

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
March 18, 2024**

CALL TO ORDER

A Regular Meeting of the Board of Trustees for the Town of Fairplay was called to order by Mayor Frank Just on Monday, March 18, 2024, at 6:05 p.m. in the Board Room located in the Fairplay Town Hall at 901 Main Street, having previously been posted in accordance with Colorado Open Meetings law.

PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Just proceeded with the pledge of allegiance, followed by the roll call, which was answered by Mayor Frank Just, Mayor Pro Tem Dodge, and Trustees Ray Douglas and Pete Lynn. Trustee Voorhis was excused.

Staff in attendance were Town Administrator Janell Sciacca, Town Treasurer Jennie Danner, Special Projects Coordinator Alex Wagner, Operator in Responsible Charge Keith Chisholm, and Operator in Response Marty Deline and Special Events Coordinator Julie Bullock.

APPROVAL OF AGENDA

Motion #1 by Trustee Lynn, seconded by Trustee Douglas, that the agenda be adopted as written. A roll call vote was taken: Douglas – aye, Dodge – aye, Just – aye, Lynn – aye. Motion carried unanimously.

CONSENT AGENDA

A. APPROVAL OF EXPENDITURES – Approval of paid bills for all Town Funds from March 1, 2024, to March 14, 2024 in the amount of \$276,378.21.

Motion #2 by Trustee Douglas, seconded by Trustee Lynn, that the Consent Agenda be approved with expenditures as stated. A roll call vote was taken: Douglas – aye, Dodge – aye, Just – aye, Lynn – aye. The motion carried unanimously.

CITIZEN COMMENTS – None.

PROCLAMATIONS, PRESENTATIONS AND UPDATES

A. INTRODUCTION OF AND UPDATE FROM NEW XCEL HIGH COUNTRY AREA REGIONAL MANAGER BLAIR MCGARY.

Town Administrator Sciacca introduced Elizabeth “Blair” McGary and advised McGary replaced Nathan Steele who was transferred to the Front Range. McGary reported that she had only been with Xcel for a short period of time and was still getting up to speed. She provided information on and answered questions from the Board on Xcel’s Wildfire Mitigation Program, Mountain Energy Project being pitched as a hybrid (natural gas and electric) approach to the PUC, geothermal pilot program, undergrounding lines with the 1% Fund and Red Truck Resources education for rebates, solar, etc. McGary ended by reporting that Xcel has sponsored and will continue to sponsor community events such as the Park County Fair, Mardi Gras, and National Night Out. She distributed business cards and invited the Board members to call her at any time. The Board thanked McGary for appearing, welcomed her as the new area manager and for providing updates on behalf of Xcel.

B. 75TH ANNUAL TOWN OF FAIRPLAY BURRO DAYS CELEBRATION UPDATE FROM SPECIAL EVENTS COORDINATOR JULIE BULLOCK

Special Events Coordinator Julie Bullock reviewed a report in the packet on the 75th Burro Days Celebration being planned for July 26-28, 2024. Several items were discussed, and feedback was provided by the Board. Bullock also provided a report on the funding history and money provided to the Park County Schools RE-2 at which time the Board directed that all funding, regardless of amount received, would be approved by the Board and not Staff alone. It was also decided that fireworks for the 75th would be held on Saturday to help expand and enhance the overall experience of the day for everyone in attendance. It was also noted that there would be more apparel for sale, there would be a special lithograph print for the posters that would be auctioned or sold, a special beer was being worked

on by Highside Brewing and several new activities were planned. Bullock also reported that additional PR would be done on the radio and hopefully TV. Town Administrator Sciacca also reported that Bullock would have a PT assistant that was being hired to help with the historic event. The Board thanked Bullock for the update.

NEW BUSINESS

A. Review and discussion regarding continuation of Fairplay Water Model Services by Rob Ringle, SGM Senior Engineer.

Town Administrator Sciacca reminded the Board they had discussed the Water Model on both January 8 and February 5 and that Ringle was attending online to present his follow up and discuss a subsequent proposal to investigate water pressure issues. Ringle reviewed the proposal in the packet containing 2 alternatives, updating the pressure reducing valve vaults and model improvements to reduce static pressures. Ringle answered questions from the Board and following some discussion, the Board's general position was to relieve the situation with the least amount of capital expenditure by optimizing the existing PRVs to alleviate transient pressure increases first and then replace or upgrade equipment second.

Motion #3 by Mayor Pro Tem Dodge, seconded by Trustee Douglas, to approve a proposal from SGM for additional water model services in an amount not to exceed \$16,000. A roll call vote was taken: Douglas – aye, Dodge – aye, Just – aye, Lynn – aye. The motion carried unanimously.

B. Review and discussion regarding a proposed Asset Management Plan and Capital Improvement Projects for the Town's Water and Sewer Utility by Ken Hardesty, Hardesty Engineering and Mapping P.E

Town Administrator Sciacca advised that Hardesty was in attendance and that the Asset Management Plan was formed by Hardesty as part of the Town's work in applying for a State Revolving Loan Fund for the Infiltration Gallery project. Hardesty reported the Asset Management Plan was intended to be a working document and resulted from him going through all the town's assets and assigning values and adding in information from budgets. He advised they would continue to work with Staff to update them and future projected revenues, expenditures and capital projects. He noted the inclusion of level of service goals. Hardesty noted that one of the goals of having the capital improvement plan and project list is being able to see not only what's important based on a risk or risk and hazard or failure, but also longevity of assets and what the Town should target first when budgeting. Mayor Just advised he would send his comments back to Hardesty via notes on the original document. Just also requested the number of meters be double checked because the figures did not seem to add up. Hardesty and Sciacca both indicated there was old, insufficient and inaccurate data. Hardesty stated his goal was to continue working on it to get it accurate and another benefit was that the plan could help the Town plan for and address regular maintenance. The Board thanked Hardesty for his work and generally felt that progress was being made and the Town was heading in the right direction. The Board felt quarterly updates and review would be appropriate with the Town ORCs being in attendance as well. Sciacca reminded that Staff were conducting a vacant lot survey to help verify taps and that Staff was working to confirm all the accounts that were not being billed according to the code and would bring that information to the Board once completed. Just also stated it was very important the Town get a handle on the effluent/influent and then thanked Hardesty for providing information that had been requested by the Board for years that would now help with figuring out exactly where the Town sits.

Hardesty provided an update on the Infiltration Gallery Project stating the pumps, filters and pipe were all installed and the electrical and instrumentation was currently being installed and start up was set for the 28th.

C. FIRST READING – Should the Board of Trustees for the Town of Fairplay adopt Resolution No. 14, Series of 2024, entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, DETERMINING THAT THE REGULAR MUNICIPAL ELECTION TO BE HELD TUESDAY, APRIL 2, 2024 SHALL BE CANCELLED."

Town Administrator Sciacca provided an overview of the Staff Report and recommended approval of Resolution No. 14 to cancel the April 2, 2024 Regular Municipal Election as per C.R.S. 31-10-507 and Fairplay Municipal Code Section 2-1-30. Upon approval, she would declare Ray Douglas and Erik Baum both elected to 4-year terms as Trustee for the Town of Fairplay and they would be sworn in on April 15, 2024.

Motion #4 by Mayor Pro Tem Dodge, seconded by Trustee Lynn, to approve Resolution No. 14, Series of 2024, as presented canceling the April 2, 2024 Fairplay Regular Municipal Election. A roll call vote was taken: Douglas – aye, Dodge – aye, Just – aye, Voorhis – aye. Motion carried unanimously.

BOARD OF TRUSTEE AND STAFF REPORTS

Town Treasurer Danner stated she would have quarterly financial statements for the April 15 meeting.

Operators in Responsible Charge (ORC) Keith Chisholm and Marty Deline reported on a sewer spill that occurred at the end of January below the lift station in an unmarked manhole. They reported the spill as required, were conducting testing and advised that the Town would have to wait until spring to complete clean up. They also thanked Trustee Lynn for coming to the Town's aid and helping to get the situation under control.

Town Administrator Sciacca reported the South Park School District Superintendent search was underway and interviews were being conducted at the end of the next week. She noted she would be serving on the Community Committee. She also reported that she reached out to CDOT representative Steve Howard about fixing the potholes on the bridge and American Civil Constructors was already planning to make the repairs. She also noted the next project update was set for April 1. Just asked if were sending out their weekly updates and Sciacca replied they were, but she would follow up with Estate Media to make sure the Board members were on the distribution list.

Trustee Douglas commended the Public Works crew for the snow removal with the last storm and felt the grader helped make a great difference. Sciacca reported that Sean Kleinschmidt and Chris Bannister were attending the Colorado Rural Water Association Conference so Alex Wagner was helping out Mark Kleinschmidt and they completed one side of the sidewalk and would do the other side the next day.

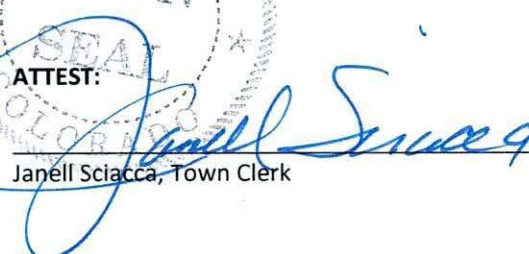
Mayor Pro Tem Dodge echoed Douglas's compliment. He then stated his concern about trash building up behind Casa Sanchez and Mr. Burro. Sciacca advised a notice of violation had been issued and when the matter was not resolved the next step toward abatement was taken. With the recent snow, the Town was being lenient through the following Friday and then the Town will clean it up and bill the owner and lien the property if not paid. Future violations will result in a ticket to Municipal Court.

Mayor Just asked that Staff follow up on a semi-truck that dropped its car hauler trailer on Front Street and damaged the roadway. He witnessed it and reported the incident so there should be a case report the Town could obtain to pursue repairs. Just also reported that he witnessed Chief Worley stop a vehicle coming out of the Heights and personally clean off the windshield so the driver could see and stated that is the kind of policing the Board liked to see. Mayor Pro Tem Dodge thanked Just for attending the Park County Law Enforcement gives back meeting and reported there was a great turnout, and their next meeting was set for April 3rd in Bailey. Just also noted that he felt the CDOT housing project contractor got the message and was being more respectful after the weekend incident. Sciacca also reported that Staff met with the contractor who was going to be putting in the new water line for the Town on Hathaway. He was provided the updated plans and was pricing materials, but also said he would help loop the water line on Bogue and 6th as well. Just suggested the Town talk with Rocks and Walls about an annual contract. He reminded that the Town had talked about getting annual agreements in place for many of the routine services it needs. He also echoed sentiments about how well the Public Works crew did at keeping up with the last storm.

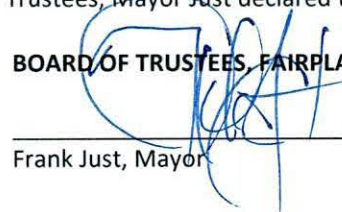
ADJOURNMENT

There being no further business before the Fairplay Board of Trustees, Mayor Just declared the meeting adjourned at 9:00 p.m.

ATTEST:


Janell Sciacca, Town Clerk

BOARD OF TRUSTEES, FAIRPLAY, COLORADO


Frank Just, Mayor