

1. Meeting Materials

Documents:

[BOARD_OF_TRUSTEES_MEETING_MINUTES-08.16.2021.PDF.PDF](#)
[BOARD_OF_TRUSTEES_MEETING_AGENDA-PACKETS-08.16.2021.PDF.PDF](#)
[BOARD_OF_TRUSTEES_MEETING_AGENDA-08.16.2021.PDF.PDF](#)

**MINUTES OF A REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
August 16, 2021**

CALL TO ORDER

A regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Frank Just. Mayor Just proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Nate Fidler, Scott Dodge and Josh Voorhis. Also in attendance were Town Treasurer Kim Wittbrodt, Police Chief Bo Schlunsen, Assistant Town Administrator/Public Works Director Mason Green and Town Administrator/Clerk Tina Darrah. Trustee Eve Stapp was absent.

AGENDA ADOPTION

Motion #1 by Trustee Fidler, seconded by Trustee Voorhis, that the agenda be adopted as presented. Motion carried unanimously. (Trustee Stapp absent.)

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

A. APPROVAL OF MINUTES – July 19, 2021

B. APPROVAL OF EXPENDITURES—Approval of bills of various Town funds in the amount of **\$57,514.31.**

Motion #2 by Trustee Voorhis, seconded by Trustee Fidler, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously. (Trustee Stapp absent.)

CITIZEN COMMENTS

Citizen comment was offered by Bob Elliot, 451 Witcher Lane, asking that the Board enforce the Town ordinances that would require the property next door to him to be cleaned up, explaining that he would like to build on his vacant lot, but doesn't want to invest without the property next door being cleaned up/brought into compliance with the Town codes. He stated that he has talked to staff, including Mason, the Police Chief, and other police officers, and no change has been made to the property. He asked that the Board please enforce the junk ordinance.

Mayor Just asked staff what steps have been taken to address Mr. Elliot's complaints. Police Chief Schlunsen stated that he would take responsibility for his department not doing anything yet and promised to begin enforcement actions in a timely manner.

UNFINISHED BUSINESS**Other Discussion Items**

None offered.

NEW BUSINESS

Should the Board Approve Adoption of Resolution No. 20, series of 2021, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF AN EMPLOYMENT AGREEMENT WITH JANELL SCIACCA."?

Mayor Just announced that the Board was excited to have the opportunity to hire Janell Sciacca as the new Town Administrator and Town Clerk. He briefly went through her background, stating that she was highly qualified for the position and that her first day would be Monday, August 30th.

Ms. Sciacca offered a brief comment to the Board stating her excitement to work for the Town of Fairplay as the new Town Administrator and emphasizing her background in municipal government.

Motion #3 by Trustee Voorhis, seconded by Trustee Fidler, that the Board approve adoption of Resolution No. 20, series of 2021, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF AN EMPLOYMENT AGREEMENT WITH JANELL SCIACCA."** A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously. (Trustee Stapp absent.)

Should the Board Approve Adoption of Resolution No. 21, series of 2021, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO DESIGNATING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS."?

Motion #4 by Trustee Dodge, seconded by Trustee Fidler, that the Board approve adoption of Resolution No. 21, series of 2021, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO DESIGNATING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS."** A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – yes, Fidler – yes. Motion carried unanimously. (Trustee Stapp absent.)

Other New Business

Mayor Just announced that this was Mason Green's last meeting as he had offered his resignation from the Town. He congratulated Mason on a job well done as did the rest of the Town Board, wishing him best of luck in his future endeavors. A brief break was taken to allow time to present Mason with a parting gift from the Town.

BOARD OF TRUSTEE AND STAFF REPORTS

Police Chief Schlunsen offered a brief comment reporting on the many accidents that had occurred recently.

Public Works Director/Assistant Town Administrator Green reported that the Public Works Crew had conducted a kickoff meeting with the group working on the water infiltration gallery project and that he had asked for regular updates to be given to the Board. He further noted that upon his departure Treasurer Wittbrodt would be heading up the Cohen Park project, Alex Wagner the development projects and Donovan Graham water and other public works related projects.

Trustee Voorhis reminded the Board and Staff that a citizen had asked them to investigate making the intersection of 8th and Clark a 4-way stop. This prompted a brief discussion wherein the Board directed Staff to place four way stop signs at that intersection due to the increased traffic causing safety issues.

Trustee Fidler announced that he is officially resigning from the Board and that this was his last meeting.

Motion #5 by Trustee Dodge, seconded by Mayor Just, that the Board accept the resignation of Nate Fidler and direct staff to advertise the position for appointment at the second meeting in September. A roll call vote was taken: Dodge – yes, Just – yes, Voorhis – no, Fidler – yes. Motion carried. (Trustee Stapp absent.)

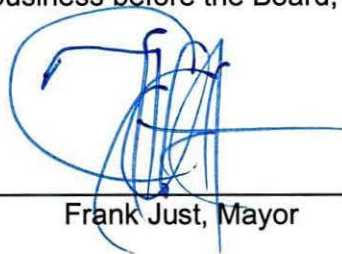
Mayor Just asked staff about the residence being built on 6th Street, noting that construction appears to have stalled again. Mr. Green informed him that a letter had been sent to the owner of the property demanding the construction be done by October 1 or violations would be issued.

WORKSESSION REGARDING 501 MAIN STREET

Public Works Director Green introduced the topic explaining that the reason for the work session is to get direction from the Board regarding the façade of the building at 501 Main Street, including the ADA access ramp location. Will Crago, the Architect contracted by the Town to design the façade, had several options to show the Board. After looking at the options and discussing them in depth, it was decided to go with the "Old West" façade and the full deck with a single ADA ramp.

ADJOURNMENT

Mayor Just, noting that there being no further regular business before the Board, declared that the regular meeting be adjourned at 7:04 p.m.



Frank Just, Mayor

ATTEST:



Tina Darrah, Town Clerk

**AGENDA for a Regular Meeting
of the Board of Trustees of the Town of Fairplay, Colorado
Monday, August 16, 2021, at 6:00 p.m. at the Fairplay Town Hall Meeting Room
901 Main Street, Fairplay Colorado**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. CONSENT AGENDA** *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*
 - A. APPROVAL OF MINUTES – July 19, 2021**
 - B. APPROVAL OF EXPENDITURES**—Approval of bills of various Town funds in the amount of **\$57,514.31.**
- VI. CITIZEN COMMENTS**
- VII. UNFINISHED BUSINESS**
 - A.** Other Discussion Items.
- VIII. NEW BUSINESS**
 - A.** Should the Board Approve Adoption of Resolution No. 20, series of 2021, entitled, “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AUTHORIZING THE EXECUTION OF AN EMPLOYMENT AGREEMENT WITH JANEL SCIACCA.**”?
 - B.** Should the Board Approve Adoption of Resolution No. 21, series of 2021, entitled, “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO DESIGNATING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS.**”?
 - C.** Other New Business.
- IX. BOARD OF TRUSTEE AND STAFF REPORTS**
- X. WORKSESSION REGARDING 501 MAIN STREET**
- XI. ADJOURNMENT**

Upcoming Meetings/Important Dates

TGIFairplay Free Concert with Hazel Miller
Labor Day - Regular Meeting Cancelled
Regular Board Meeting

August 27, 2021
September 6, 2021
September 20, 2021

This agenda may be amended.

Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, August 12, 2021.

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