-back rows
- Use ropes and cones to guide public through vendor area
- Stagger guest arrivals and departures
- Signage explaining masks, social distancing, etc.
- Hand sanitizer stations/hand wash stations at the entrance and exit in vendor area. All vendors must have hand sanitizer at their booths
- Symptom monitoring of the vendors by venue operator
- Contactless payment options preferred



MEMORANDUM

TO: Mayor and Board of Trustees
FROM: Tina Darrah, Town Administrator/Clerk
RE: Discussion Regarding the Town Administrator and Town Clerk Positions
DATE: March 11, 2021

Agenda Item: Discussion Regarding the Town Administrator and Town Clerk Positions

On March 8th the Board met with Town Attorney Wisor and Town Administrator Darrah and were informed that Ms. Darrah would like to step down as Town Administrator but continue to work for the Town as the Town Clerk in a part-time capacity. It was noted that the reason for this change was due to Ms. Darrah's purchase of a local business requiring much more of her time than initially anticipated. Because that meeting was a special meeting, it was agreed that there should be a more formal announcement at a regularly scheduled board meeting with a corresponding motion reflecting the action being taken.

Recommended Motion:

Motion to approve the part-time position of Town Clerk to begin upon the appointment of a new Town Administrator and direction to staff to begin advertising the position of Town Administrator.

**AGENDA for a Regular Meeting
of the Board of Trustees of the Town of Fairplay, Colorado
Monday, March 15, 2021 at 6:00 p.m. at the Fairplay Town Hall Meeting Room
901 Main Street, Fairplay Colorado AND virtually via GoToWebinar**

Virtual Access Information to Join via Internet:

<https://attendee.gotowebinar.com/register/8224400165865245968>

Connect via Phone: Dial (562) 247-8422

Enter Access Code 228-353-809

PLEASE SEE DETAILED INSTRUCTIONS AT THE END OF THE AGENDA

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. CONSENT AGENDA** *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*
 - A. APPROVAL OF MINUTES** –February 1, 2021 and March 8, 2021
 - B. APPROVAL OF EXPENDITURES**—Approval of bills of various Town funds in the amount of **\$109,412.86.**
- VI. CITIZEN COMMENTS**
- VII. UNFINISHED BUSINESS**
 - A.** Should the Board Approve Adoption of Ordinance No. 2, series of 2021, entitled, “**AN EMERGENCY ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, VACATING A PORTION OF THE RIGHT OF WAY FOR 10TH STREET.**”?
 - B.** Other Discussion Items.
- VIII. NEW BUSINESS**
 - A.** Appointment of Trustee to Fill Vacant Seaton the Town Board – OATH OF OFFICE
 - B.** Should the Board Approve Adoption of Resolution No. 4, series of 2021, entitled, “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND PAT STOINSKI FOR THE 1150 CASTELLO PAVING AND LANDSCAPE PROJECT.**”?
 - C.** Update/Discussion Regarding 2021 Special Events
 - D.** Discussion Regarding Town Administrator and Town Clerk Positions
 - E.** Other New Business.
- IX. BOARD OF TRUSTEE AND STAFF REPORTS**
- X. ADJOURNMENT**

Upcoming Meetings/Important Dates

Regular Board Meeting	April 5, 2021
Regular Board Meeting	April 19, 2021
Regular Board Meeting	May 3, 2021

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, March 11, 2021.

How to Participate in Virtual Meetings Using GoToWebinar

To help control the spread of the COVID-19 virus the Town of Fairplay will be conducting Town Board meetings both virtually and in person encouraging public participation as usual. These efforts will keep the community, elected officials, staff and residents safe while continuing to conduct important Town business

The Town will be using a virtual meeting format, in conjunction with the usual in person format, for the Town Board of Trustee meetings until further notice and will be utilizing GoToWebinar for the virtual component. To comply with State and County COVID-19 guidelines there will be a limited number of individuals allowed in the meeting room at one time. There will be additional overflow seating provided and **attendees will be asked to wear masks if attending in person**. The public may also participate virtually and the instructions below are provided to describe the various ways this can happen.

*****If you have any symptoms of COVID-19 or are feeling unwell, please attend our meetings virtually. If you are exhibiting symptoms you will be asked to leave the meeting room.*****

The link which will allow you to register for the meeting will be posted on the Town of Fairplay website, www.fairplayco.us under the "Mayor and Board of Trustees" tab and on the most recent agenda. On the most recent agenda there will be a link. Once you follow the link you will need to register for the meeting by providing your full name and email address. **Once you register, you will receive an email with a link and phone number you can use to join the meeting by web or by phone.**

Please note that if you plan to call into the meeting by phone **you must email your public comments to info@fairplayco.us by 4:30pm the day of the meeting.**

TO COMMENT IN ADVANCE IF YOU ARE PLANNING TO ATTEND BY TELEPHONE OR PHONE APP:

- Email info@fairplayco.us to submit your question/comment.
 - **Please be aware that if you join by telephone or phone app you will not be able to ask questions, participate in public hearings or make comments via voice. All public comments must be emailed prior to 4:30pm.**
 - Your comments will be included in the record and read at the appropriate time during the meeting.

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, March 11, 2021.

TO JOIN THE MEETING BY TELEPHONE OR PHONE APP:

- You will need to register for the meeting via the link provided on the agenda and located on the Fairplayco.us website under “Mayor and Board of Trustees” and on the most recent agenda. You will see a link on the agenda to the registration page. Please enter your full name. After you fill out this form you will be sent an email that will provide instructions on how to join the meeting. **You are encouraged to do this ahead of time.**
- Join the live meeting through the instructions GoToWebinar sent to your email address after you followed the step above and registered.
- **If you are joining by telephone you will be required to enter an access code which is located below the “join in” phone numbers. Please note that you must complete the registration prior to receiving the call-in number and access code.**
- You will be joined to the meeting and automatically muted.

JOINING THE MEETING BY WEB AND COMMENTING:

- Join the live meeting through the instructions above.
- You will be joined to the meeting and automatically muted.
- You will be able to comment and/or ask questions by “chat” if attending by internet.
- You will be unmuted in certain cases, such as public hearings or at the Boards request, and able to speak directly to the Board and audience. **Please note you will still need to notify the moderator of your desire to speak via the “raised hand” feature or by commenting to organizers via the chat.**

HELPFUL TIPS FOR A GOOD VIRTUAL MEETING EXPERIENCE:

- If joining through the web, log on 5 minutes before the start of the meeting, since some online products require downloads and installations
 - Please be aware when downloading GoToWebinar to ensure you are on the official website. Scammers have been setting up downloads which, at first glance, appear to be run by GoToWebinar, but in actuality are not and can give a virus to your computer.
- Turn off nearby cellphones if you are using a computer to connect.
- Using a headset or headphones is recommended if listening online.
- **Only** have the virtual meeting application on your computer. If you are running other programs like email or have additional websites open in your browser, it may interfere with your ability to hear or see the information. For best results close all other windows and applications.
- Please limit distractions when possible—i.e. background noise, conversations with others, etc. when you are unmuted.
- Video streaming is a relatively new technology so please be mindful of the following things when connecting via the internet.
 - If you have an older computer, you may be better served by calling in by telephone.
 - If your internet is not reliable consider calling in by telephone

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, March 11, 2021.