

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
April 15, 2024**

CALL TO ORDER

A Regular Meeting of the Board of Trustees for the Town of Fairplay was called to order by Mayor Frank Just on Monday, April 15, 2024, at 6:05 p.m. in the Board Room located in the Fairplay Town Hall at 901 Main Street, having previously been posted in accordance with Colorado Open Meetings law.

PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Just proceeded with the pledge of allegiance, followed by the roll call, which was answered by Mayor Frank Just, Mayor Pro Tem Dodge, and Trustees Ray Douglas, Josh Voorhis and Pete Lynn.

Staff in attendance were Town Administrator Janell Sciacca and Town Treasurer Jennie Danner.

APPROVAL OF AGENDA

Motion #1 by Trustee Voorhis, seconded by Trustee Lynn, that the agenda be adopted as written. A roll call vote was taken: Douglas – aye, Dodge – aye, Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

CONSENT AGENDA

- A. APPROVAL OF MINUTES OF REGULAR MEETING** – January 22, 2024.
- B. APPROVAL OF EXPENDITURES** – Approval of paid bills for all Town Funds from March 28, 2024, to April 11, 2024, in the amount of \$237,345.01.

Motion #2 by Trustee Douglas, seconded by Trustee Voorhis, that the Consent Agenda be approved with minutes as written and the expenditures as stated. A roll call vote was taken: Douglas – aye, Dodge – aye, Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

CITIZEN COMMENTS – None.

NEW BUSINESS

- A. Administration of Oaths of Office to and seating of Trustees Raymond Douglas and Erik Baum.**

Town Administrator / Clerk Sciacca administered Oaths of Office for Raymond Douglas and Erik Baum. Both were declared elected to 4-year terms of office.

- B. Comments from and presentation to outgoing Trustee Scott Dodge.**

Dodge stated he served an awesome 10 years and reminded the sitting Board they were not done yet. He stated that while his service on the Board was completed, his service to the community was not done. He offered his service to the Town for volunteer appointment. Dodge felt the Town was going in the right direction, he was proud of the Staff, and it was a sincere pleasure to serve the community. Mayor Just stated that Dodge's knowledge, dedication, things he brought to the Board, and the professional way in which he handled himself were tremendously appreciated. Just then presented Dodge with gifts of appreciation including a four-channel professional thermometer with Bluetooth and Wi-Fi capabilities to assist in his smoking endeavors and a Town plaque thanking him for his 10 years of committed service from June 2, 2014, through April 15, 2024. Dodge graciously accepted the gifts of appreciation and photographs were taken to commemorate the event. Dodge left the dais and Baum and Douglas took their respective seats.

- C. Selection of Mayor Pro Tem.**

Motion #3 by Mayor Just, seconded by Trustee Baum, to appoint Pete Lynn Mayor Pro Tem. A roll call vote was taken: Douglas – aye, Baum – aye, Just – aye, and Voorhis – aye, Lynn – aye. Motion carried unanimously.

D. FIRST READING: Should the Board Approve the adoption of Resolution No. 16, Series of 2024, entitled, “**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, APPOINTING JANEL SCIACCA AS TOWN CLERK AND TOWN ADMINISTRATOR.**”?

Town Administrator Sciacca reported that as per the Municipal Code Sec. 2-3-10(c), Resolutions 16 through 19 were presented to reappoint Officers of the Town. She recommended approval of all as presented.

Motion #4 by Trustee Douglas, seconded by Mayor Pro Tem Lynn, to appoint Janell Sciacca Town Clerk and Town Administrator. A roll call vote was taken: Douglas – aye, Baum – aye, Just – aye, and Voorhis – aye, Lynn – aye. Motion carried unanimously.

E. FIRST READING: Should the Board Approve the adoption of Resolution No. 17, Series of 2024, entitled, “**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, APPOINTING JENNIFER DANNER AS TOWN TREASURER.**”?

Motion #5 by Trustee Voorhis, seconded by Trustee Baum, to approve Resolution No. 17, Series of 2024 to appoint Jennie Danner Town Treasurer. A roll call vote was taken: Douglas – aye, Baum – aye, Just – aye, and Voorhis – aye, Lynn – aye. Motion carried unanimously.

F. FIRST READING: Should the Board Approve the adoption of Resolution No. 18, Series of 2024, entitled, “**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, APPOINTING BRIAN GREEN AS MUNICIPAL COURT JUDGE.**”?

Motion #6 by Mayor Pro Tem Lynn, seconded by Trustee Voorhis, to approve Resolution No. 18, Series of 2024, to appoint Brian Green Municipal Judge. A roll call vote was taken: Douglas – aye, Baum – aye, Just – aye, and Voorhis – aye, Lynn – aye. Motion carried unanimously.

G. FIRST READING: Should the Board Approve the adoption of Resolution No. 19, Series of 2024, entitled, “**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, APPOINTING THE FIRM OF WILSON WILLIAMS FELLMAN & DITTMAN AS TOWN ATTORNEY.**”?

Motion #7 by Trustee Baum, seconded by Trustee Voorhis, to approve Resolution No. 19, Series of 2024, to appoint the firm of Wilson Williams Fellman & Dittman as Town Attorney. A roll call vote was taken: Douglas – aye, Baum – aye, Just – aye, and Voorhis – aye, Lynn – aye. Motion carried unanimously.

H. FIRST READING: Should the Board Approve the adoption of Resolution No. 20, Series of 2024, entitled, “**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, DESIGNATING THOSE PERSONS AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS.**”?

Town Treasurer Danner reported that Resolution 20 was required to update the signers on the Town’s accounts to remove Dodge and add an additional Trustee. Just recommended sticking with past practice and adding Mayor Pro Tem Lynn.

Motion #8 by Trustee Voorhis, seconded by Trustee Baum, to approve Resolution 20, Series of 2024, designating persons authorized to sign on Town Bank Accounts with the amendment to add Mayor Pro Tem Pete Lynn. A roll call vote was taken: Douglas – aye, Baum – aye, Just – aye, and Voorhis – aye, Lynn – aye. Motion carried unanimously.

I. FIRST READING: Should the Board Approve the adoption of Resolution No. 21, Series of 2024, entitled, “**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, APPROVING A PROPOSAL FROM AMERICAN CIVIL CONSTRUCTORS MOUNTAIN WEST FOR COMPLETION OF A PORTION OF SIDEWALK ALONG THE WEST SIDE OF US HIGHWAY 285.**”?

Town Administrator Sciacca presented an overview of the Staff Report noting this part of the sidewalk was not included in the original scope of the project, but CDOT was allowing the Town to pay for the improvements through the contractor American Civil Constructors. The project would allow for a complete sidewalk from the Western to the Sinclair. She recommended approval and noted funds were included in the budget for 2024 for sidewalk projects.

Motion #9 by Trustee Voorhis, seconded by Trustee Baum, to approve Resolution 21, Series of 2024, approving a proposal from American Civil Constructors Mountain West for completion of sidewalk on US Highway 285 as presented. A roll call vote was taken: Douglas – aye, Baum – aye, Just – aye, and Voorhis – aye, Lynn – aye. Motion carried unanimously.

PUBLIC HEARINGS

A. TO BE CONTINUED - Ordinance No. 2, Series of 2024, entitled, **“AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AMENDING CHAPTER 18 BUILDING REGULATIONS TO INCREASE THE DESIGN SNOW LOADS FOR STRUCTURES?”**.

Motion #10 by Trustee Voorhis, seconded by Mayor Pro Tem Lynn, to continue Ordinance No. 2, Series of 2024, to May 6, 2024, as per Staff’s recommendation. A roll call vote was taken: Douglas – aye, Baum – aye, Just – aye, and Voorhis – aye, Lynn – aye. Motion carried unanimously.

B. TO BE CONTINUED - Ordinance No. 3, Series of 2024, entitled, **“AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AMENDING CHAPTER 10 – GENERAL OFFENSES OF THE FAIRPLAY MUNICIPAL CODE REGARDING NOISE AND NOISE PERMITS, AND CHAPTER 11 – STREETS, SIDEWALKS AND PUBLIC PROPERTY REGARDING PARKING AND PARKING PERMITS?”**.

Motion #11 by Trustee Voorhis, seconded by Mayor Pro Tem Lynn to continue Ordinance No. 3, Series of 2024, to be brought back at a future date as per Staff’s recommendation. A roll call vote was taken: Douglas – aye, Baum – aye, Just – aye, and Voorhis – aye, Lynn – aye. Motion carried unanimously.

STAFF AND BOARD OF TRUSTEE REPORTS

A. Presentation of DRAFT updated Fairplay Public Works Manual; Wastewater Design Criteria, Technical Specifications and Construction Details; and Wastewater Rules & Regulations for review and public input. Town Administrator Sciacca presented an overview of the Staff Report and recommended the Board and public review and provide input and ask questions, and then Staff would bring the documents back for adoption at an appropriate future point in time.

Town Treasurer Danner reported that she highlighted some paid items and included ESTIP figures that had been inquired about in her memo and would be happy to answer any questions. Baum requested an Excel copy of the budget.

Town Administrator Sciacca inquired if the Board wanted to consider issuing the Board laptops or tablets for electronic packets. The Board generally agreed they would use their personal devices as possible for meetings and issuing devices was not necessary.

Trustee Baum thanked Dodge for his service and stated he attended several meetings before deciding to run. He stated his father served on the Beechwood, NJ Council years ago and shared a story about his father’s service and stated it was the spirit of service he hoped to bring to his time on the Board.

Trustee Voorhis asked that Staff work with American Civil Constructors to move their sign(s) out of the bike path going to Alma.

Former Trustee Dodge shared that he attended the last CDOT TPR meeting and confirmed that the bylaws allow for a citizen to be appointed to represent a member entity. He also noted the bylaws were being updated to try to implement term limits. Dodge also noted another round of MMOF (Multimodal) funds would be coming up, so the Town needed to figure out if it had a shovel ready project to use to submit an application. He also noted traffic backups on Main Street over the weekend and suggested making sure the PD was aware of them and the amount of people diverting and flying through Town when I-70 shuts down. He also stated he was available to volunteer for summer events.

Mayor Just stated that he did also observe the ridiculous speeds vehicles were traveling through Town over the weekend. He echoed Dodge's comments about the PD being visible when I-70 was shut down. Sciacca advised she would make sure the Chief was aware and was sharing the information with the Officers.

Town Administrator Sciacca reported that progress was continuing to be made at 501 Main. The HVAC system was almost completed, finishing touches were starting, and it was on track to be completed at the end of May. She announced that there was potential Senator Bennet might be stopping in Town on April 26 for a tour. She also reported that she and Grants Manager Flannery did get a Congressionally Directed Spending Grant application submitted for Phase 2 of 501 Main. Sciacca also reported that Staff obtained a \$25,000 DOLA Administrative Planning Grant to help fund the Town's Impact Fee study. Once the final approval was done, the Town could sign the SGM proposal to get that project started and fees adopted during the 2025 Budget process. Sciacca then suggested the Town apply for MMOF funding for Burro Park since some of the design and planning was already done. The Board generally agreed.

Mayor Just introduced Fairplay Advocate Editor and Owner Kelly Kirkpatrick who was in attendance. Just welcomed him. Kirkpatrick thanked Just for the introduction and advised that interested subscribers could visit the paper website at www.parkcountyadvocate.com and subscriptions were \$25/year. He also noted that copies were available throughout the community. Sciacca noted that the Town would make sure to let the community know by putting information in an upcoming water bill announcement.

ADJOURNMENT

There being no further business before the Fairplay Board of Trustees, Mayor Just declared the meeting adjourned at 6:48 p.m. and a short reception took place for the newly seated Trustees.

BOARD OF TRUSTEES, FAIRPLAY, COLORADO

Frank Just, Mayor

ATTEST:

Janell Sciacca, Town Clerk