

**MINUTES OF A REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
JUNE 7, 2021**

CALL TO ORDER

A regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Mayor Just proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Nate Fidler and Josh Voorhis. Also in attendance were Public Works Director/Asst. Town Administrator Mason Green, Town Treasurer Kim Wittbrodt, Police Chief Bo Schlunsen and Town Administrator/ Clerk Tina Darrah. Trustee Eve Stapp was absent.

AGENDA ADOPTION

Motion #1 by Trustee Voorhis, seconded by Trustee Fidler, that the agenda be adopted as presented. Motion carried unanimously. (Trustee Stapp absent.)

CONSENT AGENDA *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*

A. APPROVAL OF MINUTES –May 17, 2021

B. APPROVAL OF EXPENDITURES—Approval of bills of various Town funds in the amount of \$112,458.86.

C. Approval of Findings of Fact, Conclusions and Order in RE: Application of KB's Kakerly and Dorothy's Tamales for a Hotel and Restaurant Retail Liquor License

Motion #2 by Trustee Dodge, seconded by Trustee Fidler, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Fidler - yes. Motion carried unanimously. (Trustee Stapp absent.)

CITIZEN COMMENTS

No citizen comment was offered.

PUBLIC HEARINGS

Should the Board Approve an Application for a new Tavern Liquor License as Applied for by South Park Cigars, LLC at 519 Main Street in Fairplay, Colorado?

Town Administrator/Town Clerk Darrah recused herself from this item and left the Board room due to potential conflict of interest as the holder of a liquor license in the Town of Fairplay.

Mayor Just opened the Public Hearing at 6:07 pm and offered a brief opening statement stating jurisdiction and outlining procedures for the public hearing. He then asked for staff comment, which was offered by Town Treasurer Wittbrodt, explaining that the application before them was from Bill Pike for a Tavern Liquor License at South Park Cigars, LLC located at 519 Main Street, in Fairplay. Ms. Wittbrodt went through the staff investigation and findings, ending with a recommendation of approval. She noted that the public notices were done in accordance with State Statutes and the municipal code, and that no remonstrance's had been filed.

Mayor Just asked for applicant comment which was offered by Mr. Pike, encouraging the Board to approve his application, and offering to answer any questions that the Board might have.

Mayor Just asked for public comment in favor of the application.

Carolina Attaway, 600 Castello Avenue, spoke in favor of the application encouraging the Board to approve the application.

Gabby Lane, 480 Witcher Lane, spoke in favor of the application encouraging the Board to approve the application.

Mayor Just asked for public comment in opposition to the application. No comments offered.

Mayor Just closed the public hearing at 6:15 p.m. and asked for Board deliberation and a motion.

After a brief discussion, the following motion was offered:

Motion #3 by Trustee Voorhis, seconded by Trustee Fidler, that the Board approve the application for a Tavern Liquor License as applied for by Bill Pike, for South Park Cigars, LLC located at 519 Main Street, in Fairplay. A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously. (Trustee Stapp absent.)

UNFINISHED BUSINESS

Other Discussion Items

None offered.

NEW BUSINESS

Presentation and Approval of 2020 Audit- Tim Mayberry

Mr. Mayberry presented the 2020 Audit to the Town Board briefly going through it and informing the Board that there were no issues raised during the audit and that overall the Town's finances are in very good shape. He offered to answer any questions.

After a brief discussion, the Board offered consensus to accept the 2020 Audit.

Should the Board Approve Adoption of Resolution No. 14, series of 2021, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND KATHY REEVES FOR THE 791 HATHAWAY EXTERIOR PROJECT."?

Staff comment was offered by Treasurer Wittbrodt explaining that this application is for \$400.00 towards replacing the siding and three shutters and painting the facia and fence on the property located at 791 Hathaway Street. This is the amount the property owner has paid in property taxes to the Town of Fairplay over the last five years. She offered a staff recommendation of approval.

Motion #4 by Trustee Fidler, seconded by Trustee Voorhis, that the Board approve adoption of Resolution No. 14, series of 2021, entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND KATHY REEVES FOR THE 791 HATHAWAY EXTERIOR PROJECT.**" A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Fidler - yes. Motion carried unanimously. (Trustee Stapp absent.)

Should the Board Approve Adoption of Resolution No. 15, series of 2021, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING A LEASE AGREEMENT WITH VIVIAN AND KEITH PERSHING AND THE TOWN ON BEHALF OF THE FAIRPLAY COMMUNITY GARDEN GROUP FOR THE PROPERTY LOCATED AT 600 FRONT STREET."?

Staff comment was offered by Town Administrator Darrah explaining that this resolution approves a lease with the Pershing's for the property located at 600 Front Street to be used as a community garden and further explaining that it also includes a management agreement with the Fairplay Community Garden Group that lays out the roles and responsibilities of all involved parties. She offered a staff recommendation of approval.

Pete Lynn, Fairplay Community Garden Group, spoke on behalf of the group encouraging the Board to approve the lease and management agreement and outlining the plan for development of the property as a community garden.

Motion #5 by Trustee Voorhis, seconded by Trustee Fidler, that the Board approve adoption of Resolution No. 15, series of 2021, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING A LEASE AGREEMENT WITH VIVIAN AND KEITH PERSHING AND THE TOWN ON BEHALF OF THE FAIRPLAY COMMUNITY GARDEN GROUP FOR THE PROPERTY LOCATED AT 600 FRONT STREET."** A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Fidler - yes. Motion carried unanimously. (Trustee Stapp absent.)

Discussion/Direction Regarding Request from Police Chief Bo Schlunsen for Police Vehicle Purchase

Staff comment was offered by Police Chief Schlunsen explaining that he had been approached by Sheriff McGraw about purchasing a used vehicle from the Sheriff's Department for use by the Fairplay PD. Before he could go into too much detail, Trustee Fidler stated that he understood the vehicle to no longer be available, noting the Sheriff McGraw was supposed have called Chief Schlunsen that day to let him know.

The conversation then turned to the need for a new Police Vehicle during which Mayor Just encouraged Chief Schlunsen to purchase a new vehicle. The rest of the Board concurred, and direction was offered authorizing Chief Schlunsen to move forward with the purchase of a new police vehicle.

Other New Business

None offered.

BOARD OF TRUSTEE AND STAFF REPORTS

Public Works Director/Asst. Town Administrator Green reported that both Cemetery Clean-up and Town Clean-up went very smoothly with great participation.

Town Administrator/Clerk Darrah updated the Board on the Town Administrator applications/interview process. She informed the Board that twelve letters of interest/applications had been received and asked for consensus on an interview date. It was agreed that the interviews would be either June 18 or 25 depending on availability of the Mayor and Trustees.

Trustee Dodge reported on the Cemetery Clean-Up stating that it went very well with a high turnout. He thanked all of those that participated.

Trustee Voorhis asked that Public Works fix the street sign by the ambulance building.

Mayor Just asked Mr. Green to report on the various letters he had sent out recently. Mr. Green reported that Public Works had recently sent letters to businesses in regard to backflow prevention, to the Sinclair and Dollar General in regard to trash on their properties and blowing onto neighboring properties, and to Mr. Daniels in regard to setting a deadline to obtain a Certificate of Occupancy for his property located at 410 Fifth Street.

WORKSESSION REGARDING COHEN PARK PROJECT PROPOSALS

Mr. Green offered staff comment informing the Board that they had received two proposals for the work to be done at Cohen Park to upgrade the playground area and install a basketball court.

A discussion ensued in regard to the two proposals wherein consensus was reached directing staff to contact Star Playgrounds and work with them to bring back a formal contract for the improvements to Cohen Park.

ADJOURNMENT

Mayor Just, noting that there being no further regular business before the Board, declared that the regular meeting be adjourned at 7:33 p.m.



Frank Just, Mayor

ATTEST:



Tina Darrah, Town Clerk