

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
July 15, 2024**

CALL TO ORDER

A Regular Meeting of the Board of Trustees for the Town of Fairplay was called to order by Mayor Frank Just on Monday, July 15, 2024, at 6:00 p.m. in the Board Room located in the Fairplay Town Hall at 901 Main Street, having previously been posted in accordance with Colorado Open Meetings law.

PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Just proceeded with the pledge of allegiance, followed by the roll call, which was answered by Mayor Frank Just, Mayor Pro Tem Lynn, and Trustees Ray Douglas, Erik Baum (online), and Josh Voorhis.

Staff in attendance were Town Administrator Janell Sciacca, Chief of Police Jeff Worley (online), and Town Engineer Deron Dirksen (online).

APPROVAL OF AGENDA

Motion #1 by Mayor Por Tem Lynn, seconded by Trustee Voorhis, that the agenda be adopted as written. A roll call vote was taken: Douglas – aye, Baum – aye, Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

CONSENT AGENDA

- A. APPROVAL OF MINUTES OF REGULAR MEETING – April 1, 2024.**
- B. APPROVAL OF EXPENDITURES** – Paid bills for all Town funds from June 28, 2024, through July 11, 2024, in the amount of \$88,270.01.

Motion #2 by Trustee Voorhis, seconded by Trustee Baum, that the Consent Agenda be approved with the minutes as written and the expenditures as stated. A roll call vote was taken: Douglas – aye, Baum – aye, Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

CITIZEN COMMENTS – None.

PRESENTATIONS, PROCLAMATIONS AND UPDATES

- A.** Proclamation recognizing the extraordinary achievement of South Park High School Graduate Dylan Medina's Graduation from the United States Naval Academy in Annapolis.
Continued to be brought back in August.

NEW BUSINESS

- A. FIRST READING** – Should the Board of Trustees for the Town of Fairplay adopt Resolution No. 33, Series of 2024, entitled **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND KRISTEN PALMER FOR THE 780 BOGUE EXTERIOR PAINT PROJECT."**?

Town Administrator Sciacca provided an overview of the Staff Report and recognized the applicant in attendance. She stated the application was in compliance with the PIIP program rules and regulations. Therefore, Staff was recommending approval in the amount of \$979 and the Town had approximately \$18,953 left in the PIIP line item. The applicant stated the project was pretty straightforward and money was being requested to repaint the cracked, weathered and outdated color.

Motion #3 by Trustee Voorhis, seconded by Trustee Douglas, to approve Resolution No. 33, Series of 2024, as presented approving a Property Improvement Incentive Program (PIIP) Agreement with Kristen Palmer in the amount of \$979 for the 780 Bogue exterior paint project as presented. A roll call vote was taken: Douglas – aye, Baum – aye, Just – aye, and Voorhis – aye, Lynn – aye. Motion carried unanimously.

- B. **THIRD READING** – Should the Board of Trustees for the Town of Fairplay adopt Resolution No. 24, Series of 2024, entitled “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ADOPTING AN UPDATED PUBLIC WORKS MANUAL.**”?
- C. **THIRD READING** – Should the Board of Trustees for the Town of Fairplay adopt Resolution No. 25, Series of 2024, entitled “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ADOPTING UPDATED WASTEWATER RULES AND REGULATIONS.**”?
- D. **THIRD READING** – Should the Board of Trustees for the Town of Fairplay adopt Resolution No. 26, Series of 2024, entitled “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ADOPTING UPDATED WASTEWATER DESIGN CRITERIA, TECHNICAL SPECIFICATIONS, AND CONSTRUCTION DETAILS.**”?

Town Administrator Sciacca provided an overview of the Staff Report for items B., C. and D. Mayor Just advised that due to everybody's schedules and the kind of hectic summer it has been to this point, he was recommending all three documents be removed from consideration until the fall. The Board generally agreed and requested Sciacca reschedule them after providing plenty of time for everyone to do a thorough review. Sciacca agreed and advised this would also provide an opportunity for the Town to hire its Streets and Utilities Superintendent who should also provide review and comment.

- E. **FIRST READING** – Should the Board of Trustees for the Town of Fairplay adopt Resolution No. 32, Series of 2024, entitled “**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, ADOPTING AN UPDATED WATER LEAK ADJUSTMENT POLICY.**”?

Town Administrator Sciacca provided an overview of the Staff Report and pointed out that this policy was directly related to the HomeServe USA ServeLine Water Leak Protection program being implemented and would replace current policies and practices for leak adjustments due to broken and frozen pipes and plumbing. She requested confirmation from the Board that if a homeowner opted out of the coverage and experienced a leak, there would be NO forgiveness, and that homeowner would then be responsible for all charges. The Board agreed this was their intent and Sciacca advised that she had added that as item #10. in the Leak Protection Program Policy document and this would be posted online at the Town's website and notifications would begin through the monthly utility billing statements and announcements. Mayor Just also requested that a diagram showing the water line components that were the Town's responsibilities and the homeowners' responsibilities was also made available online. Sciacca agreed.

Motion #4 by Mayor Pro Tem Lynn, seconded by Trustee Baum to adopt Resolution No. 32, Series of 2024, adopting an Updated Water Leak Adjustment Policy as presented. A roll call vote was taken: Douglas – aye, Baum – aye, Just – aye, and Voorhis – aye, Lynn – aye. Motion carried unanimously.

PUBLIC HEARINGS

- A. **FIRST READING** - Should the Board of Trustees for the Town of Fairplay adopt Ordinance No. 6, Series of 2024, entitled “**AN ORDINANCE CREATING SECTION 7-2-200, WITHIN NUISANCES, OF THE FAIRPLAY MUNICIPAL CODE, ESTABLISHING PARKING LOT REGULATIONS.**”?

Mayor Just introduced the ordinance and provided an overview of the format and jurisdiction for the Public Hearing. He then opened the Public Hearing at 6:33 pm. Town Administrator Sciacca provided an overview of the Staff Report and specifics on prior Board discussions on violations and concerns within the Town, along with direction from the Board to research options to address such violations resulted in the regulations that were being presented for consideration. There were no comments for or against and the floor was closed to public comment. Following discussion, the Board generally felt more time was needed for review and discussion.

Motion #5 by Trustee Douglas, seconded by Trustee Voorhis to continue Ordinance No. 26, Series of 2024, to the August 5, 2024, regular meeting. A roll call vote was taken: Douglas – aye, Baum – aye, Just – aye, and Voorhis – aye, Lynn – aye. Motion carried unanimously.

STAFF AND BOARD OF TRUSTEE REPORTS

Town Administrator Sciacca provided an overview with highlights of her report and then noted multiple upcoming important dates.

Mayor Just thanked Sciacca for responding to comments and concerns he shared with her and following up to correct issues with benches being moved and unequal distribution of flowers on Front Street. He stated that Front Street looked much better than it ever has, and everybody should have the opportunity to have benches and flowers. He advised that during his birthday dinner several visitors that were eating next to him became aware he was the Mayor and shared compliments on how nice the Town of Fairplay looked and how surprised they were with all the shopping opportunities in our small town. Just also reported on the Fair kickoff parade turnout stating it was a great parade, and he was looking forward to the Burro Days parade.

Chief Worley provided an update on discussions with the School Board to discuss the Town providing an SRO as they did not anticipate finding an appropriate replacement for Tom Ackerman who retired. He noted the School's initial indication is that they would fund somewhere an Officer at around \$64,000. He also explained that there was no feasible way to get someone hired and in the school in 4 weeks so in the interim Officers and Deputies who wanted extra time could serve in the school at \$50/hour and Tom Flannery was looking for grant funding to help with the future costs. He also reported on the hiring process to fill the one vacant position noting interviews were starting August 1. Mayor Just suggested that Worley look at hiring 2 Officers and Worley stated he was willing to entertain that discussion, but also wanted to be mindful of his fiscal responsibility to the Town and he would like to show the Board how the current schedule works and provides sufficient coverage. He also noted that the Officers loved the current schedule because it provided them with maximum time with their families and with the Town taking such good care of them. Mayor Just stated that his intent was to make sure Officers wanted to stick around but still provide the best police coverage possible. He did note that 2 new Tahoes were being picked up this week and 3 new vehicles were proposed to be purchased in 2025. Worley requested and received general approval from the Board to begin hiring for an 11th position, that being an SRO.

Mayor Pro Tem Lynn thanked the Chief for answering a question he had on an upcoming radio purchase.

ADJOURNMENT

There being no further business before the Fairplay Board of Trustees, Mayor Just declared the meeting adjourned at 8:05 p.m.

ATTEST:

Janell Sciacca, Town Clerk

BOARD OF TRUSTEES, FAIRPLAY, COLORADO

Frank Just, Mayor

