

1. Meeting Material

Documents:

[FEBRUARY_24_2025_MINUTES.PDF](#)

[FEBRUARY_24_2025_AGENDA.PDF](#)



**OFFICIAL MINUTES
REGULAR BOARD MEETING
FEBRUARY 24, 2025
901 MAIN STREET, FAIRPLAY, CO 80440**

I. CALL TO ORDER

A Regular Meeting of the Fairplay Board of Trustees was called to order on Monday, February 24, 2025, at 6:04 PM at Town Hall, 901 Main Street, Fairplay, CO, having previously been posted in accordance with Colorado Open Meetings law.

II. PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Just led the pledge of allegiance and announced roll call.

BOARD MEMBERS PRESENT: Mayor Frank Just, Mayor Pro Tem Pete Lynn, Trustee Ray Douglas, Trustee Erik Baum and Trustee Josh Voorhis.

BOARD MEMBERS ABSENT:

STAFF IN ATTENDANCE: Town Administrator Janell Sciacca, Town Attorney Joe Rivera, Town Planner Scot Hunn, Town Engineer Deron Dircksen, Chief of Police Jeff Worley, Building Official Kyle Parag, Streets and Utilities Superintendent Tim Medlin, ORC Marty Deline, ORC Keith Chisholm.

III. APPROVAL OF AGENDA

Town Administrator Sciacca noted the addition of the October 21, 2024, meeting minutes under the Consent Agenda.

MOTION to approve the agenda as amended was made by Trustee Baum and seconded by Trustee Douglas.

- Roll call vote: Unanimous approval.

IV. CONSENT AGENDA

- A.** APPROVAL OF REGULAR MEETING MINUTES – October 7, 2024
- B.** APPROVAL OF REGULAR MEETING MINUTES – October 21, 2024
- C.** APPROVAL OF EXPENDITURES – Paid bills for all Town funds from February 1, 2025, through February 20, 2025, in the amount of \$95,981.46.

Town Administrator Sciacca responded to questions regarding expenses.

MOTION to approve the Consent Agenda as presented with the minutes as written and expenditures as stated was made by Trustee Douglas and seconded by Mayor Pro Tem Lynn.

- Roll call vote: Unanimous approval.

V. CITIZEN COMMENTS – None.

VI. PROCLAMATIONS, PRESENTATIONS & UPDATES

Town Administrator Sciacca asked to make an unscheduled introduction of new Town employees.

- Paul Yarbrough – Retired Air Force, extensive experience in auto repair and fleet management.
- Brian Rogers – Background in Department of Defense contracting, hospitality, and construction.

The Board of Trustees welcomed both employees.

- A.** Update on Xcel Energy Wildfire Fire Mitigation Plan Pole Replacement Project and Electric Outage by Area Manager Blair McGary.

McGary, who appeared online, provided a recap of a public input meeting held on February 19, 2025. 20-30 people attended and the proposed project dates agreed on were:

- Plan A: Wednesday, May 28th
- Plan B: Tuesday, June 3rd
- Plan C: Wednesday, June 4th

Communications efforts were discussed, and another public meeting was being scheduled which would allow for new input and provide answers to questions asked at the initial meeting. The Board of Trustees thanked McGary.

VII. PUBLIC HEARINGS

A. FIRST READING – Should Approve the Adoption of Ordinance No. 1, Series of 2025, entitled, “**AN ORDINANCE OF THE TOWN OF FAIRPLAY, COLORADO REGARDING ADDITIONAL PARKING ENFORCEMENT MEASURES.**”?

Town Attorney Rivera reported the proposed ordinance was presented following input garnered at the prior Board meeting and would help to clarify the Town’s parking regulations and authority. The Board and Staff discussed corresponding adoption of the 2020 Model Traffic Code, the role of Town staff issuing parking citations and non-sworn personnel enforcing regulations.

MOTION to continue Ordinance No. 1, Series of 2025, to the next Board meeting was made by Trustee Voorhis and seconded by Trustee Baum.

- Roll call vote: Unanimous approval.

VIII. OLD BUSINESS

B. SECOND READING – Should the Board of Trustees for the Town of Fairplay Approve the Adoption of Resolution No. 9, Series of 2025, *previously introduced as Resolution No. 44, Series of 2024*, entitled “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO ADOPTING THE 2024 UPDATED TOWN OF FAIRPLAY THREE MILE PLAN FOR ANNEXATION.**”?

Town Planner Hunn provided a brief recap and reported he updated language from “desired growth” to “potential growth,” amended the coloring of the identified areas and removed the tier system to provide for more neutrality.

MOTION to approve Resolution No. 9, Series of 2025, as presented was made by Trustee Douglas and seconded by Trustee Baum.

- Roll call vote: 4 to 1, with Trustee Voorhis voting nay.

IX. NEW BUSINESS

A. Should the Board of Trustees for the Town of Fairplay Approve Membership and Payment of an Annual Fee with the Coalition for the Upper South Platte (CUSP) and appoint a representative to serve on the Board of Directors.

Town Administrator Sciacca advised that the recommendation was to approve membership with the stated dues of \$700 for 2025 and appoint Ray Douglas the Town of Fairplay Board of Directors representative.

MOTION to approve Resolution No. 9, Series of 2025, as presented was made by Trustee Douglas and seconded by Trustee Baum.

- Roll call vote: Unanimous approval

X. STAFF AND BOARD OF TRUSTEE REPORTS

A. Report on 1 Year Activities for Fairplay Police Department by Chief of Police Jeff Worley.

Chief Worley presented the Year in Review Report and noted an amended version had been transmitted. He reviewed the pertinent information, noted the increase in calls for service over the last 5 years, and provided information on community engagement initiatives for 2025. The report will be distributed in the Town utility bills as well as on the Facebook pages, and through multiple other means of dissemination in order to get it out to the community.

B. Operator in Responsible Charge Report on Water and Wastewater Activities and Plant Operations.

Operators Deline and Chisholm reported that everything was going well, a PRV at the Dollar General had been repaired and Town Staff were working on water and wastewater certifications.

Town Administrator Sciacca reported on a meeting with Pastor Shaw in response to comments made at a prior meeting regarding the parking on 6th near the church and the school. Installation of a sidewalk and crosswalk were discussed. Speeding on US285, the poor condition of CO9/Main Street and potential renovation of additional space in the 501 Main Building were also discussed.

Trustee Baum requested that Staff talk with CDOT regarding timing of the lights at US285 & CO9 and the potential of flashing yellow turn lights to facilitate the flow of traffic.

Mayor Just reported on the huge success of the Fairplay Mountain Mardi Gras held on February 15 announcing that over \$23,000 was raised for the Boys and Girls Club of the High Rockies. He thanked all the donors and volunteers and requested that Staff plan for recognition of Hazel Miller at the 2026 event.

XI. ADJOURNMENT.

There being no further business before the Fairplay Board of Trustees, Mayor Just declared the meeting adjourned at 8:04 PM.

BOARD OF TRUSTEES, FAIRPLAY, COLORADO

Frank Just, Mayor

ATTEST:

Janell Sciacca, Town Clerk



**AGENDA for a Regular Meeting
of the Board of Trustees of the Town of Fairplay, CO
Monday, February 24, 2025, at 6:00 P.M. in the
Fairplay Town Hall Board Room, 901 Main St, Fairplay, CO**
[Join the TEAMS Meeting](#) (Meeting ID: 243 457 079 512 / Passcode: jr6xz7Pg)

5:00 PM WORK SESSION – 2025 FAIRPLAY SPECIAL EVENTS.

(Work Sessions are held for the Board to receive, review, discuss, and analyze information on complex issues or proposals; allow for more in-depth discussions without taking any formal action; and study and better understand matters before making a formal decision during a separate public meeting where official votes are taken)

- I. 6:00 PM CALL TO ORDER**
- II. ROLL CALL & PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA**
- IV. CONSENT AGENDA** *(This item is intended to streamline the Board Meeting grouping routine, non-controversial business. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*
 - A. APPROVAL OF REGULAR MEETING MINUTES – October 7, 2024**
 - B. APPROVAL OF EXPENDITURES –** Paid bills for all Town funds from February 1, 2025, through February 20, 2025, in the amount of **\$95,981.46.**
- V. CITIZEN COMMENTS** *(This item allows the public to sign up to address the Board on matters that are not already on the agenda. Comments are limited to 5 minutes per person. On advice of counsel, neither the Board nor Staff members will directly respond to comments; instead, the Board will direct Staff to respond and, when necessary, provide a status update to the Board.)*
- VI. PROCLAMATIONS, PRESENTATIONS & UPDATES**
 - A.** Update on Xcel Energy Wildfire Fire Mitigation Plan Pole Replacement Project and Electric Outage by Area Manager Blair McGary.
- VII. PUBLIC HEARINGS**
 - A. FIRST READING –** Should Approve the Adoption of Ordinance No. 1, Series of 2025, entitled, **“AN ORDINANCE OF THE TOWN OF FAIRPLAY, COLORADO REGARDING ADDITIONAL PARKING ENFORCEMENT MEASURES.”**? *The Board will consider adopting an ordinance amending rules and regulations for parking on Town streets, traffic control devices and stopping, standing or parking in Prohibited Places and establishing a Parking Enforcement office.*
- VIII. OLD BUSINESS**
 - A. SECOND READING –** Should the Board of Trustees for the Town of Fairplay Approve the Adoption of Resolution No. 9, Series of 2025, *previously introduced as Resolution No. 44, Series of 2024*, entitled **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO ADOPTING THE 2024 UPDATED TOWN OF FAIRPLAY THREE MILE PLAN FOR ANNEXATION.”**? *The Board will consider adopting an updated Three Mile Plan for annexation. The last plan was adopted in 2009.*
- IX. NEW BUSINESS**
 - A.** Should the Board of Trustees for the Town of Fairplay Approve Membership and Payment of an Annual Fee with the Coalition for the Upper South Platte (CUSP) and appoint a representative to serve on the Board of Directors.
- X. STAFF AND BOARD OF TRUSTEE REPORTS**
 - A.** Report on 1 Year Activities for Fairplay Police Department by Chief of Police Jeff Worley.
 - B.** Operator in Responsible Charge Report on Water and Wastewater Activities and Plant Operations.
- XI. ADJOURNMENT.**

Upcoming Meetings / Important Events

Board of Trustees Regular Meeting and Work Session
Board of Trustees Regular Meeting
Board of Trustees Regular Meeting
Board of Trustees Regular Meeting

March 3, 2025
March 17, 2025
April 7, 2025
April 21, 2025