

1. Meeting Materials

Documents:

[BOARD_OF_TRUSTEES_MEETING_MINUTES-04.07.2021.PDF.PDF](#)
[PACKET.PDF](#)
[BOARD_OF_TRUSTEES_MEETING_AGENDA-04.07.2021.PDF.PDF](#)

**MINUTES OF A SPECIAL MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
APRIL 7, 2021**

CALL TO ORDER

A special meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:04 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Mayor Just proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Josh Voorhis and Nate Fidler. Also in attendance were Public Works Director/Asst. Town Administrator Mason Green, Town Administrator/ Clerk Tina Darrah. Trustee Eve Stapp was absent.

AGENDA ADOPTION

Motion #1 by Trustee Dodge, seconded by Trustee Voorhis, that the agenda be adopted as presented. Motion carried unanimously. (Trustee Stapp was absent.)

CONSENT AGENDA *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*

A. APPROVAL OF MINUTES – March 15, 2021

B. APPROVAL OF EXPENDITURES—Approval of bills of various Town funds in the amount of **\$34,961.50.**

Motion #2 by Trustee Voorhis, seconded by Trustee Fidler, that the agenda be adopted as presented. A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes. Motion carried unanimously. (Trustee Stapp was absent.)

CITIZEN COMMENTS

Mr. Green read a letter into the record from James Dean, owner of Prathers Market, requesting that the police department increase traffic enforcement on Highways 9 and 285 through the Town as he has witnessed excessive speeds on these two highways within the Town limits. Mr. Green stated that he would give the request to Chief Schlunsen to address.

UNFINISHED BUSINESS

Other Discussion Items

None offered.

NEW BUSINESS

Should the Board Approve Adoption of Resolution No. 5, series of 2021, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND SUNNY POOL FOR THE 300 THIRD STREET RE-ROOF PROJECT."?

Staff comment was offered by Town Treasurer Wittbrodt explaining that this application is for \$1,319.00 towards the re-roofing of the property located at 300 3rd Street. This is the amount the property owner has paid in property taxes to the Town of Fairplay over the last five years. She further noted that the application, bid, and photos were included in the packet for the Board to reference.

Motion #3 by Trustee Voorhis, seconded by Trustee Fidler, that the Board Approve Adoption of Resolution No. 5, series of 2021, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND SUNNY POOL FOR THE 300 THIRD STREET RE-ROOF PROJECT."** A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously. (Trustee Stapp was absent.)

Should the Board Approve Adoption of Resolution No. 6, series of 2021, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND JEN BOLEY FOR THE 730 MAIN STREET WINDOW REPLACEMENT PROJECT."?

Staff comment was offered by Assistant Administrator/Public Works Director Green explaining that this application is for \$3,526.00 towards the replacement of four windows at the property located at 730 Main Street. This is slightly less than the amount the property owner has paid in property taxes to the Town of Fairplay over the last five years, but equal to one-half of the project cost. He further noted that the application, bid, and photos were included in the packet for the Board to reference.

Motion #4 by Trustee Dodge, seconded by Trustee Voorhis, that the Board Approve Adoption of Resolution No. 6, series of 2021, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND JEN BOLEY FOR THE 730 MAIN STREET WINDOW REPLACEMENT PROJECT."** A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously. (Trustee Stapp was absent.)

Discussion/Direction Regarding Loan Payoff for Fairplay 29 Acres Purchase

Town Treasurer Wittbrodt offered staff comment requesting that the Board consider using some of the general fund's high fund balance to pay the remaining \$132K on the loan the Town took to purchase the Fairplay 29 Acres parcel for the River Park. She noted that this would release the Town equipment/vehicles that were used as collateral for the loan, thus allowing the Town to sell vehicles no longer in use. She further noted that paying the loan now saves the Town over \$11k in interest.

Motion #5 by Trustee Dodge, seconded by Trustee Voorhis, directing the Town Treasurer to payoff the loan for the Fairplay 29 Acres purchase. A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously. (Trustee Stapp was absent.)

Discussion/Direction Regarding Request from Off-the-Grid Food Truck for Sub-Lease of Space in Parking Lot at Corner of 4th and Main Streets

Town Administrator Darrah introduced the topic explaining that Mike and Peggy Leczel of Off the Grid Food Trailer have requested permission to use the lot at 401 Main Street again this year for their food trailer. She noted that for the last three summers, they have sub-leased it from the Town for the months of May-September for \$500 per month and that they have requested the same time frame at the same rate as last year. She explained that staff is looking for direction from the Board as to whether they would like to sub-lease space in the parking lot at 401 Main to the Leczel's again this year, noting that if the Board chooses to do this, staff will bring back the necessary paperwork for approval on the next agenda.

Mike Leczel was present and offered comment to the Board asking that they approve the request

but noting that they were having some issues with obtaining electricity this year for the site and informing the Board that if they were unable to obtain electricity, they would not be able to use this parcel. He stated that they hoped to have an answer before the next meeting.

After a brief discussion, the Board offered consensus to move forward with the sub-lease and directing staff to move forward with drafting this agreement for the next agenda.

Discussion/Approval Regarding Purchase of Ford F-250

Assistant Administrator/Public Works Director Green offered staff comment stating that at the last meeting he had discussed the need for another vehicle in the Public Works Dept. and reminding the Board that they had asked him to pursue the purchase while bringing the item back to them for formal approval. He informed the Board that he had negotiated a Ford F-250 in the amount of \$33,236. He further noted that the current fund balance in the Internal Service Fund is over \$300,000 and that the funds for a new vehicle would come out of that fund.

A brief discussion took place during which the Board agreed that the vehicle purchased should be a Ford F350, 7.3-liter, V-8, with a crew cab.

Motion #6 by Trustee Voorhis, seconded by Trustee Fidler, that Mr. Green be authorized to purchase a Ford F350, 7.3-liter, V-8, with a crew cab for the Public Works Department. A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously. (Trustee Stapp was absent.)

Other New Business

None offered.

BOARD OF TRUSTEE AND STAFF REPORTS

Public Works Director/Asst. Town Administrator Green offered a brief staff report primarily focused on the need for a work session with the Town Board to discuss the water system and the testing done on the infiltration gallery. He also spoke briefly about summer events and how the rapidly changing COVID regulations are affecting the planning of those events. He stated that at this time, Ms. Bullock is planning all summer events as she normally would, due to the current lessening of the regulations.

Town Treasurer Wittbrodt informed the Board that six applications for the Town Administrator position had been received to date and reminding them that the deadline for applications is April 16th.

Town Administrator Darrah informed the Board that she had attended a meeting of the community garden citizen group and that during that meeting locations for the garden were discussed. She stated that the preferred location of the group would be the lot at the corner of 6th and Front Streets (the former home of the Fairplay Grower), noting that the Town's role in the community garden effort would likely involve procuring the site. Ms. Darrah stated that to that end she had reached out to the owners of the lot and invited to them to the next community garden meeting and that she would report back to the Board after that meeting.

Trustee Dodge informed the Board that he had attended a CDOT meeting on March 29th and that plans are underway for a transit center in Fairplay and that the improvements to the Hwy. 285/9 intersection are moving forward, with construction set to start in the spring of 2023. He further asked that Public Works continue to look at filling potholes and pursuing trash clean-up.

Trustee Voorhis informed the Board that Mr. Green had offered to arrange a meeting with the Sheriff and Fire Chief regarding allowing backyard barbeques in the Town limits during county-

wide fire bans. The Board agreed that Trustee Voorhis should attend as the Town Board representative.

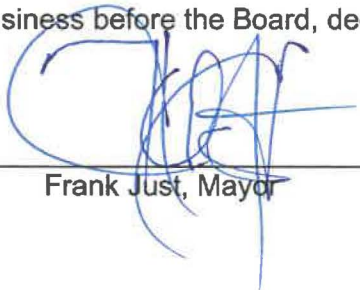
Mayor Just informed the Board that he had been working with Julie Bullock regarding an early summer event which is evolving into a "Fairplay Community Block Party" type event. He stated that they would like to get the Front Street businesses involved in serving food and that they had already reserved the band, Split Window to provide live music. He billed it as a family type event. He also noted that Scott Bullock has agreed to provide a logo for the event.

Mayor Just also noted that he had received a letter from the Town of Blue River requesting a letter of support from the Town of Fairplay opposing a CDOT chain up station on Highway 9 as it passes through Blue River. He asked that a discussion regarding this request be placed on the next agenda.

Trustee Dodge asked that the Board consider going back to regular, in-person meetings. Consensus from the Board was offered agreeing to this request.

ADJOURNMENT

Mayor Just, noting that there being no further regular business before the Board, declared that the regular meeting be adjourned at 7:20 p.m.



Frank Just, Mayor

ATTEST:



Tina Darrah, Town Clerk

Tina Darrah, Town Clerk

**AGENDA for a Regular Meeting
of the Board of Trustees of the Town of Fairplay, Colorado
Monday, April 5, 2021 at 6:00 p.m. at the Fairplay Town Hall Meeting Room
901 Main Street, Fairplay Colorado AND virtually via GoToWebinar**

Virtual Access Information to Join via Internet:

<https://attendee.gotowebinar.com/register/2891403733733035787>

Connect via Phone: Dial (562) 247-8422

Enter Access Code: 176-605-863

PLEASE SEE DETAILED INSTRUCTIONS AT THE END OF THE AGENDA

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. CONSENT AGENDA** *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*
 - A. APPROVAL OF MINUTES** – March 15, 2021
 - B. APPROVAL OF EXPENDITURES**—Approval of bills of various Town funds in the amount of **\$34,961.50.**
- VI. CITIZEN COMMENTS**
- VII. UNFINISHED BUSINESS**
 - A.** Other Discussion Items.
- VIII. NEW BUSINESS**
 - A.** Should the Board Approve Adoption of Resolution No. 5, series of 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND SUNNY POOL FOR THE 300 THIRD STREET RE-ROOF PROJECT.”?**
 - B.** Should the Board Approve Adoption of Resolution No. 6, series of 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND JEN BOLEY FOR THE 730 MAIN STREET WINDOW REPLACEMENT PROJECT.”?**
 - C.** Discussion/Direction Regarding Loan Payoff for Fairplay 29 Acres Purchase
 - D.** Discussion/Direction Regarding Request from Off-the-Grid Food Truck for Sub-Lease of Space in Parking Lot at Corner of 4th and Main Streets
 - E.** Discussion/Approval Regarding Purchase of Ford F-250
 - F.** Other New Business.
- IX. BOARD OF TRUSTEE AND STAFF REPORTS**
- X. ADJOURNMENT**

Upcoming Meetings/Important Dates

Regular Board Meeting	April 19, 2021
Regular Board Meeting	May 3, 2021
Regular Board Meeting	May 17, 2021

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, April 1, 2021.

How to Participate in Virtual Meetings Using GoToWebinar

To help control the spread of the COVID-19 virus the Town of Fairplay will be conducting Town Board meetings both virtually and in person encouraging public participation as usual. These efforts will keep the community, elected officials, staff and residents safe while continuing to conduct important Town business

The Town will be using a virtual meeting format, in conjunction with the usual in person format, for the Town Board of Trustee meetings until further notice and will be utilizing GoToWebinar for the virtual component. To comply with State and County COVID-19 guidelines there will be a limited number of individuals allowed in the meeting room at one time. There will be additional overflow seating provided and **attendees will be asked to wear masks if attending in person**. The public may also participate virtually and the instructions below are provided to describe the various ways this can happen.

*****If you have any symptoms of COVID-19 or are feeling unwell, please attend our meetings virtually. If you are exhibiting symptoms you will be asked to leave the meeting room.*****

The link which will allow you to register for the meeting will be posted on the Town of Fairplay website, www.fairplayco.us under the "Mayor and Board of Trustees" tab and on the most recent agenda. On the most recent agenda there will be a link. Once you follow the link you will need to register for the meeting by providing your full name and email address. **Once you register, you will receive an email with a link and phone number you can use to join the meeting by web or by phone.**

Please note that if you plan to call into the meeting by phone **you must email your public comments to info@fairplayco.us by 4:30pm the day of the meeting.**

TO COMMENT IN ADVANCE IF YOU ARE PLANNING TO ATTEND BY TELEPHONE OR PHONE APP:

- Email info@fairplayco.us to submit your question/comment.
 - **Please be aware that if you join by telephone or phone app you will not be able to ask questions, participate in public hearings or make comments via voice. All public comments must be emailed prior to 4:30pm.**
 - Your comments will be included in the record and read at the appropriate time during the meeting.

TO JOIN THE MEETING BY TELEPHONE OR PHONE APP:

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, April 1, 2021.

- You will need to register for the meeting via the link provided on the agenda and located on the Fairplayco.us website under “Mayor and Board of Trustees” and on the most recent agenda. You will see a link on the agenda to the registration page. Please enter your full name. After you fill out this form you will be sent an email that will provide instructions on how to join the meeting. **You are encouraged to do this ahead of time.**
- Join the live meeting through the instructions GoToWebinar sent to your email address after you followed the step above and registered.
- **If you are joining by telephone you will be required to enter an access code which is located below the “join in” phone numbers. Please note that you must complete the registration prior to receiving the call-in number and access code.**
- You will be joined to the meeting and automatically muted.

JOINING THE MEETING BY WEB AND COMMENTING:

- Join the live meeting through the instructions above.
- You will be joined to the meeting and automatically muted.
- You will be able to comment and/or ask questions by “chat” if attending by internet.
- You will be unmuted in certain cases, such as public hearings or at the Boards request, and able to speak directly to the Board and audience. **Please note you will still need to notify the moderator of your desire to speak via the “raised hand” feature or by commenting to organizers via the chat.**

HELPFUL TIPS FOR A GOOD VIRTUAL MEETING EXPERIENCE:

- If joining through the web, log on 5 minutes before the start of the meeting, since some online products require downloads and installations
 - Please be aware when downloading GoToWebinar to ensure you are on the official website. Scammers have been setting up downloads which, at first glance, appear to be run by GoToWebinar, but in actuality are not and can give a virus to your computer.
- Turn off nearby cellphones if you are using a computer to connect.
- Using a headset or headphones is recommended if listening online.
- **Only** have the virtual meeting application on your computer. If you are running other programs like email or have additional websites open in your browser, it may interfere with your ability to hear or see the information. For best results close all other windows and applications.
- Please limit distractions when possible—i.e. background noise, conversations with others, etc. when you are unmuted.
- Video streaming is a relatively new technology so please be mindful of the following things when connecting via the internet.
 - If you have an older computer, you may be better served by calling in by telephone.
 - If your internet is not reliable consider calling in by telephone

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, April 1, 2021.

**MINUTES OF A REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
March 15, 2021**

CALL TO ORDER

A regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:04 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Mayor Just proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge and Eve Stapp. Also in attendance were Public Works Director/Asst. Town Administrator Mason Green, Town Administrator/ Clerk Tina Darrah, Police Chief Bo Schlunsen, Town Attorney Paul Wisor and Special Event Coordinator Julie Bullock. Trustee Josh Voorhis arrived at 6:06 p.m.

AGENDA ADOPTION

Motion #1 by Trustee Dodge, seconded by Trustee Stapp, that the agenda be adopted with the following change: move item A. under unfinished business to item B. under new business. Motion carried unanimously. (Trustee Voorhis absent from this vote.)

CONSENT AGENDA *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*

A. APPROVAL OF MINUTES –February 1, 2021 and March 8, 2021

B. APPROVAL OF EXPENDITURES—Approval of bills of various Town funds in the amount of **\$109,412.86.**

Motion #2 by Trustee Dodge, seconded by Trustee Stapp, that the agenda be adopted as presented. A roll call vote was taken: Stapp – yes, Dodge – yes, Just – yes, Voorhis – yes. Motion carried unanimously.

CITIZEN COMMENTS

None offered.

UNFINISHED BUSINESS**Other Discussion Items**

None offered.

NEW BUSINESS**Appointment of Trustee to Fill Vacant Seat on the Town Board – OATH OF OFFICE**

Nate Fidler and Brian Lilly were both present to interview/apply for the Trustee position vacated by Cindy Bear. Both gentlemen were offered an opportunity to speak to the Board about why they wanted to be appointed as a Trustee. The Board then voted on paper ballots with the outcome of the vote as follows: Trustee Voorhis voted for Nate Fidler; Mayor Just voted for Brian Lilly; Trustee Dodge voted for Brian Lilly; and Trustee Stapp voted for Nate Fidler. As it was a tie vote the Board and applicants agreed to a coin flip to determine who would be appointed to the vacant seat. Peter Lynn, audience member, had a coin and performed the coin flip, which was won by Nate Fidler.

Mr. Fidler was sworn in by Mayor Just and took his seat at the dais.

The Mayor and Board thanked Mr. Lilly for applying and encouraged him to apply for a vacancy should one occur again or to run for the Board in the upcoming April 2022 election.

Should the Board Approve Adoption of Ordinance No. 2, series of 2021, entitled, "AN EMERGENCY ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, VACATING A PORTION OF THE RIGHT OF WAY FOR 10TH STREET."?

Staff comment was offered by Town Administrator Darrah explaining that at the last regular meeting of the Board on February 1, 2021, the Board approved Ordinance No. 1, 2021, to vacate a portion of the 10th Street ROW – it included a five – foot wide easement reserved for the Town for future utilities if necessary. She explained that Ms. Woodbury was very much against that inclusion and that as it was not necessary, this emergency ordinance removes the section that included the easement and approves the vacation of a portion of the 10th Street ROW per the land exchange agreement with South Platte Partners, LLC/Amanda Woodbury that was approved in October of 2020. Ms. Darrah went on to remind the Board that Mayor Just worked with Ms. Woodbury to craft a deal exchanging the parcel she owns adjacent to Town Hall for the parcel the Town owns adjacent to the 10th Street ROW that abuts her property on the north side of Hwy. 9 across from the Town Hall and that this trade includes the Town vacating a portion of the 10th Street ROW on the north side of the road (Hwy. 9) and conveying that land to Ms. Woodbury.

She explained that this is presented as an emergency ordinance as the real state contract is set to close on March 17th at 2:00 p.m. She reminded the Board that the closing, the street vacation and the lot consolidation are all contingent upon each other being approved, meaning that if this ordinance is approved, it will not be effective until/unless the real estate transaction successfully happens.

Motion #3 by Trustee Voorhis, seconded by Trustee Stapp, that the Board Approve Adoption of Ordinance No. 2, series of 2021, entitled, **"AN EMERGENCY ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, VACATING A PORTION OF THE RIGHT OF WAY FOR 10TH STREET."** A roll call vote was taken: Stapp – yes, Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously.

Presentation/Discussion Regarding Proposal from Peter Lynn for a Community Garden

Peter Lynn offered a presentation to the Board regarding a community garden in Fairplay. He requested permission to create a community garden in the Town. He explained that he and his fellow collaborators are in the beginning stages of planning the garden but wanted to make sure that the Town was on board before pursuing the project further. He stated that he did not have a piece of land committed for the project yet, but that he had several ideas and had also been in contact with the CSU Extension office in Fairplay for possible locations and collaboration. He explained that they were they would need financial assistance as they further developed their plans and eventually a site. A discussion ensued during which the Board expressed their desire to see the project move forward. Mayor Just offered a \$500 cash and \$500 in kind donation from his personal business for the project.

It was agreed that staff would work with the group to help create a plan for funding, land, etc. and report back to the Board as appropriate.

Should the Board Approve Adoption of Resolution No. 4, series of 2021, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT

INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND PAT STOINSKI FOR THE 1150 CASTELLO PAVING AND LANDSCAPE PROJECT.”?

Staff comment was offered by Town Administrator Darrah explaining that this application is for \$3,239 towards the paving and landscaping of the property located at 1150 Castello Avenue AKA The Business Connection. This is the amount the property owner has paid in property taxes to the Town of Fairplay over the last five years. She further noted that the application, bid and photos were included in the packet for the Board to reference. Property owner Pat Stoinski was present virtually.

Motion #4 by Trustee Dodge, seconded by Trustee Stapp, that the Board Approve Adoption of Resolution No. 4, series of 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND PAT STOINSKI FOR THE 1150 CASTELLO PAVING AND LANDSCAPE PROJECT.”** A roll call vote was taken: Stapp – yes, Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously.

Update/Discussion Regarding 2021 Special Events

Staff presentation was offered by Special Events Coordinator Bullock who went through her memo with the Board regarding special events in Fairplay this summer, but most specifically discussing Burro Days, that being the largest annual event in Fairplay. Ms. Bullock outlined to the Board how the Town can host Burro Days within the current COVID-19 guidelines but stressed that the guidelines are very likely to change prior to the event. A lengthy discussion took place about the guidelines and the plan put forth by Ms. Bullock for Burro Days.

It was agreed that the Town should move forward with planning for Burro Days within the COVID guidelines, while being prepared to expand/retract the event based on the potential for changes to the guidelines prior to the event.

It was further agreed that a larger discussion surrounding special events, including a discussion about an additional event in June as suggested by Mayor Just, be had during a work session as soon as possible.

Discussion Regarding Town Administrator and Town Clerk Positions

Ms. Darrah stated that on March 8th the Board met with Town Attorney Wisor and Town Administrator Darrah and were informed that Ms. Darrah would like to step down as Town Administrator but continue to work for the Town as the Town Clerk in a part-time capacity. It was noted that the reason for this change was due to Ms. Darrah's purchase of a local business requiring much more of her time than initially anticipated. It was further noted that Ms. Darrah would remain in the position of Town Administrator and Town Clerk until a new Town Administrator is hired. Because this was initially discussed in a special meeting, it was agreed that there should be a more formal announcement at a regularly scheduled board meeting with a corresponding motion reflecting the action being taken.

Motion #5 by Trustee Voorhis, seconded by Trustee Stapp, to accept the resignation of Tina Darrah as Town Administrator upon successfully hiring a new Town Administrator. At such time Ms. Darrah will continue to work for the Town in the position of part-time Town Clerk. A roll call vote was taken: Stapp – yes, Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously.

Other New Business

None offered.

BOARD OF TRUSTEE AND STAFF REPORTS

Public Works Director/Asst. Town Administrator Green offered a brief staff report primarily discussing the need for a new truck in the public works department. The Board agreed that Mr. Green should begin the process of purchasing a truck from reserve funds in the Internal Service Fund.

Police Chief Bo Schlunsen offered a brief staff comment noting that it has been slow so far this year. A brief discussion took place about the uptick in automobile thefts nationwide.

Trustee Dodge informed the Board that he would be attending a CDOT meeting on March 29th and that he had spoken to Commissioner Elsner about the need for improvements to the 7th Street crosswalk. Mayor Just noted that he had heard that CDOT has appropriated funds for improvements to this intersection for pedestrian safety.

Trustee Voorhis brought up the likelihood that Park County/Fairplay would be placed under a fire ban this summer. He wondered if the Town had to abide by the fire ban or if there is a way the Town could be exempted – at least to allow outdoor grills to be used within the Town limits. A brief discussion ensued about the need for a conversation with the Sheriff if a fire ban is put in place.

Mayor Just offered a brief comment about CDOT and the survey work they are doing in Town to prepare for making the Main Street sidewalks ADA compliant. He also thanked Brain Lilly again for his application to serve on the Town Board and encouraged him to stay involved with the Town.

ADJOURNMENT

Mayor Just, noting that there being no further regular business before the Board, declared that the regular meeting be adjourned at 7:56 p.m.

Frank Just, Mayor

ATTEST:

Tina Darrah, Town Clerk



MEMORANDUM

TO: Mayor and Board of Trustees

FROM: Kim Wittbrodt, Treasurer

RE: Paid Bills/Financials

DATE: 4/01/2021

Agenda Item: Bills

Attached is the list of invoices paid from March 11, 2021 through April 1, 2021.

Total Expenditures: \$34,961.50

Upon motion to approve the consent agenda, the expenditures will be approved.

Please contact me with any questions.

Report Criteria:

Detail report type printed

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
04/01/2021	16990	ACA Products, Inc.	road sand	1	03/27/2021	1,089.14	105670
Total 16:						1,089.14	
04/01/2021	16993	Caselle, Inc	Software Support	1	03/01/2021	439.50	517206
04/01/2021	16993		Software Support	2	03/01/2021	439.50	105060
Total 334:						879.00	
03/26/2021	16978	4 Rivers Equipment	backhoe maintenance	1	03/16/2021	1,155.31	105625
03/26/2021	16978		backhoe maintenance	2	03/16/2021	577.66	517465
03/26/2021	16978		backhoe maintenance	3	03/16/2021	577.64	517655
Total 532:						2,310.61	
04/01/2021	17001	Riverside Trophies	engraved plaques	1	03/27/2021	50.00	105070
Total 1804:						50.00	
03/26/2021	16984	USABlueBook	supplies-IG	1	03/22/2021	543.62	517450
03/26/2021	16984		supplies	1	03/25/2021	729.55	517410
Total 2176:						1,273.17	
03/26/2021	16985	Verizon Wireless	Phones and air cards	1	03/15/2021	288.39	105455
03/26/2021	16985		jet pack	2	03/15/2021	40.01	105130
03/26/2021	16985		cell Phone - public works	3	03/15/2021	42.09	105645
Total 2212:						370.49	
03/26/2021	16987	Xcel Energy	945 quarry road	1	03/16/2021	16.93	517490
04/01/2021	17005		san plant	1	03/22/2021	4,218.77	517680
04/01/2021	17005		901 main	1	03/22/2021	181.13	105023
04/01/2021	17005		1190 castello	1	03/22/2021	94.56	105650
04/01/2021	17005		200 2nd street	2	03/22/2021	71.59	517470
04/01/2021	17005		157 6th street	3	03/22/2021	58.35	105640
04/01/2021	17005		156 5th street	4	03/22/2021	10.70	105640
04/01/2021	17005		589 platte drive	5	03/22/2021	10.70	105841
04/01/2021	17005		419 front	6	03/22/2021	11.04	105640
04/01/2021	17005		747 bogue	1	03/22/2021	14.08	105841
04/01/2021	17005		1800 beaver creek road	1	03/22/2021	585.25	517495
04/01/2021	17005		chlorinator	1	03/22/2021	103.54	517470
04/01/2021	17005		117 silverheels road	1	03/22/2021	10.70	105841
04/01/2021	17005		fairplay sign #1	1	03/22/2021	11.13	105640
04/01/2021	17005		850 hathaway	1	03/22/2021	233.56	105186
04/01/2021	17005		fairplay sign #2	1	03/22/2021	24.99	105640
04/01/2021	17005		501 main	1	03/22/2021	447.33	105195
Total 2296:						6,104.35	
04/01/2021	17000	Laser Graphics	Business Cards	1	03/30/2021	68.00	105070
Total 2437:						68.00	

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
03/19/2021	16964	Darrah, Tina	Cell Phone	1	03/17/2021	50.00	105065
Total 2462:						50.00	
03/19/2021	16962	CARD SERVICES	recording fee	1	03/01/2021	18.63	105070
03/19/2021	16962		Supplies	2	03/01/2021	69.01	105027
03/19/2021	16962		Supplies	3	03/01/2021	120.79	105030
03/19/2021	16962		Postage	4	03/01/2021	7.95	105445
03/19/2021	16962		Supplies	5	03/01/2021	248.96	105445
03/19/2021	16962		Supplies	6	03/01/2021	139.07	105070
03/19/2021	16962		Supplies	7	03/01/2021	70.16	105630
03/19/2021	16962		Supplies	8	03/01/2021	70.15	517214
03/19/2021	16962		Supplies	9	03/01/2021	51.92	105630
03/19/2021	16962		Supplies	10	03/01/2021	51.92	517214
03/19/2021	16962		web hosting	11	03/01/2021	15.99	105164
03/19/2021	16962		web hosting	12	03/01/2021	28.98	105120
03/19/2021	16962		Supplies	13	03/01/2021	11.97	105030
03/19/2021	16962		recording fee	14	03/01/2021	10.00	105162
03/19/2021	16962		Food for meeting	15	03/01/2021	85.50	105070
03/19/2021	16962		covid supplies	16	03/01/2021	129.00	105085
03/19/2021	16962		Postage	17	03/01/2021	1.60	105035
03/19/2021	16962		Supplies	18	03/01/2021	18.99	105625
03/19/2021	16962		Supplies	19	03/01/2021	419.55	105625
03/19/2021	16962		Supplies	20	03/01/2021	204.69	105410
03/19/2021	16962		Supplies	21	03/01/2021	25.00	105070
03/19/2021	16962		Supplies	22	03/01/2021	10.00	105030
03/19/2021	16962		Supplies	23	03/01/2021	22.25	105420
03/19/2021	16962		Supplies	24	03/01/2021	9.15	105445
03/19/2021	16962		Supplies	25	03/01/2021	5.25	105420
03/19/2021	16962		Supplies	26	03/01/2021	4.78	105070
03/19/2021	16962		Postage	27	03/01/2021	32.85	105430
03/19/2021	16962		Supplies	28	03/01/2021	438.13	105625
Total 2503:						2,322.24	
03/19/2021	16972	South Park Food Bank	donation	1	03/19/2021	5,000.00	105085
Total 2563:						5,000.00	
03/26/2021	16979	Auto Truck Group	plow parts	1	03/24/2021	984.00	105670
03/26/2021	16979		plow parts	1	03/17/2021	298.44	105670
Total 2567:						1,282.44	
04/01/2021	16994	CenturyLink	7198362622355B	1	03/19/2021	543.07	105065
04/01/2021	16994		acct 719-836-4609 502B	1	03/19/2021	67.97	517470
04/01/2021	16994		acct 82239760	1	03/24/2021	23.76	105065
Total 2614:						634.80	
03/26/2021	16980	Comm-One Inc.	phone system maintenanc	1	03/20/2021	75.00	105065
Total 2642:						75.00	
03/19/2021	16974	Wittbrodt, Kim	cell phone reimb	1	03/17/2021	50.00	105065
03/26/2021	16986		supplies	1	03/26/2021	79.40	105027

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 2655:						129.40	
03/19/2021	16961	Bullock, Julie	cell phone reimburse	1	03/17/2021	25.00	517226
03/19/2021	16961		cell phone reimburse	2	03/17/2021	25.00	105645
Total 2812:						50.00	
03/19/2021	16963	Colorado Analytical Lab	water testing	1	03/11/2021	23.00	517475
Total 2864:						23.00	
03/26/2021	16981	Huber Technology, Inc.	service contract 2020	1	03/16/2021	2,000.00	517655
Total 2874:						2,000.00	
03/19/2021	16966	Employers Council	annual membership	1	03/11/2021	1,712.43	105015
Total 3083:						1,712.43	
03/19/2021	16969	Green, Mason	cell phone reimburse	1	03/17/2021	25.00	105645
03/19/2021	16969		cell phone reimburse	2	03/17/2021	25.00	517226
Total 3175:						50.00	
03/19/2021	16965	DHM Design	phase 2 riverpark	1	03/11/2021	4,833.20	105886
Total 3254:						4,833.20	
04/01/2021	16996	Garfield & Hecht, P.C.	legal	1	02/28/2021	990.00	102000
Total 3270:						990.00	
03/19/2021	16970	Instrument & Supply West,	supplies	1	09/18/2020	12.53	517450
Total 3294:						12.53	
04/01/2021	16997	Internetwork Experts Corp.	computer maintenance	1	04/01/2021	46.75	105065
Total 3312:						46.75	
03/19/2021	16967	Ernst, Sarah	cell phone reimburse	1	03/17/2021	50.00	105065
Total 3313:						50.00	
03/19/2021	16971	Ryders Public Safety LLC	vest	1	03/02/2021	526.13	105410
03/26/2021	16983		uniforms	1	03/05/2021	259.70	105410
Total 3431:						785.83	
03/19/2021	16960	Bannister, Chris	cell phone reimburse	1	03/17/2021	25.00	105645
03/19/2021	16960		cell phone reimburse	2	03/17/2021	25.00	517226
Total 3464:						50.00	
04/01/2021	16995	Creative Product Source, I	antimicrobial pens	1	03/09/2021	349.72	105085
04/01/2021	16995		emergency number magne	1	03/10/2021	374.40	105085

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 3486:						724.12	
03/19/2021	16973	Wagner, Alex	cell phone reimburse	1	03/17/2021	50.00	105645
Total 3506:						50.00	
04/01/2021	17003	Timberline Properties Hom	plow 850 hathaway	1	03/31/2021	340.00	105186
Total 3510:						340.00	
03/19/2021	16968	Graham, Donovan	cell phone reimburse	1	03/17/2021	50.00	105645
Total 3519:						50.00	
03/26/2021	16982	Radar Man Inc.	radar cert	1	03/22/2021	55.00	105430
Total 3520:						55.00	
04/01/2021	16991	Beck Bushnell	refund burro day booth	1	04/01/2021	320.00	102295
Total 3522:						320.00	
04/01/2021	16999	Kathy Offen	refund burro day booth	1	04/01/2021	160.00	102295
Total 3523:						160.00	
04/01/2021	17004	Will Bynum	refund burro day booth	1	04/01/2021	160.00	102295
Total 3524:						160.00	
04/01/2021	16998	Julie Szymanski	refund burro day booth	1	04/01/2021	320.00	102295
Total 3525:						320.00	
04/01/2021	16992	Carol Kinder	refund burro day booth	1	04/01/2021	160.00	102295
Total 3526:						160.00	
04/01/2021	17002	Sylvia Bachofer	refund burro booth	1	04/01/2021	380.00	102295
Total 3527:						380.00	
Grand Totals:						34,961.50	

Report Criteria:

Detail report type printed



MEMORANDUM

TO: Mayor and Board of Trustees

FROM: Kim Wittbrodt, Treasurer

RE: Resolution Approving PIIP Agreement with Sunny Pool

DATE: April 5, 2021

Agenda Item: Resolution for PIIP Agreement

This resolution approves an agreement with Sunny Pool for the 300 3rd Street Re-roof Project. Staff has reviewed this application and found it in compliance with the PIIP rules and regulations.

This application is for \$1,319.00 to re-roof buildings at 300 3rd Street. The property taxes paid for this property over the last five years is \$1,319.00. The estimate for the work is \$12,168.00. You have \$16,761 in your PIIP line item for 2021.

Approval of this resolution will require a motion, second and a roll call vote.

TOWN OF FAIRPLAY, COLORADO
RESOLUTION NO. 2021-5

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND SUNNY POOL FOR THE 300 3RD STREET RE-ROOF PROJECT.

WHEREAS, the Town Board of the Town of Fairplay specifically finds that entering into this PIIP Agreement will enhance the appearance of the property thereby enhancing the appearance of the Town as a whole; and

WHEREAS, the Town Board finds that enhancing the appearance of the property and the Town promotes the public welfare including the expansion of retail sales tax and/or property tax generating business and expanded employment opportunities; and

WHEREAS, the Board of Trustees has reviewed the PIIP Agreement and finds it to be in compliance with the provisions of Section 4-9-80 of the Fairplay Municipal Code.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, that the Mayor is authorized to enter into this agreement between the Town of Fairplay and Sunny Pool as described in the agreement, attached hereto as "Exhibit A", and to execute the same on behalf of the Town.

RESOLVED, APPROVED, and ADOPTED this 5th day of April, 2021.

TOWN OF FAIRPLAY, COLORADO

(Seal)

Frank Just, Mayor

ATTEST:

Tina Darrah, Town Clerk

**PROPERTY IMPROVEMENT INCENTIVE PROGRAM AGREEMENT
(300 3RD STREET ROOFING PROJECT)**

THIS PROPERTY IMPROVEMENT INCENTIVE PROGRAM AGREEMENT (300 3rd Street Roofing Project) (hereafter referred to as the "300 3rd Street Roofing Project PIIP Agreement") is made and executed this 5th day of April, 2021, by and between the TOWN OF FAIRPLAY, COLORADO, a Colorado statutory municipal corporation, (hereafter referred to as the "Town"), and Sunny Pool (hereafter referred to as the "Owner").

W I T N E S S E T H

WHEREAS, the Owner is the owner of certain real property in the Town commonly described as 300 3rd Street, (the "Property"); and

WHEREAS, the Owner proposes to improve the Property by re-roofing buildings, which improvements will enhance the appearance of the Property and of the Town; and

WHEREAS, in entering into this PIIP Agreement, the Town Board of the Town specifically finds that the criteria for approval of a PIIP Agreement set forth in Section 4-9-80 of the Fairplay Municipal Code are met; and

WHEREAS, the parties hereto wish to set forth in full their agreement as to the nature and extent of the improvements which shall be constructed and installed by the Owner within and upon the Property, and the manner for and extent of the reimbursement to the Owner for a portion of the cost of such construction and installation; and

WHEREAS, the parties wish to memorialize all aspects of their agreement as to the terms and conditions of such reimbursement in this PIIP Agreement.

NOW THEREFORE, the parties hereto, for themselves, their successors and assigns (to the extent this PIIP Agreement is assignable, as specified hereinafter), in and for the consideration of the performance of the mutual covenants and promises set forth herein, the receipt and adequacy of which are hereby acknowledged, do hereby covenant and agree as follows:

1. **Authority.** This PIIP Agreement is entered into in compliance with the provisions of Article 9, Chapter 4 of the Fairplay Municipal Code.

2. **Scope of Work.** The parties hereby mutually agree that Owner shall construct, or cause to be constructed, the improvements to the Property set forth in **Exhibit A** hereto (the "Work" or the "Project"). Such work shall be completed to the reasonable satisfaction of the Town prior to any reimbursement pursuant to this PIIP Agreement. Any change in the Scope of Work shall require the prior written approval of the Town and may result in a decrease in the amount of the reimbursement should the Town reasonably determine that the change diminishes the cost or value of the improvements. The construction or installation of the improvements shall commence no later than September 1, 2021, and shall be completed no later than December 31, 2021. Should the work not commence or not be completed by the dates specified above this PIIP Agreement shall terminate and be of no further force or effect and the Town shall have no further obligations hereunder.

3. **Cost of Project.** The estimated cost of the Project is Twelve Thousand One Hundred Sixty Eight Dollars (\$12,168.00).
4. **Contractor.** The contractor performing the work is R & R Roofing. Any change of contractor shall require prior Town approval.
5. **Property tax rebate and matching funds.** The parties hereby mutually agree that the maximum amount of real property taxes to be rebated to Owner by the Town shall be One Thousand Three Hundred Nineteen Dollars (\$1,319.00) and that such amount does not exceed the amount of real property taxes paid on the Property to the Town during the preceding five years. Owner shall pay not less than an amount equal to fifty percent (50%) of the total cost of the Project. Should the cost of the Project decrease during the work the property tax rebate provided by the Town shall be reduced to assure that the Owner contributes at least fifty percent (50%) of the total cost of the Project.
6. **Maintenance of improvements.** Owner shall maintain the improvements in good condition and repair for a period of five years from and after the date of completion. Should Owner not perform this maintenance obligation Owner shall, upon written demand from the Town, refund to the Town all monies rebated to the Owner by the Town pursuant to this PIIP Agreement.
7. **Completion of work and payment of rebate.** Upon completion of the Work, Owner shall notify the Town of such completion and the Town shall perform an inspection of the improvements. If the improvements are completed in a satisfactory and workmanlike manner the Town shall accept same and shall, within thirty (30) day following such acceptance, rebate to the Owner the amount required by Paragraph 5 above.
8. **Annual appropriation.** The parties specifically acknowledge and agree that no undertaking on the part of the Town to rebate property taxes as specified herein constitutes a debt or obligation of the Town within any constitutional or statutory provision. The Town's obligations hereunder shall be subject to annual appropriation by the Town Board unless and until approved by the Town's electors.
9. **Assignment/Third party beneficiaries.** None of the obligations, benefits, and provisions of this PIIP Agreement shall be assigned in whole or in any part without the express written authorization of the Fairplay Town Board. In addition, no third party may rely upon or enforce any provision of this PIIP Agreement, the same being an agreement solely between the Town and the Owner, and which agreement is made for the benefit of no other person or entity.
10. **Successors and assigns.** This PIIP Agreement may be recorded and shall be binding on Owner's successors and assigns.
11. **Amendments.** This PIIP Agreement shall be subject to amendment only by a written instrument and executed by each party. Any such amendment shall require the approval by the Town Board of the Town of Fairplay at a regular or special meeting of the Town Board, and execution thereof by the Mayor and attestation by the Town Clerk.
12. **Notices.** Any written notices provided for or required in this PIIP Agreement shall be deemed delivered when either personally delivered or mailed, postage fully prepaid, certified or registered mail, return-receipt requested, to the parties at the following addresses:

To the Town: Town Administrator
 Town of Fairplay
 PO Box 267
 Fairplay, CO 80440

To the Owner: Sunny Pool
 P.O. Box 1611
 Fairplay, CO 80440

EXECUTED the day and year first above-written.

THE TOWN OF FAIRPLAY, COLORADO

Frank Just, Mayor

Tina Darrah, Town Clerk

OWNER:

Sunny Pool

TOWN OF FAIRPLAY

Property Improvement Incentive Program (PIIP)

APPLICATION for CONSIDERATION

Name of Applicant (Must be Property Owner): Ray Pool + Sainmyaen Pool

Property Address: 300-3rd Street Fairplay, CO 80440

Mailing Address: P.O. Box 1611

Phone: 719-836-7007

Email: raepoolmy3@aol.com

Description of Project (attach photo of current property/project area, description and/or drawings of proposed improvements, estimates/bids, further narrative if needed, etc.):

Based on 22.2sq M/12 and 5/12 slopes - Slopes, A, B, C, D
attached diagram.

Estimated Cost of Project: \$ 12,168, Greensky Financing \$ 7,500
(cash - 4,668)

Amount of PIIP Funds Applied for (cannot exceed amount of property tax paid to the Town of Fairplay over the last five years): \$ 1319.50

Amount of Matching Funds from Applicant (must be at least 50% of the cost of the project):

1319.50

Upon submission of this completed application a meeting will be scheduled for you to meet with the Town Staff regarding your application and the program.

By signing this application you certify that you have received and read the rules and regulations of the PIIP Program - Ordinance No. 1, 2014.

Applicant signature: Sainmyaen S Pool Date: _____



1614731150462093.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

Front elevation



1614731150463372.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

Right elevation



Thank you for your business!



1614731150464631.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

Rear elevation

not doing
top of
garage



1614731150465888.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

Left elevation

not doing





1614731150467152.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

"Dead" valley drain
detail #1



1614731150468419.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

"Dead" valley drain
detail #1





1614731150469647.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

"Dead" valley drain
detail #2



1614731150478262.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

Penetrations



DS
RSP

Thank you for your business!



1614731150479502.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

Penetrations



1614731150480736.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

Penetrations





1614731150481968.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

Sidewall detail roof to
stucco



1614731150483200.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

Sidewall detail roof to
stucco





1614731150484459.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

Existing cracked stucco
- numerous locations



1614731150485704.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

De icing cables-
multiple slopes



Thank you for your business!



1614731150486945.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

De icing cables-
multiple slopes



1614731150488217.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

De icing cables-
multiple slopes



DS
RSP

Thank you for your business!



1614731150489459.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

De icing cables-
multiple slopes



1614731150490711.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

Penetrations- require
hourly labor detach &
reset custom covers &
elbows



Thank you for your business!



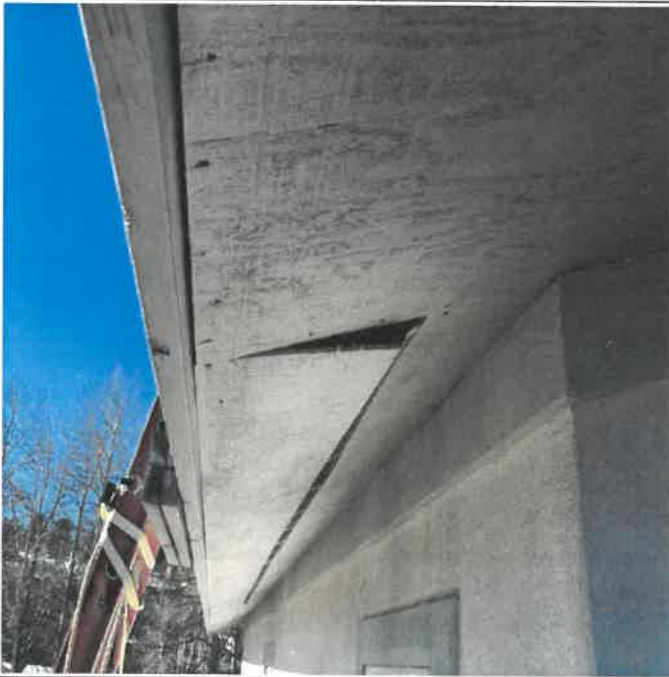
1614731150491955.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

Eyebrow roof slope
with satellite dish



1614731150493198.JPG
PROJECT:[PRJ #3877 (Ray &
Sunny Pool FAIRPLAY)]

Existing loose soffit



DS
RSP

Thank you for your business!



Thunderstorm Grey



MEMORANDUM

TO: Mayor and Board of Trustees

FROM: Mason Green, Assistant Town Administrator

RE: Resolution Approving PIIP Agreement Jennifer Boley

DATE: April 5, 2021

Agenda Item: Resolution for PIIP Agreement

This resolution approves an agreement with Jennifer Boley for the 730 Main Street Window Replacement Project. Staff has reviewed this application and found it in compliance with the PIIP rules and regulations.

This application is for \$3,526.00 to replace four windows at 730 Main Street. The property taxes paid for this property over the last five years is \$3,831.9600. The estimate for the work is \$7,052.13. You have \$15,442 in your PIIP line item for 2021.

Staff's only concern is that one of the windows will be replaced with a quick-serve window. While this will improve the aesthetics of the window, it may not fit the spirit of the PIIP. Other than this issue, staff recommends approval.

Approval of this resolution will require a motion, second and a roll call vote.

TOWN OF FAIRPLAY, COLORADO
RESOLUTION NO. 2021- 6

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND JENNIFER BOLEY FOR THE 730 MAIN STREET WINDOW PROJECT.

WHEREAS, the Town Board of the Town of Fairplay specifically finds that entering into this PIIP Agreement will enhance the appearance of the property thereby enhancing the appearance of the Town as a whole; and

WHEREAS, the Town Board finds that enhancing the appearance of the property and the Town promotes the public welfare including the expansion of retail sales tax and/or property tax generating business and expanded employment opportunities; and

WHEREAS, the Board of Trustees has reviewed the PIIP Agreement and finds it to be in compliance with the provisions of Section 4-9-80 of the Fairplay Municipal Code.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, that the Mayor is authorized to enter into this agreement between the Town of Fairplay and Jennifer Boley as described in the agreement, attached hereto as "Exhibit A", and to execute the same on behalf of the Town.

RESOLVED, APPROVED, and ADOPTED this 5th day of April, 2021.

TOWN OF FAIRPLAY, COLORADO

(Seal)

Frank Just, Mayor

ATTEST:

Tina Darrah, Town Clerk

**PROPERTY IMPROVEMENT INCENTIVE PROGRAM AGREEMENT
(730 MAIN STREET WINDOW PROJECT)**

THIS PROPERTY IMPROVEMENT INCENTIVE PROGRAM AGREEMENT (730 Main Street Window Project) (hereafter referred to as the "730 Main Street Window Project PIIP Agreement") is made and executed this 5th day of April, 2021, by and between the TOWN OF FAIRPLAY, COLORADO, a Colorado statutory municipal corporation, (hereafter referred to as the "Town"), and Jennifer Boley (hereafter referred to as the "Owner").

WITNESSETH

WHEREAS, the Owner is the owner of certain real property in the Town commonly described as 730 Main Street, (the "Property"); and

WHEREAS, the Owner proposes to improve the Property by replacing windows, which improvements will enhance the appearance of the Property and of the Town; and

WHEREAS, in entering into this PIIP Agreement, the Town Board of the Town specifically finds that the criteria for approval of a PIIP Agreement set forth in Section 4-9-80 of the Fairplay Municipal Code are met; and

WHEREAS, the parties hereto wish to set forth in full their agreement as to the nature and extent of the improvements which shall be constructed and installed by the Owner within and upon the Property, and the manner for and extent of the reimbursement to the Owner for a portion of the cost of such construction and installation; and

WHEREAS, the parties wish to memorialize all aspects of their agreement as to the terms and conditions of such reimbursement in this PIIP Agreement.

NOW THEREFORE, the parties hereto, for themselves, their successors and assigns (to the extent this PIIP Agreement is assignable, as specified hereinafter), in and for the consideration of the performance of the mutual covenants and promises set forth herein, the receipt and adequacy of which are hereby acknowledged, do hereby covenant and agree as follows:

1. **Authority.** This PIIP Agreement is entered into in compliance with the provisions of Article 9, Chapter 4 of the Fairplay Municipal Code.

2. **Scope of Work.** The parties hereby mutually agree that Owner shall construct, or cause to be constructed, the improvements to the Property set forth in **Exhibit A** hereto (the "Work" or the "Project"). Such work shall be completed to the reasonable satisfaction of the Town prior to any reimbursement pursuant to this PIIP Agreement. Any change in the Scope of Work shall require the prior written approval of the Town and may result in a decrease in the amount of the reimbursement should the Town reasonably determine that the change diminishes the cost or value of the improvements. The construction or installation of the improvements shall commence no later than September 1, 2021, and shall be completed no later than December 31, 2021. Should the work not commence or not be completed by the dates specified above this PIIP Agreement shall terminate and be of no further force or effect and the Town shall have no further obligations hereunder.

3/29/21
PIIP AGREEMENT BOLEY.DOC

3. **Cost of Project.** The estimated cost of the Project is Seven Thousand Thousand Fifty Two Dollars (\$7,052.00).
4. **Contractor.** The contractor performing the work is the owner.
5. **Property tax rebate and matching funds.** The parties hereby mutually agree that the maximum amount of real property taxes to be rebated to Owner by the Town shall be Three Thousand Five Hundred Twenty Six Dollars (\$3,526.00) and that such amount does not exceed the amount of real property taxes paid on the Property to the Town during the preceding five years. Owner shall pay not less than an amount equal to fifty percent (50%) of the total cost of the Project. Should the cost of the Project decrease during the work the property tax rebate provided by the Town shall be reduced to assure that the Owner contributes at least fifty percent (50%) of the total cost of the Project.
6. **Maintenance of improvements.** Owner shall maintain the improvements in good condition and repair for a period of five years from and after the date of completion. Should Owner not perform this maintenance obligation Owner shall, upon written demand from the Town, refund to the Town all monies rebated to the Owner by the Town pursuant to this PIIP Agreement.
7. **Completion of work and payment of rebate.** Upon completion of the Work, Owner shall notify the Town of such completion and the Town shall perform an inspection of the improvements. If the improvements are completed in a satisfactory and workmanlike manner the Town shall accept same and shall, within thirty (30) day following such acceptance, rebate to the Owner the amount required by Paragraph 5 above.
8. **Annual appropriation.** The parties specifically acknowledge and agree that no undertaking on the part of the Town to rebate property taxes as specified herein constitutes a debt or obligation of the Town within any constitutional or statutory provision. The Town's obligations hereunder shall be subject to annual appropriation by the Town Board unless and until approved by the Town's electors.
9. **Assignment/Third party beneficiaries.** None of the obligations, benefits, and provisions of this PIIP Agreement shall be assigned in whole or in any part without the express written authorization of the Fairplay Town Board. In addition, no third party may rely upon or enforce any provision of this PIIP Agreement, the same being an agreement solely between the Town and the Owner, and which agreement is made for the benefit of no other person or entity.
10. **Successors and assigns.** This PIIP Agreement may be recorded and shall be binding on Owner's successors and assigns.
11. **Amendments.** This PIIP Agreement shall be subject to amendment only by a written instrument and executed by each party. Any such amendment shall require the approval by the Town Board of the Town of Fairplay at a regular or special meeting of the Town Board, and execution thereof by the Mayor and attestation by the Town Clerk.
12. **Notices.** Any written notices provided for or required in this PIIP Agreement shall be deemed delivered when either personally delivered or mailed, postage fully prepaid, certified or registered mail, return-receipt requested, to the parties at the following addresses:

To the Town: Town Administrator
Town of Fairplay
PO Box 267
Fairplay, CO 80440

To the Owner: Jennifer Boley
8209 S. Dudley Street
Littleton, CO 80128

EXECUTED the day and year first above-written.

THE TOWN OF FAIRPLAY, COLORADO

Frank Just, Mayor

Tina Darrah, Town Clerk

OWNER:

Jennifer Boley

TOWN OF FAIRPLAY

Property Improvement Incentive Program (PIIP)

APPLICATION for CONSIDERATION

Name of Applicant (Must be Property Owner) Jennifer Boley

Property Address: 730 Main St, Fairplay, CO 80440

Mailing Address: 8509 S Dudley St, Littleton, CO 80120

Phone: 303 495 4553

Email: gabeyanamoosebiz@gmail.com

Description of Project (attach photo of current property/project area, description and/or drawings of proposed improvements, estimates/bids, further narrative if needed, etc.):

Replacing three front single pane windows
that have cracks with double pane, lowe
improved glass

Quick Serv window 1,541.95

Anderson P&P Pane 5,506.19

Tools, Pump, extra support materials

Estimated Cost of Project Total for windows 7052.13

Amount of PIIP Funds Applied for (cannot exceed amount of property tax paid to the Town of Fairplay over the last five years).

3431.96 (max) 3526.67

Amount of Matching Funds from Applicant (must be at least 50% of the cost of the project)

3526.67

Upon submission of this completed application a meeting will be scheduled for you to meet with the Town Staff regarding your application and the program.

By signing this application you certify that you have received and read the rules and regulations of the PIIP Program - Ordinance No. 1, 2014.

Applicant signature [Signature] Date: 3/14/21





PLEASE HELP US FIND
JUPITER AND IDI

720-440-3014

STATE
ORDER
WEAR MASK

WHILE
ORDERING



MISSING









MEMORANDUM

TO: Mayor and Board of Trustees

FROM: Kim Wittbrodt, Treasurer

RE: Loan Payoff

DATE: 3/30/2021

Agenda Item: Payoff Land Loan

Attached is a payoff statement for the land we purchased in 2016. This purchase was the final piece of land we needed to begin planning the Riverpark Project. We used all our vehicles and equipment at the time to secure the loan.

Our high general fund balance would allow us to payoff this loan and in return, release all the vehicles and equipment. Some of our vehicles and equipment are getting old and it would be good to be able to sell the ones we don't need.

The payoff amount is \$132,352.77. We budgeted for \$25,990.00 in payments in 2021. The extra amount from fund balance we would be using is \$106,362.77. The scheduled payoff is 7/15/2026. We would be saving \$11,465.29 in interest between now and the payoff date.

Staff recommends approval to payoff this loan. This will require a motion, a second and a voice vote.

Please contact me with any questions.

Loan Payoff Statement

March 23, 2021

Town Of Fairplay

Loan Number 1902303494-1

In response to your request for a payoff on the above referenced account, the following information is being provided:

Payoff may only be relied upon through and including April 8, 2021.

Current principal \$131,615.58

Interest 737.19 Daily accrual of 10.3830069

Total payoff \$132,352.77

Additional Information

Attention: If your address is changing, please provide a forwarding address for any future correspondence regarding lien releases or refunds related to your payoff.

Please send payoff check to: NBH Bank 1111 Main Suite 2700 Kansas City, MO 64105 ATTN: Loan Operations. Wiring Instructions: NBH Bank Kansas City, MO ABA #102102013 Account #1320000215 ATTN: Loan Operations; Please be sure to include your loan number. Unless otherwise specified in executed agreements between NBH Bank and the Borrower, payments received after 2:00 PM CT will not be credited until the following business day. Please note that this loan is subject to future advances. Please verify the payoff amount prior to sending funds.

This Payoff Statement may only be relied upon through and including the date set forth above. If your closing is scheduled for a future date, you will need to get an updated Payoff Statement with a reliance date which includes your closing date to ensure there have been no changes.



MEMORANDUM

TO: Mayor and Board of Trustees

FROM: Tina Darrah, Town Clerk

RE: Discussion/Direction Regarding Request from Off-the-Grid Food Truck
for Sub-Lease of Space in Parking Lot at Corner of 4th and Main Streets

DATE: April 1, 2021

Mike and Peggy Leczel of Off the Grid Food Trailer have requested permission to use the lot at 401 Main Street again this year for their food trailer. For the last three summers, they have sub-leased it from the Town for the months of May-September. They have requested the same time frame at the same rate as last year, May-September for \$500 per month.

Staff is looking for direction from the Board as to whether you would like to sub-lease space in the parking lot at 401 Main to the Leczel's again this year. If the Board chooses to do this, staff will bring back the necessary paperwork for approval on your next agenda.



MEMORANDUM

TO: Town of Fairplay Board of Trustees

FROM: Mason Green, Assistant Town Administrator and Public Works Director

RE: Discussion/Approval of Purchase of New Ford F-250

DATE: April 5, 2020

At the March 15th Board Meeting I mentioned in my staff report that the Public Works Department would be approaching the Board to seek approval for the purchase of another Ford F-250 in 2021. The Public Works Department is dedicated to keeping an orderly fleet of vehicles in good repair, and this purchase will allow for each Public Works Crew Member to have a dependable vehicle that will be kept in top condition.

This request is to use unbudgeted monies for the purchase of this vehicle. I am more than happy to answer any questions you may have.

The cost to purchase this vehicle will be \$33,236.

Approval will require a motion, second and roll call vote.



MEMORANDUM

TO: Town of Fairplay Board of Trustees

FROM: Mason Green, Assistant Town Administrator and Public Works Director

RE: Staff Report

DATE: April 5, 2020

Public Works Update:

I am happy to report that the testing of the infiltration gallery went very well last week. I have included with this staff report some data analysis that Bill Hahn, the Town's Water Engineer, has put together to showcase the results of the test. In short, the test provided encouraging results that exceeded Bill's and staff's expectations. I would like to request a work session with the Board of Trustees prior to the April 19th meeting so that we can discuss this topic more in-depth and determine next steps.

Events Update:

We are excited to say that we expect very few limitations, if any at all, to be placed on outdoor events in Park County this summer. With the Statewide Mask Mandate ending on April 4th, and with Counties now setting COVID restrictions, we expect that our events will be much closer to "normal" than we initially thought. For example, Burro Days will be able to operate without some of the challenges that were presented to you at the March 16th Meeting such as fencing, limiting capacity, contact tracing and more. If Park County does choose to restrict certain aspects of outdoor events, we plan to apply for a variance from them as soon as we are able.

This is also good news for the rest of our planned 2021 Summer Events! In June, as you well know, we will be hosting a make-up for our missed Mardi Gras event! Bratty-Gras is still in the planning stages but will serve as our “out-of-covid” celebration and will be held June 25th or 26th. The Independence Day Celebration on July 4th will be much more like our usual event and include a parade, 5K Race, concert and fireworks! Burro Days, as always, will be held the last full weekend in July (23-25) and we are happy to say that both the Rock and Gem Show and Bayou Salado groups will be in Fairplay that weekend as well! To end our 2021 Summer Event Series, we will be holding a concert in August on the 27th. We look forward to bringing our events and event schedule back to full strength in 2022! Staff will keep you updated on both Town and non-Town events.

Mason Green

From: hahnwaterresources@gmail.com
Sent: Thursday, April 1, 2021 11:40 AM
To: Mason Green
Subject: gallery testing updated figures
Attachments: Fairplay gallery testing.pdf

Mason,

I've updated the figures through 0640 this morning. I've also changed the format a bit in the hope of making things a little more understandable. Let me know if you need anything else in preparation for your Monday meeting.

As of this morning, water levels look to have stabilized, or perhaps recovered a bit. We are pumping about 42 gpm with an average of about 1.4 feet of drawdown. Accordingly, our "specific capacity" =

$42 \text{ gpm} / 1.5 \text{ feet drawdown} = 42 / 1.5 = \text{about } 30 \text{ gpm/ft}$. While this relationship will not be linear over the full range of pumping water levels. It should remain fairly linear through several feet of drawdown.

If I assume that I can draw the water level down to say 12 feet from the static level of 8 feet I am drawing the level down $12 - 8 = 4 \text{ feet}$.

Using the relationship above (for specific capacity) we can project the following:

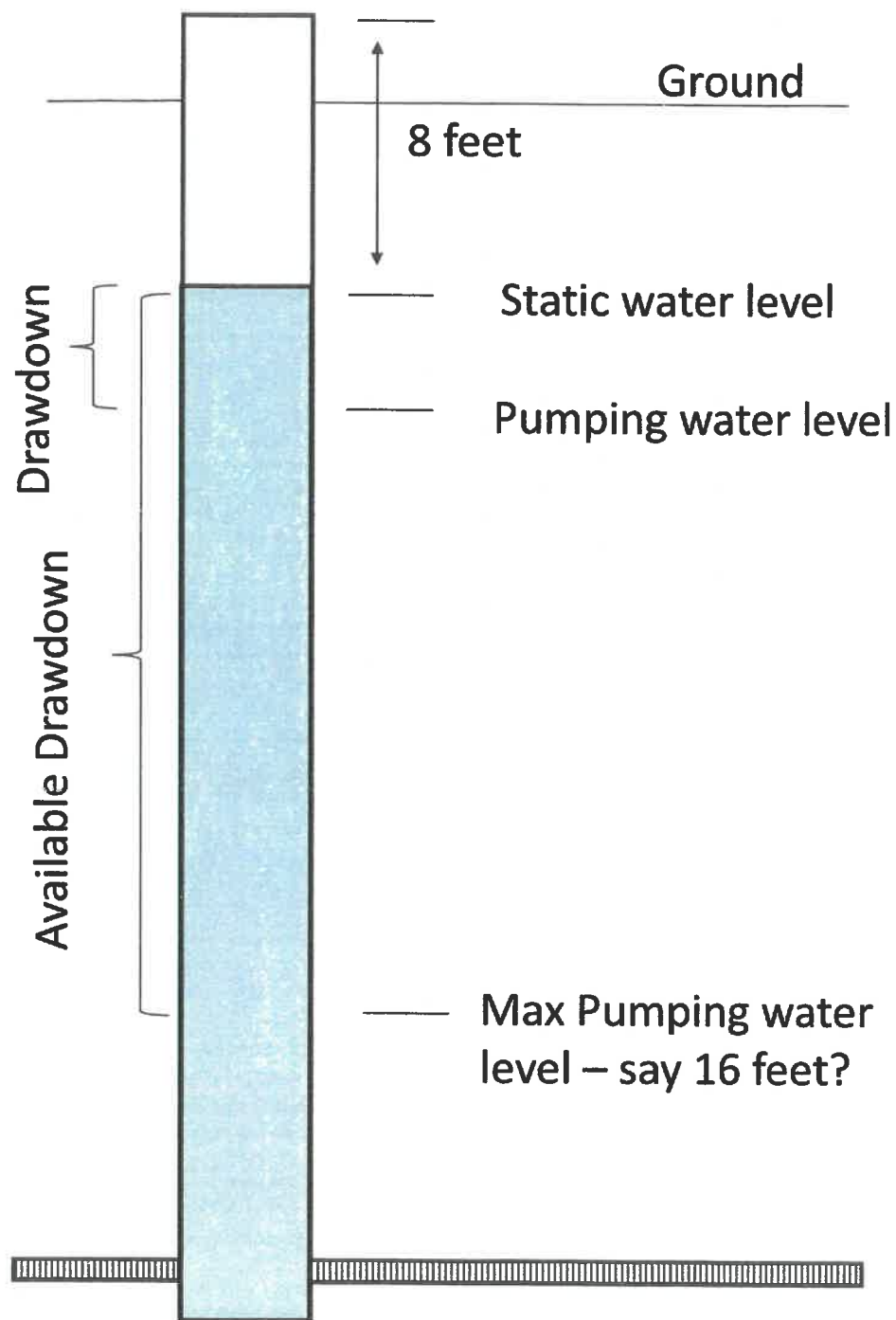
$30 \text{ gpm/ft drawdown} \times 4 \text{ ft drawdown} = 120 \text{ gpm}$.

Assuming conditions existing at the time of our testing (e.g. static water level 8 feet), the gallery should have no difficulty in producing 120 gpm. I recommend we do more aggressive testing down the road during which we test the gallery beginning at rates of 120 gpm up to rates of several hundred gallons per minute,

Thank you,

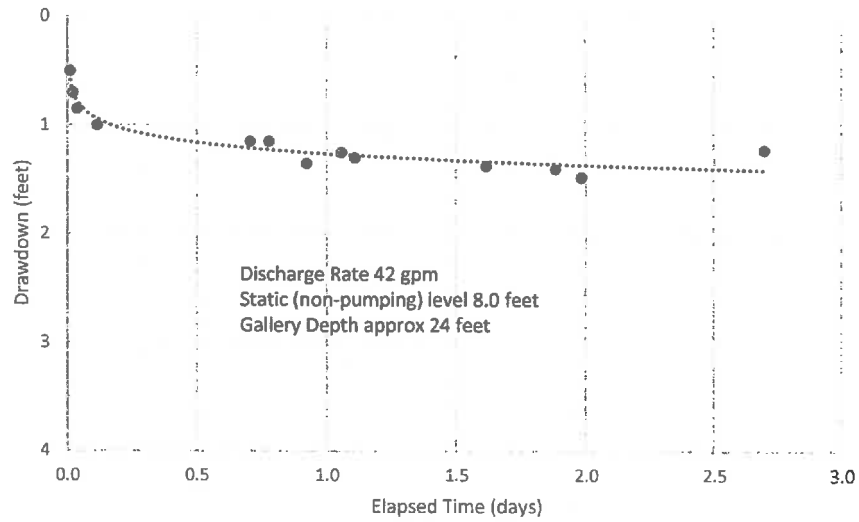
Bill

William F. Hahn
Hahn Water Resources, LLC
6589 Elaine Road
Evergreen, CO 80439
(303) 870-5757
www.HahnWaterResources.com

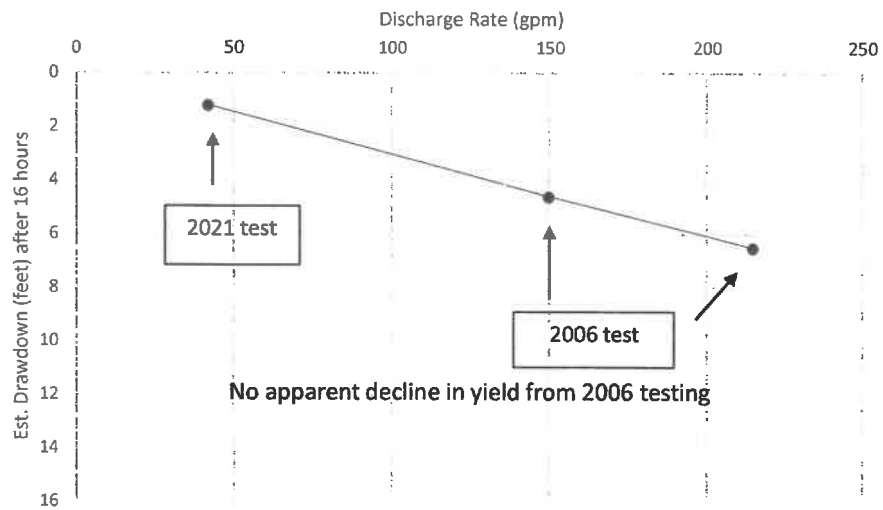


$Q/s = 30 \text{ gpm/ft drawdown}$

Fairplay Infiltration Gallery Testing
March 29 - Apr 1, 2021



Gallery Testing Discharge vs. Drawdown at 16 hours



**AGENDA for a Special Meeting
of the Board of Trustees of the Town of Fairplay, Colorado
Wednesday, April 7, 2021 at 6:00 p.m. at the Fairplay Town Hall Meeting Room
901 Main Street, Fairplay Colorado**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. CONSENT AGENDA** *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*
 - A. APPROVAL OF MINUTES** – March 15, 2021
 - B. APPROVAL OF EXPENDITURES**—Approval of bills of various Town funds in the amount of **\$34,961.50.**
- VI. CITIZEN COMMENTS**
- VII. UNFINISHED BUSINESS**
 - A.** Other Discussion Items.
- VIII. NEW BUSINESS**
 - A.** Should the Board Approve Adoption of Resolution No. 5, series of 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND SUNNY POOL FOR THE 300 THIRD STREET RE-ROOF PROJECT.”?**
 - B.** Should the Board Approve Adoption of Resolution No. 6, series of 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND JEN BOLEY FOR THE 730 MAIN STREET WINDOW REPLACEMENT PROJECT.”?**
 - C.** Discussion/Direction Regarding Loan Payoff for Fairplay 29 Acres Purchase
 - D.** Discussion/Direction Regarding Request from Off-the-Grid Food Truck for Sub-Lease of Space in Parking Lot at Corner of 4th and Main Streets
 - E.** Discussion/Approval Regarding Purchase of Ford F-250
 - F.** Other New Business.
- IX. BOARD OF TRUSTEE AND STAFF REPORTS**
- X. ADJOURNMENT**

Upcoming Meetings/Important Dates

Regular Board Meeting	April 19, 2021
Regular Board Meeting	May 3, 2021
Regular Board Meeting	May 17, 2021

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Tuesday, April 6, 2021.