



**OFFICIAL MINUTES
REGULAR BOARD MEETING
MARCH 3, 2025
901 MAIN STREET, FAIRPLAY, CO 80440**

I. CALL TO ORDER

A Regular Meeting of the Fairplay Board of Trustees was called to order on Monday, February 24, 2025, at 6:04 PM at Town Hall, 901 Main Street, Fairplay, CO, having previously been posted in accordance with Colorado Open Meetings law.

II. PLEDGE OF ALLEGIANCE

Mayor Just led the pledge of allegiance.

III. ROLL CALL

BOARD MEMBERS PRESENT: Mayor Frank Just, Trustee Ray Douglas, and Trustee Josh Voorhis.
Trustee Baum arrived at 6:02 PM.

BOARD MEMBERS ABSENT: Mayor Pro Tem Pete Lynn (excused for scheduled vacation)

STAFF IN ATTENDANCE: Town Administrator Janell Sciacca and Town Attorney Joe Rivera (online).

IV. APPROVAL OF AGENDA

MOTION to approve the agenda as presented was made by Trustee Douglas and seconded by Trustee Voorhis.

- Roll call vote: Unanimous approval.

V. CONSENT AGENDA

- A. APPROVAL OF REGULAR MEETING MINUTES – January 6, 2025
- B. APPROVAL OF REGULAR MEETING MINUTES – February 3, 2025
- C. APPROVAL OF REGULAR MEETING MINUTES – February 24, 2025
- D. APPROVAL OF EXPENDITURES – Paid bills for all Town funds from February 21, 2025, through February 27, 2025, in the amount of \$74,864.22.

Town Administrator Sciacca responded to questions regarding expenses. Trustee Douglas noted a change to minutes of February 24 for New Business Item A – CUSP membership and noted the Voorhis voted in favor of the item and the vote was unanimous.

MOTION to approve the Consent Agenda as presented with the minutes as written or amended, and expenditures as stated was made by Trustee Voorhis and seconded by Trustee Douglas.

- Roll call vote: Unanimous approval.

VI. CITIZEN COMMENTS – None.

VII. PROCLAMATIONS, PRESENTATIONS & UPDATES

- A. Justin Kurth, Regional Director and Outreach Coordinator for U.S. Rep. Brittany Pettersen, made an unscheduled appearance. Kurth, appeared online and provided updates on legislation introduced by Pettersen, her monitoring of developments in federal grant funding and financing changes, and potential discontinuation of grant programs.

VIII. PUBLIC HEARINGS

- A. **SECOND READING** – Should Approve the Adoption of Ordinance No. 1, Series of 2025, entitled, **“AN ORDINANCE OF THE TOWN OF FAIRPLAY, COLORADO REGARDING ADDITIONAL PARKING ENFORCEMENT MEASURES.”**?

Mayor Just provided an overview of the Public Hearing format and opened the hearing. Town Attorney Rivera reviewed key changes made following input received from the Board at a prior meeting which removed references to Parking Enforcement Officer or creation of a parking enforcement office, clarified that only the Police Department can issue parking citations and specified enforcement only on town roadways, not on US or state highways. Discussion took place regarding the Town's inability to erect signs on Highway 9 or without CDOT approval and Officers citing of certain motor vehicle traffic code violations.

MOTION to approve Ordinance No. 1, Series of 2025, as presented was made by Trustee Voorhis and seconded by Trustee Douglas.

- Roll call vote: Unanimous approval.

IX. NEW BUSINESS

A. FIRST READING – Should the Board of Trustees for the Town of Fairplay Approve the Adoption of Resolution No. 10, Series of 2025, entitled **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO APPROVING A CONSTRUCTION AGREEMENT WITH JOC CONSTRUCTION FOR RENOVATION OF SPACE AT THE TOWN’S 501 MAIN COMMUNITY BUILDING FOR THE BURRO MUSEUM.”**?

Town Administrator Sciacca noted that the agenda wording was incorrect, and the Resolution was No. 10 and had not been previously introduced. She noted the attendance of JOC Construction Director of Construction West Kiryl “K” Kavalenka and Business Development Representative Mike Dziubla. Sciacca, with the assistance of JOC representatives, provided an overview of the project details for the \$95,269.85 quote which included cosmetic updates, leveling off the floor, installing new flooring and ceiling tiles, electrical work, and heating improvements. The completion timeline was set for July prior to Burro Days.

MOTION to approve Resolution No. 10, Series of 2025, as presented was made by Trustee Douglas and seconded by Trustee Baum.

- Roll call vote: Unanimous approval.

X. STAFF AND BOARD OF TRUSTEE REPORTS

A. Demonstration of Town GIS system and discussion on future GIS projects.

Town Administrator Sciacca demonstrated the Town's GIS system, pointing out the key features of detailed infrastructure mapping (water lines, sewer lines, hydrants, curb stops, etc.), property ownership information integration, mobile access for field staff and ability to add documents and photos. She noted recent addition of HUTF (street) data and discussed future improvements such as drainage, plats, sidewalks, trail, signs, irrigation, and zoning information as well as potential 3D mapping of streets. Board members expressed interest in prioritizing sidewalk mapping, but felt all improvements would benefit the Town.

Town Administrator Sciacca reported that the next Xcel Pole Replacement public meeting had been set for March 26 and 4PM in the County Administration Building, audit work was underway, a comprehensive sidewalk quote had been obtained for use in grant applications, she had been appointed to the Park County Housing Board, a quote for the water meter replacement project had been received and did not include the actual meters, CML Conference registration opened for the June 24-27 event in Breckenridge, updates on the AVIS ordinance were expected at the March 17 meeting, the Town website was being updated for ADA compliance but also in anticipation of photo radar enforcement and payment of the related fines, and the River Park project would begin as soon as American Civil/FNF returned to the area in March or April.

Trustee Baum inquired about vehicle registration enforcement as part of the Town's photo radar enforcement measures. Town Administrator Sciacca believe that registration enforcement required state-level amendment before local implementation but advised she would have Chief Worley address this at the next meeting.

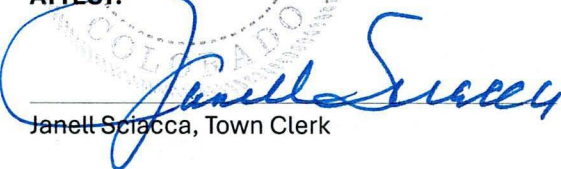
Trustee Voorhis expressed appreciation for the Town's assistance in urging CDOT to plow the parking lot on Hoosier Pass. Trustee Voorhis advised that rumors were circulating that the Town was holding up a development application because Staff wanted to be able to continue to use the property for its events instead of allowing the Food Bank to build on it. Town Administrator Sciacca replied that was not the case. She did ask the owner years ago if he would consider selling it to the

Town. At that time, the owner said he had plans for it and the matter was dropped. She added that Staff had reached out to and met with Food Bank representatives to help them know what to expect because their use in the Town Center would likely result in a Special Use application and Staff wanted them to be well informed in order to make appropriate decisions.

XI. ADJOURNMENT.

There being no further business before the Fairplay Board of Trustees, Mayor Just declared the meeting adjourned at 7:09 PM.

ATTEST:


Janett Sciacca, Town Clerk

BOARD OF TRUSTEES, FAIRPLAY, COLORADO



Frank Just, Mayor