

1. Meeting Materials

Documents:

[BOARD_OF_TRUSTEES_MEETING_MINUTES-12.06.2021-1.PDF.PDF](#)

[BOARD_OF_TRUSTEES_MEETING_AGENDA-PACKETS-12.06.2021-1.PDF.PDF](#)

[BOARD_OF_TRUSTEES_MEETING_AGENDA-12.06.2021-1.PDF.PDF](#)

**MINUTES OF A REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
December 6, 2021**

CALL TO ORDER

A Regular Meeting of the Board of Trustees for the Town of Fairplay was called to order by Mayor Frank Just on Monday, December 6, 2021 at 6:04 p.m. in the Board Room located in the Fairplay Town Hall, 901 Main Street, having previously been posted in accordance with Colorado Open Records law.

PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Just proceeded with the pledge of allegiance, followed by the roll call which was answered by Mayor Frank Just and Trustees Josh Voorhis and Peter Lynn. Just announced that Stapp was excused from attendance due to illness and Trustee Dodge would be arriving late due to the power outage.

Staff in attendance were Town Treasurer Kim Wittbrodt, Police Chief Bo Schlunsen, Public Works Director Donovan Graham and Town Administrator/Clerk Janell Sciacca.

APPROVAL OF AGENDA

Motion #1 by Trustee Voorhis, seconded by Trustee Lynn, that the agenda be adopted as written. A roll call vote was taken: Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

CONSENT AGENDA

- A. APPROVAL OF EXPENDITURES**—Approval of bills of various Town funds in the amount of **\$300,571.41.**

Motion #2 by Trustee Lynn, seconded by Trustee Voorhis, that the Consent Agenda be approved with the as written. A roll call vote was taken: Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

CITIZEN COMMENTS

Phil Brogan, South Park Chamber of Commerce President, advised the Board that due to lack of participation and volunteers they would be discussing and considering dissolution of the Chamber at an upcoming meeting being held at Town Hall on December 15, 2021 at 3:30 PM. He advised that all members were notified of the upcoming meeting by email, USPS mail and Facebook.

Mayor Pro Tem Dodge arrived at 6:08 p.m.

PROCLAMATION

- A.** Mayor's Proclamation Nominating the King and Queen Candidates for the Fairplay Mountain Mardi Gras to be held Saturday, February 26, 2022.

Mayor Just invited the King & Queen candidates to stand in front of the dais. He read the Proclamation into the record and invited each to provide information on the specific charity they were raising money for. Just advised the previous event's winner raised over \$11,000 while the total charitable giving was almost \$19,000 for local organizations and he pledged \$100 to each of their causes stating he looked forward to seeing them all on February 26 at the Mardi Gras.

UNFINISHED BUSINESS

- A. Should the Board Approve Adoption of Resolution No. 24, Series of 2021, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO APPROVING A MEMORANDUM OF AGREEMENT WITH THE COLORADO DEPARTMENT OF TRANSPORTATION FOR THE PURCHASE OF TOWN OWNED RIGHT-OF-WAY AND GRANTING OF TEMPORARY EASEMENTS FOR THE US 285 AND STATE HIGHWAY 9 INTERSECTION IMPROVEMENTS AND WIDENING PROJECT STA M420-001."**?

Town Administrator Sciacca reminded this item was previously tabled from November 1 until after the Open House which was held on November 18. She advised that CDOT contacted her stating the Town was one of the last outstanding agreements for the US 285 and Highway 9 improvement project. She recommended approval as presented and requested a roll call vote.

Motion #3 by Trustee Dodge, seconded by Trustee Voorhis, that Resolution No. 24, Series 2021, be approved as presented. A roll call vote was taken: Dodge – aye; Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

PUBLIC HEARINGS

- A. **CONTINUED FROM NOVEMBER 22, 2021** - 2021FY Amended and 2022FY Proposed Budgets for All Funds of the Town of Fairplay, Colorado.

Mayor Just requested a motion to reopen the Public Hearing.

Motion #4 by Trustee Dodge, seconded by Trustee Voorhis, to reopen the Public Hearing on the 2021FY Amended and 2022FY Proposed Budgets for All Funds of the Town of Fairplay, Colorado. A roll call vote was taken: Dodge – aye; Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

Town Administrator Sciacca reviewed several items that had been added either at the request of the Board or as needed for regular business. She recommended approval of all associated resolutions as presented following the final Public Hearing and questions from the Board. There being no public in attendance wishing to speak, the Mayor requested a motion to close the Public Hearing.

Motion #5 by Trustee Dodge, seconded by Trustee Voorhis, to close the Public Hearing on the 2021FY Amended and 2022FY Proposed Budgets for All Funds of the Town of Fairplay, Colorado. A roll call vote was taken: Dodge – aye; Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

There were no questions from the Board for Staff and Mayor Just announced each resolution for a motion.

1. Should the Board Approve Adoption of Resolution No. 25, series of 2021, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING AN AMENDED 2021 BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO."**?

Motion #6 by Trustee Voorhis, seconded by Trustee Lynn, to approve adoption of Resolution No. 25, series of 2021 as presented. A roll call vote was taken: Dodge – aye; Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

2. Should the Board Approve Adoption of Resolution No. 26, series of 2021, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN**

THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE AMENDED 2021 BUDGET.”?

Motion #7 by Trustee Voorhis, seconded by Trustee Dodge, to approve adoption of Resolution No. 26, series of 2021 as presented. A roll call vote was taken: Dodge – aye; Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

3. Should the Board Approve Adoption of Resolution No. 27, series of 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2022 AND ENDING ON THE LAST DAY OF DECEMBER 2022.”?**

Motion #8 by Trustee Voorhis, seconded by Trustee Lynn, to approve adoption of Resolution No. 27, series of 2021 as presented. A roll call vote was taken: Dodge – aye; Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

4. Should the Board Approve Adoption of Resolution No. 28 series of 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2021 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE 2022 BUDGET YEAR.”?**

Motion #9 by Trustee Voorhis, seconded by Trustee Lynn, to approve adoption of Resolution No. 28, series of 2021 as presented. A roll call vote was taken: Dodge – aye; Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

5. Should the Board Approve Adoption of Resolution No. 29, series of 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO FOR THE 2022 BUDGET YEAR.”?**

Motion #10 by Trustee Voorhis, seconded by Trustee Lynn, to approve adoption of Resolution No. 29, series of 2021 as presented. A roll call vote was taken: Dodge – aye; Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

Mayor Just complimented and congratulated Staff for the smooth, easy and transparent process this year. Administrator Sciacca complimented Treasurer Wittbrodt on a phenomenal job for stepping up and leading the budget process during the Staff transitions.

NEW BUSINESS

- A. Should the Board Approve Adoption of Resolution No. 30, series of 2021, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO CERTIFYING DELINQUENT UTILITY ACCOUNTS TO THE PARK COUNTY TREASURER.”?**

Treasurer Wittbrodt announced this is the opportunity for the Town to collect on past due utility bills. The amounts are submitted to the County Treasurer and added to property tax bills. Wittbrodt advised she reached out to tenants and owners first by phone and then by mail before taking this step. She recommended approval as presented.

Motion #11 by Trustee Dodge, seconded by Trustee Lynn, to approve adoption of Resolution No. 30, series of 2021 as presented. A roll call vote was taken: Dodge – aye; Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

- B. Should the Board Approve Adoption of Resolution No. 31, series of 2021, entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO DETERMINING THAT THE REGULAR MUNICIPAL ELECTION TO BE HELD ON APRIL 5, 2022 SHALL BE A MAIL BALLOT ELECTION.”?**

Administrator Sciacca presented providing a brief overview of the Staff Report and requested approval as written. She noted that information was being put out in the water bills and newsletter as well as postings and newspaper publication to get the word out about the open seats. Mayor Just inquired what the date in January was that kicked everything off. Sciacca replied January 4, 2022 was the first date nomination petitions could be taken out and the January newsletter would include additional details.

Motion #12 by Trustee Dodge, seconded by Trustee Voorhis, to approve adoption of Resolution No. 31, series of 2021 as presented. A roll call vote was taken: Dodge – aye; Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

BOARD OF TRUSTEE AND STAFF REPORTS

Chief Schlunsen reported that new Office Tom Flannery started with the Town yesterday. He advised that the PD had been busier over the last few weeks with domestic and school related issues, the Town would be entering into a contract for purchasing bodycams and he was confident a grant would be received to off set the total cost by 40% and he hoped the new car would be in by the end of December.

Public Works Director Graham advised new employee Kleinschmidt was a good fit and he complimented all his Staff on their hard work on the Town’s Christmas decorations. Graham advised Staff was also continuing to fill potholes and he would be heading to South Dakota tomorrow to look at graders. Mayor Just asked Graham to look at 5th Street.

Treasurer Wittbrodt felt the budget went well and Staff worked well together as a team to get it accomplished.

Administrator Sciacca advised her report was in the packet and noted at least 5 different matters that would need work sessions in 2022 with the first one being January 10 on short-term rentals. She complimented Staff on a job well done for Saturday’s Tree Lighting and the perfect weather.

Trustee Dodge advised he attended the CDOT CFR TPR meeting earlier in the day by Zoom and the good news is that years 1-4 are completed funded including Fairplay’s highway improvement project and mobility hub but years 5-10 may have to be scaled back due to lack of funding. He also reported that he and Sciacca also attended the PPACG Tri-County Study Stakeholder meeting at the County Building earlier in the day where good ideas were shared. He also wished everyone Happy Holidays!

Trustee Voorhis advised that someone left a couch in the Cohen Park Volleyball Court. He questioned the Town’s ability to provide Broadband in Town. Sciacca replied that funds were/had been available through DOLA to municipalities for private/public partnerships and she was planning to get on or set in on the County’s Broadband meetings to stay up to speed on what was going on. Voorhis also inquired if there was any news on the suggestions of asking the owner selling the property adjacent to the Boys & Girls Club about donating it back to the Club. Sciacca replied she did reach out to the real estate agent who

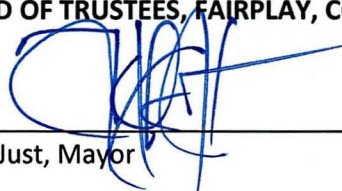
said he would certainly bring it up to the owner but felt it probably would not happen. She advised that she would follow up again the next time she had opportunity to speak with the agent. Sciacca reported that per some of Voorhis's previous comments, Staff had put information in the water bills and newsletter that the Town would be starting to crack down on the code violations in January following site visits.

Mayor Just reviewed the upcoming events and meetings list. He also shared thank you letters from the Edith Teter Elementary School children that visited Town Hall in November. Just closed by encouraging everyone to patronize the businesses donating to the Mardi Gras King & Queen candidates.

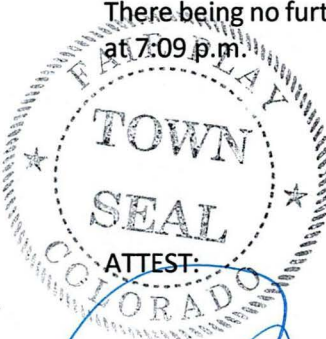
ADJOURNMENT

There being no further business before the Board, Mayor Just declared that the regular meeting adjourned at 7:09 p.m.

BOARD OF TRUSTEES, FAIRPLAY, COLORADO



Frank Just, Mayor


ATTEST:



Janell Sciacca, Town Clerk

**AGENDA for a Regular Meeting
of the Board of Trustees of the Town of Fairplay, Colorado
Monday, December 6, 2021, at 6:00 p.m. at the Fairplay Town Hall Meeting Room
901 Main Street, Fairplay Colorado**

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF AGENDA

V. CONSENT AGENDA *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*

A. APPROVAL OF EXPENDITURES—Approval of bills of various Town funds in the amount of **\$300,571.41.**

VI. CITIZEN COMMENTS

VII. PROCLAMATION

A. Mayor's Proclamation Nominating the King and Queen Candidates for the Fairplay Mountain Mardi Gras to be held Saturday, February 26, 2022.

VIII. UNFINISHED BUSINESS

A. Should the Board Approve Adoption of Resolution No. 24, Series of 2021, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO APPROVING A MEMORANDUM OF AGREEMENT WITH THE COLORADO DEPARTMENT OF TRANSPORTATION FOR THE PURCHASE OF TOWN OWNED RIGHT-OF-WAY AND GRANTING OF TEMPORARY EASEMENTS FOR THE US 285 AND STATE HIGHWAY 9 INTERSECTION IMPROVEMENTS AND WIDENING PROJECT STA M420-001."**?

IX. PUBLIC HEARINGS

A. CONTINUED FROM NOVEMBER 22, 2021 – FY2021 Amended and FY2022 Proposed Budgets for all Funds of the Town of Fairplay.

1. Should the Board Approve Adoption of Resolution No. 25, series of 2021, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING AN AMENDED 2021 BUDGET FOR THE TOWN OF FAIRPLAY, COLORADO."**?
2. Should the Board Approve Adoption of Resolution No. 26, series of 2021, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF FAIRPLAY, COLORADO, FOR THE AMENDED 2021 BUDGET."**?
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X. NEW BUSINESS

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XI. BOARD OF TRUSTEE AND STAFF REPORTS

XII. ADJOURNMENT

Upcoming Meetings/Important Dates

Board of Trustees Christmas Light Judging	December 9, 2021 5:30 PM
South Park Chamber of Commerce Mtg @ TBK Bank	December 15, 2021 3:30 PM
<i>Fairplay Board of Trustees Regular Meeting CANCELLED</i>	<i>December 20, 2021</i>
Christmas Holiday – Town Offices Closed	December 23-24, 2021
New Year’s Eve Holiday – Town Offices Closed	December 31, 2021
<i>Fairplay Board of Trustees Regular Meeting</i>	<i>January 3, 2022 6:00 PM</i>
<i>Fairplay Board of Trustees Work Session</i>	<i>January 10, 2022 4:00 PM</i>
Martin Luther King, Jr. Holiday – Town Offices Closed	January 17, 2022
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